



508 Road Safety Procedure

1. As available visits by the Police Education Officers to classrooms, and subsequent follow-up by class teachers and the inclusion of Police Education Programmes DARE, KOS, Safe Cycling are encouraged.
2. Teachers emphasize safe road crossing procedures and safety around EOTC.
3. It is recommended that children under the age of 9 do not cycle to school unless accompanied by an adult. Parents allow children to bike at their own risk and responsibility.
4. All cyclists and pedestrians must wear safety equipment as required by law, including hi-visibility vest.
5. Safe practices when getting on and off buses are explained.
6. All trips away from the school must be approved by the Principal in advance.
7. The teacher in charge must ensure the appropriate standard operating procedure is followed travelling by bus or travelling by private vehicle.
8. The use of a bus for school purposes must be cleared with the Principal.
9. Requests for transport assistance is made, as early as is practical, in the school newsletter or by email.
10. A clear departure and return time are given to parents.
11. The organising teacher ensures that all vehicles have current warrant of fitness/registration and the driver fully licensed.
12. Changes to passenger/travel arrangements are made with the approval of the teacher in charge.
13. It is the driver's responsibility to make sure all child passengers are correctly restrained. Under New Zealand law, all children under seven years of age must use an approved child restraint appropriate for their age and size. Children aged seven must be secured in a restraint if one is available in the vehicle.

Reviewed June 2021