

Minutes of the Papakaio Board of Trustees Meeting

Held in Room 6, Papakaio School, 15th August 2019

Present: A Isbister, G Shirley, E Finlay, R Williams, E Fisher,
I Elliott, J Wright.



Apologies: C Cochrane

In attendance: P Kranz (Minutes Secretary.)

Meeting opened: 7.00pm

Meeting opened with a karakia from Gary.

ADMINISTRATION MATTERS

Election of Chair

Moved: That Ian Elliot be appointed as Chair.
J Wright / A Isbister
Agreed.

Conflicts of Interest

Ian said that while it was unlikely that a conflict of interest would arise he declared that a conference organiser that sometimes works for him may bid for the North Otago Principals' Conference.

Gary said that as he would not be involved with the employment of anyone in relation to the conference, he did not foresee any conflict of interest arising.

Action Required

Confirmation of Minutes from the Last Meeting.

Moved: That the minutes as tabled be accepted as a true and correct record.
J Wright / R Williams
Agreed

Matters Arising from the Previous Minutes.

None

<p>Correspondence</p> <p>In Letter from MoE re ERO report.</p> <p>Out None.</p>	
<p>REPORTS</p>	
<p>Principal's Report</p> <p><u>Roll numbers</u> Gary said that the recent changes we no larger than had occurred previously and so were most likely part of the natural variation in enrollments. However he also felt that changes in immigration rules affecting the number of immigrant families and M Bovis reducing mobility may also be having an effect. He said he'll be tracking this closely in the future to see if they are.</p> <p><u>Buses.</u> There was an extended discussion of the transport situation. Gary said that he was very aware that the bus charges are proving difficult for some families and that this is impacting on enrolments.</p> <p>Gary said that while charges are set by Ritchies and can't be changed by the school he has been researching other options. These were presented later in the meeting.</p> <p><u>Property.</u> Quote received from Southroads \$3950 to put the blue hose underground.</p> <p>Health and Safety Report</p> <p>Cat has been ill so Gary presented the report.</p> <p>Earthquake and lockdown procedure drills have been held.</p> <p>Financial Report</p> <p>Gary outlined the current position and said he was confident that things would track as anticipated.</p>	

<p>Social Studies Report</p> <p>There was discussion of the pluses and minuses of having a local subject as the focus. It was felt that there were real benefits to this that meant the additional effort it took by teachers was worthwhile.</p> <p>Also noted that process of ongoing self-reflection and reporting process by teachers is proving valuable.</p> <p>The Board expressed its appreciation to Damian for this, his last report.</p> <p>Moved: That the above reports be adopted J Wright / A Isbister Agreed</p> <p>NZSTA Conference</p> <p>Jess and Gary gave their verbal feedback on the conference.</p> <p>Jess said one thing she took away from the conference was how well North Otago schools in comparison with those in most other areas. She felt this was particularly true in terms of BoT capabilities and CoL effectiveness. She felt the weakest area by comparison was in cultural competencies. Overall she found it very worthwhile and hoped that more trustees from Papakaio School and other North Otago schools attend future conferences.</p> <p>Gary said the major thing he took from the conference was the importance of continually nurturing community relationships, as when these are poor divisions and conflicts can emerge and deepen very quickly, with disastrous consequences.</p> <p>He said he agreed with Jess that it was very worthwhile for BoT members to attend, and suggested that in future the Board budget for at least two delegates to go.</p>	<p>Gary to pass on to Damian</p>
<p>GENERAL</p>	

RAMS

Cross-country.

Gary said RAMS have been distributed to all the participating schools.

Wellington Trip

Gary outline the arrangements for covering classes.

It was suggested that as part of their preparation for the trip the children be shown videos on train safety.

Gary to action.

Ioana Camp

The question was raised of whether participating parents have their driver's licenses and WoF's verified. Gary said they were, and that people are advised of this. It was suggested that a record be kept when they are verified so that people don't need to be doing this repeatedly.

Gary to action

It was also suggested that there be a briefing document for parents covering things such as the use of cellphones, appropriate discipline and so on.

Gary to action

Buses.

Gary outlined the results of his research, including the different funding options available, possible administrative structures, and the relevant legal obligations. He also outlined some rough figures on the costs of leasing buses.

He said he'd talked to Mr Hare who runs the school bus service for the Hampden and Maheno schools.

After some discussion the Board concluded that this matter was worth investigating further. It asked Gary to do so and to report back to the next meeting.

Gary to continue investigating this matter and to set up a SWAT analysis that people can feed in to.

Property

Gary reported that the price quoted for the verandah for the refabs was very high, so Michael Forgie approached the MoE on the school's behalf proposing that prefabs be replaced completely. This resulted in a conditions assessment visit by Mr Reece, and a further visit from Christchurch MoE staff. A report from them is pending.

IN COMMITTEE BUSINESS	
None	
MEETING DATES	
<p>Next Board of Trustees Meeting Thursday 19th September, 7.00pm, Room 6.</p> <p>Next Home & School Meeting Tuesday 24th September 7.00pm, The Hub.</p> <p>Next Meeting Karakia lan.</p>	

Meeting closed: 8.41pm

Signed: **Date:**.....