



Dear Prospective Merchant Vendor,

We invite you to join the Autumnfest family celebrate it's 40th year!

Below is a brief summary about Autumnfest. Additional details can be found at:

[www.autumnfest.org](http://www.autumnfest.org)

Autumnfest is held on Columbus Day weekend, at WWII Veteran's Memorial Park, located at:

244 Social Street  
Woonsocket, RI, 02895

The Autumnfest Steering Committee and the Woonsocket Rotary Club work together, along with the City of Woonsocket and many, dedicated volunteers, to create Northern Rhode Island's largest, family event.

The festival has various exhibits ~ music, food, entertainment, arts and crafts vendors, rides ~ all in a family oriented environment, providing enjoyment for all ages.

The festival schedule is:

Saturday, October 6th	10am - 10pm
Sunday, October 7th	10am - 10pm
Monday, October 8th	10am - 6pm

Our fireworks display is typically Sunday @9pm (rain date Monday evening)  
Our parade is Monday @9:30am

Merchant Vendor Set-up: Thursday, October 4th at 1pm through Saturday October 6th at 9am.  
(no vehicle access allowed in park from one hour prior to the festival opening, to one hour after closing.)

If you would like to be part of our Autumnfest family, please return the following application and payment to:

Autumnfest  
PO Box 574  
Woonsocket, RI 02895

## Merchant Vendor Application

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip : \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website if applicable: \_\_\_\_\_

RI Retail Sales Tax Id # \_\_\_\_\_

Please provide a copy of your Sales Tax Id. Sales Tax permits can be purchased online through the Department of Taxation for \$10. If Sales Tax Permit is not provided we will provide Exhibitor with a State of Rhode Island application at the event.

Please list all products being sold or services you offer:

(If there are many items, please attach a separate, itemized listing)

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**PLEASE NOTE:** There is a non-exclusive vendor policy that will be enforced. If you are part of a direct sales organization, it is your responsibility to coordinate with your territory manager to determine your organization's rules and exclusivity policy.

### RATES:

	<b>SIZE</b>	<b>Before 7/15</b>	<b>After 7/15</b>
A, B, C, D	10 X10	\$250	\$300
A, B, C, D	10 x 15	\$350	\$400
A, B, C, D	10 x 20	\$465	\$500
A, B, C, D	15 x 15	\$525	\$600
A, B, C, D	15 x 20	\$700	\$850
A, B, C, D	20 x 20	\$900	\$1,000

By signing this agreement and upon it's acceptance by the Arts & Crafts Coordinator, I assume full responsibility for any property I bring on the premises and will not hold Autumnfest or anyone affiliated with this event responsible for damage, personal injury, or theft that may occur during the event. At any time during the event the Arts & Crafts Coordinator feels you have not followed the rules outlined for arts/crafts exhibitor (see Festival Rules page), Autumnfest or the Arts Crafts coordinator reserves the right to remove you as a exhibitor without a refund. Autumnfest has a NO REFUND POLICY that includes deposits and fees. By signing this contract you agree to all rules and regulations in place by the Arts and Crafts Coordinator.

Vendor's signature \_\_\_\_\_ Date \_\_\_\_\_

\*A copy of this shall serve as legally valid as the original. Autumnfest will not share personal information .

## FESTIVAL RULES

1. All paperwork must be filled out completely, payment received and written approval provided to obtain a vendor location #. Spaces are not held payment insures placement.
2. There is no exclusive vendor product policy that will be enforced. The following products will not be allowed :

Food and beverage (please email for exceptions}  
Balloons ,toy weapons or noise makers of a novelty nature.  
Items that constitute the possibility of a public nuisance.

The Merchant Vendor coordinator reserves the right to prohibit any items at any time and remove vendor if necessary.

3. All vendors are responsible for keeping their assigned location clean and safe.
4. There is no parking in the festival grounds. No vehicle access is allowed in the park one hour before the festival opens through one hour after closing. For the safety of our patrons, there can be no exceptions to this rule.
5. Vendor locations are assigned by the Merchant Vendor Coordinator. We will try to accommodate special requests but requests are not guaranteed.
6. All displays must be tasteful and appropriate for a family environment and all age groups.
7. The Merchant Vendor Coordinator reserves the right to terminate your agreement at any time, without refund, during the festival for non-compliance to these rules.
8. There is no refund policy .

I, \_\_\_\_\_ have read and accept these rules set forth by the Arts and Crafts Coordinator. This page, with the contractual agreement, will serve as a legal document .

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_