Legislative Advocacy Committee

# Description:

The Legislative Advocacy committee is to be aware of legislation related to the Soroptimist focus of improving the lives of women and girls. This committee also facilitates a workshop held in conjunction with the annual Region Conference.

# From the Founder Region Procedures:

**Legislative Advocacy Committee shall:**

1. Coordinate with the governor the topic and presentation for the program held at the conference on Friday.
2. Coordinate the accumulation and dissemination of information as topics of interest related to our mission and established programs are published.

# Duties:

* Responsible for planning and coordinating the Legislative Advocacy workshops at conference. These are usually held on Friday morning, including a luncheon speaker and/or panel on a topic of interest to members that supports the Soroptimist mission. Usually these workshops are designed to inform, educate, and sometimes shock the members due to the intense content. Past workshops have focused on human trafficking, women’s health issues, women veteran’s issues (including rape), and girl bullying.
* Responsible for contributing articles to the Region Newsletter and the Region website, as well as other social media sites.

# Region Chair Duties:

* Coordinate committee meetings via online conference calls to facilitate the conference program.
* Prepare Agenda for meetings and send a recap of the meetings to all committee members including the Governor.
* Facilitate discussions to enable the committee to bring together the logistics for the conference:
	+ Engage dynamic speakers who are experts or advocates on the chosen topic, and able to bring awareness and advocacy to issues concerning the chosen topic.
	+ Develop the program by working with the speaker(s) on content for discussion purposes at the conference and/or determine formats to be utilized (speeches, panel discussion, workshops, question and answer sessions).
	+ Seek grant assistance to support the speaker’s logistical needs, speaker fees when required and program support.
	+ Determine logistical requirements from speakers and coordinate with the Founder Region Conference Coordinator and Governor. (technical needs for program, as well as, room, parking, and meal accommodations)
	+ Obtain biographical data from the speakers to include in the Official Conference Program, and for introductory purposes at the meeting.
	+ Obtain outlines, and/or presentation scripts in advance in order to review and ensure content is not redundant between all speakers.
	+ Determine if advance collaboration of the speakers is warranted and facilitate the arrangements via online conference call.
* Send thank you letters to the speakers after the event.

# GOALS/FOCUS

Goal of this committee will be to provide education and awareness on various topics pertaining to issues related to women and girls.