

Minutes of the Papakaio Board of Trustees Meeting

Held in Room 6, Papakaio School, 7th February 2019.

Present: A Isbister, G Shirley, E Finlay, C Cochrane,
I Elliott, J Wright, J Gonzales.



Apologies: None

In attendance: P Kranz (Minutes Secretary.)

Meeting opened: 7.03

Meeting opened with a Karakia from Ian.

ADMINISTRATION MATTERS

Conflicts of Interest

None to declare.

Action Required

Confirmation of Minutes from the Last Meeting.

Moved: That the minutes as tabled be accepted as a true and correct record.

J Wright / E Finlay

Agreed

Matters Arising from the Previous Minutes

None

Correspondence

In

Two quotes for the replacement of the roof of the Whare Iti.

Out

None

Crosscut \$14,695 + GST

Breens \$15,865 + GST

REPORTS

Principals Report (verbal)

The team building day in Dunedin was very successful and helped the new term start smoothly.

Richard Savage will be working with Damien's class on fridays, bringing his expertise in teaching technology and science.

<p>Health and Safety The lower railing in the pool gazebo has been removed.</p> <p>Suggested there be a method, perhaps a book, specifically for reporting hazards at the pool.</p> <p>Financial Gary said that the figures for December are not yet available.</p> <p>Moved: That the above reports be accepted. E Finlay / J Wright Agreed</p>	<p>Gary to action.</p>
<p>GENERAL</p>	
<p>Staffing 2019 Gary said that the current staffing arrangements should be covered by funding from the ministry funding up until the end of term three. Therefore the staffing and funding arrangements will be reviewed at that time.</p> <p>Classroom Upgrade Plan Gary reported that the plans have been received. He has distributed these and is gathering feedback.</p> <p>The BoT members went with Gary and viewed, in situ, the proposed changes.</p> <p>There was a discussion of the priorities, potential costs, staging of the work, additional changes, and the process for tendering.</p> <p>CoL Update Three more schools have joined the CoL.</p> <p>Work with spirals of enquiries continues. Work is beginning on new ways of looking at the underpinnings of successful teaching practice across subject areas.</p> <p>Gary said around 70% of teachers of CoL participating schools have made significant changes to their practice as a result of their participation, and he gave some specific examples of this.</p>	<p>Gary to take the suggested changes to Michael Forgie, and return to the Board with the revised plans.</p>

The Charter/Curriculum Targets/Strategic Plan Document

Gary distributed his new abbreviated version of the charter and there was a discussion about it.

There were suggestions around the order of items in the Strategic Plan and some of the wording.

It was suggested that Gary and a BoT member present it to the next parent teacher meeting and invite feedback.

It was also felt that Gary and BoT members should seek student voices and incorporate them in the development of the document.

Pool Upgrade

Gary reported on the progress already made and said that he had consulted with Michael Forgie on how the things that need to be done should best be prioritized.

Reported that having Colin work on the trees is 'in the pipeline.'

Playground and environs

The soil has been delivered and a quote of \$150 received for placing the concrete tunnels and the soil that goes around them.

The Board agreed to go ahead based on that quote.

Papakaio 8 Hour

Gary reported that work on the track is progressing well, with a huge amount of effort being put into it. He said the working bee was very well attended and there is a real sense of community involvement around the whole project.

He said the organising committee is doing very careful work on the health and safety issues involved.

The Board expressed its appreciation to the committee and to all the helpers for their extraordinary efforts.

Gary to incorporate changes.

Gary and BoT members to action.

Gary and BoT members to action.

<p>Fundraising Gary said he felt that it would be useful for a fundraising sub-committee or some other formal system for organising fundraising be established.</p> <p>It was decided to look at how other schools have done this.</p> <p>It was noted any fundraising needs to be coordinated with Home and School.</p> <p>There was a discussion on what projects might be the focus fundraising efforts.</p> <p>There was a discussion of how different members of the BoT could use their skills and knowledge to contribute to fundraising efforts beyond simply their participation at BoT meetings.</p> <p>It was agreed to consider these matters further at the next meeting, after the Papakaio 8 Hour Challenge.</p> <p>ERO Gary reported that up to this point there has been no word from them.</p> <p>BoT Election Moved: That Christina Shields be appointed returning officer for the BoT election. J Wright / E Finlay Agreed</p> <p>Roof quotes Two quotes have been received. Moved: That Gary select from the two tenders received for the repair of the roof subject to availability. E Finlay / I Elliott Agreed</p>	<p>Gary and BoT members to research.</p> <p>Gary to action.</p>
IN COMMITTEE BUSINESS	
MEETING DATES	
<p>Next Board of Trustees Meeting 21st March, 7.00pm, Room 6.</p>	

<p>Next Home & School Meeting Wednesday 20th March, 7.00pm, The Hub.</p> <p>Next Meeting Karakia Gary Shirley</p>	
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Meeting closed 9.14pm

Signed: **Date:**.....