

**Minutes of the Papakaio Board of Trustees Meeting**  
Held in Room 6, Papakaio School, 19th September 2019

**Present:** A Isbister, G Shirley, R Williams, E Fisher, C Cochrane,  
I Elliott, J Wright.



**Apologies:** E Finlay  
**In attendance:** P Kranz (Minutes Secretary.)  
**Meeting opened:** 7.00pm

Meeting opened with a karakia from Gary.

<b>ADMINISTRATION MATTERS</b>	
<b>Conflicts of Interest.</b> None declared.	<b>Action Required</b>
<b>Confirmation of Minutes from the Last Meeting</b> Moved: That the minutes as tabled be accepted as a true and correct record. G Shirely / R Williams Agreed	
<b>Matters Arising from the Previous Minutes.</b> <u>Buses</u> Gary said there was nothing more that the school can do at present, it now rests with the ministry as to whether it will allow direct funding or not.	
<b>Correspondence</b> <b>In</b> Resignation letter from Anna.  <b>Out</b> None	
<b>REPORTS</b>	

**Principal's Report**

Physical Activities.

Gary outlined the discussion he'd had with Ed (Finlay) about the physical activity options available for students, particularly around questions of 'depth versus breadth'.

There was a general discussion around this, and the feeling was that while in some areas depth was needed, width was important so that students had the chance to discover activities they enjoyed.

This discussion broadened out into being about the possibility of bringing in outside people (including high school students) to assist in running clubs, including ones that focus on physical activities. It was noted that this would require a long lead in time. It was also felt that a limited trial of this followed by an evaluation would be a positive step.

Push Lawn Mower.

Gary said that one was needed necessary for the difficult to reach areas in the school. He said the Sthil shop at Honda offered the school a very good deal on one.

Moved: That Gary Ed and Colin be authorized to spend up to \$1500 for the purchase a lawn mower.  
G Shirley / I Elliot  
Agreed

Biking Program

Gary said this is fairly new ground, and while he had been asking other principals for advice there would be a lot of things the school would need to figure out for itself.

He was looking at 34 year 7 and 8 students participating in three groups; with each group organised by skill level.

Gary said he'd be developing standing operating procedures for this.

The Board noted that the choice of course and activities would need to be carefully considered.

**Health and Safety Report**

Cat said nothing needing the Board's attention had occurred.

Gary to raise at Home and School to gauge support and discuss with the teaching staff.

Gary, Ed and Colin to action.

Ian and Gary to work together on risk analysis and mitigation (procedures).





<p>Recent changes such as the participation of more ECE centres and rural schools and changes of some school principals have pushed the CoL to do a lot of work recently on re-establishing its plans and directions. This has resulted in an increased focus on dispositional issues such as resilience and enabling students to become proactive, self-reflecting and self-regulating learners.</p> <p>It has also meant an emphasis on integrated learning and providing coherent transitional pathways.</p> <p>This recent work underpins the strategic plan now being developed and which Gary will share with the BoT next term.</p>	
<b>IN COMMITTEE BUSINESS</b>	
None	
<b>MEETING DATES</b>	
<p><b>Next Board of Trustees Meeting</b> Thursday, 14th November, 7.00pm, Room 6.</p> <p><b>Next Home &amp; School Meeting</b> Tuesday 24th October 7.00pm, The Hub.</p> <p><b>Next Meeting Karakia:</b> Ian</p>	

**Meeting closed:** 8.45pm

**Signed:** ..... **Date:**.....