

## Minutes of the Papakaio Board of Trustees Meeting

Held in Room 6, Papakaio School, November 30th, 2017.

Present: E Dupu, G Shirley, E Finlay, J Wright, C Allen, A Ludemann, Y Monoy.

In attendance: P Kranz (Minutes Secretary)

Apologies: R Hutchinson

Meeting opened: 7.00pm



Administration Matters	
<b>1. Declarations of Conflicts of Interest.</b>  None.	<b>Action Required</b>
<b>1. Confirmation of the Minutes of the Previous Meeting.</b>  Moved that the minutes be accepted as a true and correct record. C Allen / A Ludemann Passed	
<b>3. Matters Arising from the Previous Minutes.</b>  <u>Meeting with Maori Families</u> Gary gave feedback on the meeting with Maori families. While the turnout was smaller than hoped the input from those present was considered and useful. Feedback included; lift in attitude towards being Maori, engagement coming home from Te Reo and Kapa Haka.  Would like to have statement in class weekly newsletter about what is being covered, more integration of Maori terms and perspectives into topics, involvement in Kapa Haka beyond the school.  Parents were invited to let the Principal know if they had children who were not achieving and were not being contacted regularly by the class teacher to build an effective partnership. Gary explained what Cultural Responsiveness meant to him; "Being able to have open and honest conversations that support student learning based on trust and respect."  <u>Pool</u> All is working at present.	

<p><b>4 Correspondence</b></p> <p><b>Out</b></p> <p>None</p> <p><b>In</b></p> <p>None</p>	
<p><b>GENERAL</b></p>	
<p><b>5. Draft Budget</b></p> <p>Gary ran through the figures and showed a draft initial budget with all the set costs in place. There was a discussion on the overall budgetary picture and on some individual items.</p> <p>Moved that the draft budget be approved. E Finlay / Y Monoy Passed</p> <p><b>6. Home and School</b></p> <p>It was noted that the effects of the Mycoplasma outbreak wouldn't impact income from the calf scheme in 2018, but it will after that. That raised the need to look at how to diversify fund raising.</p> <p><b>7. Col Update</b></p> <p><u>Documentation</u> Links to all documents have been provided to the BoT.</p> <p><u>Achievement Challenge</u> In consultation with the Ministry this has been revised and has gone to the Minister for approval. Subject to its approval in-school and cross-school teachers have been appointed.</p> <p><u>Professional Learning Development</u> There are 200 hours available over 2 years. Teachers are currently putting their ideas forward for what topics they want covered. The training will happen in small cross-school facilitated learning groups.</p>	<p>Gary to investigate the cost of touch screen smartboards.</p>
<p><b>CHARTER</b></p>	

<p>8. There was a detailed discussion on the Charter Strategic Plan 2018 and the direction of the school. A number of amendments were made to it. Changes will be reviewed next meeting.</p>	
<p><b>MEETING DATES</b></p>	
<p><b>Next Board of Trustees Meeting</b> 7th December 2017, 7pm, Room 6.</p> <p><b>Next Home &amp; School Meeting</b> In the new year, date and time to be advised.</p>	

**Meeting closed 8.38 pm.**

**Signed:** ..... **Date:**.....