

Building Federation

As your Installing Officer, I am going to help engineer the ____ - ____ phase of an imaginary structure called Federation Plaza. Would the past year's officers please rise? Your Federation wishes to thank you for the job you have done in building this phase of our FEDERATION.

Would the nominating committee please come forward? You are all the builders of the foundation of this Federation Building. You are all responsible to select the proper material each office requires to meet the particular specifications. Choose each office block wisely for on your shoulders rest the future and strength of the Federation.

(Introduce each officer.) Do you all agree to serve and choose wisely?

JUNIOR DIRECTOR, _____ you are the sub-contractors, with your own special area to construct. Working with your crew of Junior Clubs, you have the responsibility to frame the building with plans and materials provided by both GFWC and GFWC of Louisiana. Consider all the materials available to you and select those that will give your area the finest quality of participation. Each exposure has its special needs. Do you agree to assist your crews to achieve the potential these plans offer?

TREASURER, _____, as the finance officer you are responsible for seeing that the contractors do not run over their budget and that the bills are paid on time after approval. Be ever mindful of this Federation's financial future. Do you agree to see that this Federation Plaza is sound financially?

CORRESPONDING SECRETARY, _____, you are the communications officer. This building requires many contracts, and it is your responsibility to see the contracts are properly funneled to the proper executive. Clear, concise, comprehensive communications are necessary to keep our Federation functioning at today's fast pace. Will you accept this communications office?

RECORDING SECRETARY, _____, you will be kept busy recording and checking all the records to make sure all directors and chairmen's reports are kept accurately on the progress of the building. Your records are tomorrow's detailed history of this Federation. Will you see that detailed records are kept?

SECOND VICE PRESIDENT, _____, is the chief supervisor of our Building Committee, checking on operations, programs, and present plans. This position offers you the opportunity to study the s entire structure and its operations and to explore directions to create additions for further growth.

FIRST VICE PRESIDENT, _____, is the construction engineer of the sub-contractors, making sure their plans and materials are followed, making alterations to those plans, where necessary, to help this phase of our building, while keeping an eye open and staying ready to fill our key position as commissioner, if necessary.

PRESIDENT, _____, you may be called the commissioner of operations as it is your job to provide the plans for this team of workers to see that this building is strong, that fresh new ideas blow in the windows, that the tenants have creative ideas and informative presentations and that the public will look upon Federation as a building to search out and visit.

With this job comes a gavel, a symbol of responsibility and love. The presidency is filled with anticipation and cherished with memories of those who have held this position. Do you, _____, accept this position and all the responsibilities it represents'?

Would all the club officers please rise? We want also to congratulate you on your election and we hope you will join this construction crew in a successful year of Federation Building.

I declare the _____ elected officers, directors and nominating committee duly installed.
(year)

