

Candlelight Wheel

To the group: Your officers elect have consented to give their time and talents for the next year, to the Club. Without you, the club members, they can do nothing. They need the support of each of you. Your club has a tradition of giving outstanding service to this community and I am sure you will continue that tradition.

For our installation tonight, We have chosen the greatest invention of civilization, a circle with a hub and a number of spokes - a wheel. The wheel is a simple contrivance, which has pushed the ages forward, in the realms of farming, manufacturing, industry and transportation.

Here, the wheel symbolizes the aims and objectives of the club. Within the unbroken circle is the inspiration of unity, friendship and community spirit. Your selection of new officers is like the turning of a wheel of friendship revolving new hopes, ambitions and accomplishments.

To the Officers Elect

_____, As **Parliamentarian** you shall be versed in Parliamentary law and assist the presiding officer in correct usage. Please light your candle from the hub and step back to form your spoke.

_____, As **Historian**, you shall report meetings, projects, and all activities to the news media. You shall keep a record of published accounts in a scrapbook. Please light your candle from the hub and step back to form your spoke.

_____, As **Corresponding Secretary**, your efficiency in handling your office reflects upon the Club. Please light your candle and form your spoke

_____, As **Treasurer**, You have a duty of trust at all times. You are the guardian of the funds of the club. You must See that all financial obligations are met. Please light your candle and form your Spoke.

_____, As **Recording Secretary**, You do not record what is said, but what is done. Strive to be accurate and concise. You will be recording the history of this Club. Please light your candle and form your spoke.

_____, You will be serving as **Second Vice President**. You will Be acquainting Yourself with the procedures, business and policies of the club. You shall become familiar with the total program and ready to assume responsibilities as they may be assigned to you. It Will be Your Duty to Preside in the absence of the President and First Vice President, and to give Them your support. Please light your candle and form your spoke.

_____, You have been elected **First Vice President**. In this capacity you must be able to take over the duties of the President at a moment's notice, you are her understudy. Give her your loyal support. Please light your candle and form your spoke.

_____, As **Club President**, your responsibilities shall be to represent the members, to speak for them and not for yourself and to be Informed of the obligations to your District and to GFWC of La. and to our national organization. A smile will always ease your burdens. I know that's not a problem for you .

Each of you has been elected to fill your office. Do you pledge to Perform faithfully the duties which you are about to assume? "I Do" as Installing Officer, I now declare you duly installed. May your light so shine and your wheel so turn that each woman's club shall roll on in service in your community, your state and your nation. Congratulations!

To The Group:

Your new president, will be the hub of the wheel, your other officers, the strong spokes and you, the chairmen and members, the rim upon which the wheel turns. The hub and spokes cannot turn without the rim - Thus, they, without you, can do nothing. May I present your new officers for the coming year.

Props: Use a round table and place a candle in the center of table. Lay a candle for each officer, except the President, on the table around the center candle have narrow GFWC blue ribbon tied to each candle and the other end tied to the center candle. After each officer is installed have her light a candle from the center candle and stand back away from the table until ribbon is stretched. These ribbons will form the spokes of the wheel. When the President is installed, explain that she is the hub, as described in the installation. She does not move this candle, because it would be unsafe to do so. I use crystal candle holders, which are given to each officer at the end of the installation.