

EMPLOYMENT APPLICATION



10809 Honeycutt Rd., Raleigh, NC 27614
919.847.0117 | homewoodnursery.com
info@homewoodnursery.com

Please print all information requested.

Date of Application: _____

PERSONAL INFORMATION

Name: _____

Address: _____
Street Address City State Zip

Phone: _____ Email Address: _____

EMPLOYMENT INFORMATION

NOTE: Employment will require spending considerable time on your feet, as well as repetitive lifting, up to 30 pounds.

Are you able to meet these requirements? Yes No

Position(s) Applied for: _____

Wage Expectations: _____

Date Available for Employment: _____

Type of Employment: (Check one on each line) Permanent Temporary
 Full Time Part Time

If you have any schedule restrictions, please list: _____

Have you filed an application here before? Yes No

Have you been employed here before? Yes No

If Yes, please provide details. _____

Dates: _____ Job Description: _____

Application continues on next page.

FOR OFFICE USE ONLY

Dept.: _____ Job Title: _____

Start Date: _____ Wage: _____

ONBOARDING SENT: _____

OTHER NOTES: _____

EMPLOYMENT INFORMATION

Are you currently employed? Yes No If Yes, may we contact your employer? Yes No

Are you under age 18? Yes No

If yes, What is your age? _____, and can you provide a Work Permit? Yes No

What prompted you to apply for a position with Homewood Nursery?

Job posting on: Facebook Instagram or Other: _____

Do you have any physical handicaps that could limit your ability to perform certain types of work?

Yes No If Yes, please explain: _____

Are you a veteran of the U.S. Military? Yes No If Yes, what Branch? _____

Are you a U.S. Citizen? Yes No

If No, do you have a legal right to remain in the United States? Yes No

If yes, what documents can you provide as proof? _____

Have you ever been convicted of a felony? Yes No

How many days have you lost from work during the past year? _____

Can you operate office equipment or computers? Yes No

If Yes, please describe: _____

Summarize special skills and qualifications acquired from employment or other experience: _____

Do you have any hobbies? _____

EMPLOYMENT HISTORY

Dates of Employment	Company Name and Address; Name of Supervisor	Briefly Describe Position Held	Approx. Salary	Reason for Leaving
From: _____ To: _____	_____ _____ _____	_____ _____ _____	_____ _____	_____ _____ _____
From: _____ To: _____	_____ _____ _____	_____ _____ _____	_____ _____	_____ _____ _____
From: _____ To: _____	_____ _____ _____	_____ _____ _____	_____ _____	_____ _____ _____
From: _____ To: _____	_____ _____ _____	_____ _____ _____	_____ _____	_____ _____ _____

If you need additional space, please continue on a separate sheet of paper.

Application continues on next page.

EDUCATION

Attended Month/Year	School Name and Location (High School or College)	Course of Study	GPA	Graduate? Yes or No	Degree Obtained
From: _____ To: _____	_____	_____	_____	_____	_____
From: _____ To: _____	_____	_____	_____	_____	_____
From: _____ To: _____	_____	_____	_____	_____	_____
From: _____ To: _____	_____	_____	_____	_____	_____

PERSONAL REFERENCES

Please list 3 professional references, not related to you, with full name, email address, phone number, and relationship.
If you don't have three professional references, then list personal, unrelated references.

Name	Phone	Email	Company / Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

APPLICANT CERTIFICATION

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

Signature: _____



Thank you for your interest in Homewood Nursery and Garden Center, Inc. We are an equal opportunity employer. We hire, train, promote, and conduct business without regard to sex, age, race, color, religious belief, or national origin.