

Minutes of the Papakaio Board of Trustees Meeting
Held in Room 6, Papakaio School, 16th May 2019

Present: A Isbister, G Shirley, E Finlay, C Cochrane,
I Elliott, J Wright.



Apologies:

In attendance: P Kranz (Minutes Secretary.)

Meeting opened: 7.06pm

Meeting opened with a karakia from Ed

ADMINISTRATION MATTERS	
Conflicts of Interest	Action Required
None declared.	
Confirmation of Minutes from the Last Meeting. Moved: That the minutes as tabled be accepted as a true and correct record. J Wright / C Cochrane Agreed	
Matters Arising from the Previous Minutes. None	
Correspondence In Letter from Jason resigning from the Board with immediate effect. Letter from the MoE re continuing with the enrollment scheme. Letter from NZSTA re conference and AGM delegate registration. Out None	
REPORTS	

Principal's Report

ERO

Gary said this went very well, and he was confident that their final report would reflect this.

The Board noted how well this process went at all levels, and expressed its thanks to all those involved.

Geopark

Gary said this had started with trips by the school. There was a high level of engagement and it was a great way to start the term. The next step was to use that engagement.

Fundraising

Noted that fundraising for things like next year's Year 8 trip to Wellington placed a lot of demands on Gary and the teachers, and that this took time away from their core work.

There was a discussion on how there could be a more cohesive and strategic approach to fundraising that included all stakeholders.

It was decided that there be a single meeting of a working party consisting of Ed, Jess, Ian, Gary and Steve Collett (from Home and School) to consider how this might be done; and that the working party report back to the BoT.

Property

The work is now out for tender.

Annual School Donation

Moved: As there has been no funding from the government in compensation for not having annual school donations that these be reinstated; with parents notified in June, after dairy changeover day.

E Finlay / I Elliott

Agreed

Room 6 Release

Richard Savage has retired, so Gary and Damien will increase their roles to maintain the current cover.

Health and Safety

Ritchies

There was a discussion about the response received from Ritchies re a recent incident. The BoT felt their response was insufficient and that significant concerns remained.

Ian/Gary to action.

<p>It was agreed that Ian and Gary contact Ritchies and discuss this with them in person.</p> <p><u>Volley wall.</u> Moved: That the volley wall be retained and that it be painted to make it more appealing. J Wright / A Isbister Agreed.</p> <p>Financial. Gary ran through the April monthly accounts. He also went through the merits of the different tenders received for the photocopy contract.</p> <p>Moved: That the school take up the Ricoh contract for photocopying for a five year term. A Isbister / I Elliot Agreed</p> <p>Senco Report as distributed discussed. Gary said that ERO had looked at the schools efforts here closely and were very pleased with the schools systems and the support offered.</p> <p>The Board expressed it thanks to Anna for her commitment and exceptional work.</p> <p>Moved: That the above reports be adopted. C Cochrane / E Finlay Agreed</p>	<p>Ian and Gary to action.</p> <p>Gary to action.</p>
<p>GENERAL</p>	
<p>Building 5YP Update Tenders are due on the 16th May.</p> <p>.</p> <p>Whare Iti/Play Based Learning Gary said he was part way through a review on the Whare Iti/Play Based Learning and had not reached any conclusions yet. However he did say the early indications were that there needed to more investigation of the approaches around literacy. Gary said he is looking hard at this to better understand what is happening and what may need to be adjusted. He said he would update the Board on this further as the work continued.</p> <p>BoT Election With Jason's resignation there will be four vacant positions. The elections are in eight days.</p>	

Next Board of Trustees Meeting

Thursday 20th June, 7.00pm, Room 6.

Next Home & School Meeting

Tuesday 28th May, 7.00pm, The Hub.

Next Meeting Karakia

Jess

Meeting closed 9.07pm

Signed: **Date:**.....