



PAPAKAIO SCHOOL



Head-Lice Procedure 510

The school will promote healthy practices around reducing Head Lice Infection such as discouraging the sharing of hats.

When the school becomes aware of a case of head lice, a letter, an email or a newsletter will be sent to Parents/Caregivers/Whanau of each child in the infected class.

The letter requests that a parent/caregiver check their children's head, and sign and return the reply slip to their teacher the next day.

Pupils whose letter is **NOT** signed and returned the next morning, will be checked in the presence of two staff members.

If head lice is found. Parents will be notified and asked to collect and treat their child and return them when treatment has been completed.

A check of all family members will be recommended.

If there is a recurring incidence in the class within a fortnight **ALL CHILDREN** in the class will have their heads checked. Notification will be sent home and parents/caregivers/whanau of infected children will be contacted to discuss treatment.

Whole school checks are carried out if headlice is widespread across classes.

The Health Nurse will be contacted if treatment isn't carried out by parents/caregivers.

Some assistance may be available to purchase shampoo if this is established as a barrier.

Information will be published periodically in our newsletter.

Parents are encouraged to notify the school if they discover their children have head lice.

As much as possible a sensitive approach will be taken to avoid shame/blame or embarrassment.

Reviewed August 2016