

HATS I

An installation can be a solemn occasion with all the new duties it will bring. But an installation can also be bright and happy, even fun. I prefer to look on the brighter side. So for your installation, I chose to use hats. In the same way a new hat adds life to a wardrobe, a new slate of officers can bring new life to a club. They bring fresh ideas, enthusiasm, abilities, and interest. We as women wear many hats: wife, mother, daughter, sister, and club member. As club members, we give many hours to our community. This we do unselfishly and with no regrets. So club members and officers wear your hats proudly.

The hat of **Reporter** will be worn by _____, as reporter, you are liaison officer between the general public and your club. It is your duty to have club activities promptly reported in a manner that reflects a favorable light upon your club. Do you accept the responsibilities of this office?

The **Historian** will be worn by _____. The office to which you have been elected is not only important, it is an inspiring one. For what could be more inspiring than the history of your club? It is your responsibility to prepare a narrative account of your club's activities. This narrative becomes a part of the official history of the _____ club. Do you accept the responsibilities of this office?

The **Treasurer's** hat will be worn by _____. This office of treasurer is a most important one. You are the guardian of the funds of this club. It is not only an office of bookkeeping, but it is your duty to keep the membership informed as to the financial status of this club at all times, and to see that financial obligations are promptly met. Do you accept the responsibilities of this office of honor and trust?

_____ Will wear the **Secretary's** hat. You are the keeper of the records--Not so much what is said, but indeed what is done. Your records will be used to inform and direct others. Include in your records only those facts which are relevant and important. It is your duty to strive for accuracy, completeness, and promptness. Make your records ready for easy consultation, and see that they are intact at the close of your term of office. Do you accept these responsibilities?

The **Vice-President's** hat will be worn by _____. You are the understudy of the President. I need not remind you that yours is a responsible position. You will serve as presiding officer in the absence of the President. It is your duty to uphold excellence in programs, implementing the purpose and tradition of this club. Set consistently high standards for the programs you arrange, keeping your members involved. May your term in office bring rich rewards and broader service. Do you accept the responsibilities of this office?

Wearing the top hat as **President** is _____. As President of this club you have assumed a very important responsibility and challenge. You no longer speak as an individual, but in the name of the club. You must at all times be able to represent your club. Inform yourself of the obligations of your club to the District, State, and General Federation. Yours is the duty to wear your hat with humility and justice so that at the end of your administration you can say with the poet: "*One thing that I have guarded to the close, stainless, unbent, I have kept my plume.*" Do you accept the responsibilities of the office of President? It is with a prayer in my heart that I install you as President of _____. I'm sure you will wear your hat with - justice and humility.

To the Club: Will the club members please rise? Your new officers now have the hats that they will wear for the next two years. Without you the club members they can do little. They need your help. Please wear your helping hats and support your new officers. It is with faith in the future of the _____ that I declare these officers duly installed.

Props: I purchased inexpensive straw hats and decorated each hat with silk flowers and ribbon. Each new officer was presented with a hat.