

The Flying Fletches Incorporated Constitution

1. NAME

The name shall be "The Flying Fletches Inc".

2. DEFINITIONS

In this Constitution, and in all rules made hereunder, the following terms shall mean:

2.1. "Committee" "The Committee of The Flying Fletches Inc".

2.2. "Club" "The Flying Fletches Inc"

2.3. "Peak Body A" "Australian Horse Archery Association".

3. OBJECTS

The objects of the Club shall be:

3.1. To promote and develop the sport of horse archery in South Australia;

3.2. To promote good fellowship among those interested in sport archery;

3.3. To display historically accurate horse archer attire and horse tack to the best of our ability, with modern safety considerations included.

3.4. To educate, train and encourage members of the Club;

3.5. Promote fitness and activity of people as horse archers / ground archers and club volunteers;

3.6. Encourage high standards of sportsmanship;

3.7. Teach relevant horsemanship, medieval horse archery and animal welfare principles and

3.8. To do all such things/acts conducive to the furtherance of the objects/interests of the Club

4. MEMBERSHIP

4.1. Any person eligible for membership under the terms of the Constitution on making written application to the Club and being recommended as suitable by the executive committee will be put to the members who will determine membership by a consensus/majority vote and on paying the subscription shall thereby become a financial member of the Club.

- 4.2. Any member wishing to resign from the Club shall give written notice to the secretary or public officer of the club. Any member so resigning shall be liable for any outstanding subscriptions which may be recovered as a debt due to the association.
- 4.3. Subject to giving a member an opportunity to be heard or to make a written submission, the committee may resolve to expel a member upon a charge of misconduct detrimental to the interests of the association. Particulars of the charge shall be communicated to the member at least one month before the meeting of the committee at which the matter will be determined.
- 4.4. The determination of the committee shall be communicated to the member and in the event of an adverse determination the members shall cease to be a member 14 days after the committee had communicated to the member.
- 4.5. In the event of an appeal, the appellant's membership of the club shall not be terminated unless the determination of the committee to expel the member is upheld by the members of the club in a general meeting after the appellant has been heard by the members of the association, and in such event membership will be terminated at the date of the general meeting at which the determination of the committee is upheld.

5. REGISTER OF MEMBERS

A register of members must be kept and contain name and addresses, dates membership commenced and if applicable, the date of, and reason(s) for termination of membership.

6. OFFICE BEARERS

- 6.1 The Office Bearers of the Club shall be elected at the Annual General Meeting and shall include:
 - A President;
 - A Secretary;
 - A Treasurer;
 - A Safety Officer
 - Committee Members - not more than seven (7)
- 6.2 No office bearers from the Club shall receive any remuneration for their services.
- 6.3 Office bearers shall hold office until the following elections at which they shall not be disqualified as candidates by reason only of previous office.

7. GENERAL MEETING

- 7.1 The Committee shall convene an Annual General Meeting of all members once in every calendar year to be held as early as practicable in the first term at such time and place as may be determined by the Committee.
- 7.2 The Committee may whenever it thinks fit convene a Special General Meeting.
- 7.3 The Committee shall on receipt of a request in writing stating the objects of the meeting proposed to be called and signed by not less than five members, convene a Special General Meeting within twenty-one (21) days of the date of receipt of such requisition by the Honorary Secretary.
- 7.4 Notice of the Annual and of every General Meeting shall be given at least twenty-one (21) days before such meeting in writing and shall include an agenda to be brought before such meeting, including nomination for committee positions. All notices of committee meetings shall be advised to members of the committee at least fourteen (14) days before the date of such meetings. The accidental omission to give to any member, or the non-receipt by any member of any notice required by the Constitution, shall not invalidate or affect any proceedings at such meetings.
- 7.5 The business of an Annual General Meeting shall be to receive and consider the Annual Report and Financial Statement, to elect office bearers and to transact any other business of which due notice under this Constitution shall have been given.
- 7.6 Ten (10) members or two thirds of the membership personally present shall be a quorum for a General Meeting. If at any General Meeting there be no quorum within 30 minutes of the time appointed for the meeting, the meeting shall be adjourned for a period not exceeding fourteen (14) days. If there is no quorum within 30 minutes after the time appointed for such an adjourned meeting the meeting shall lapse altogether.
- 7.7 The President shall take the Chair at all General Meetings of the Club. In their absence the members present shall choose a President from among their own number.
- 7.8 No person shall be permitted to vote at any General Meeting unless they are a financial member of the Club.
- Members under the age of 18 may transfer their vote by proxy to a nominated parent/guardian, provided the nominee is also a financial member of the club.
 - Any member is entitled to appoint in writing another member to be their proxy to attend and vote.

- 7.9 Every question submitted to a General Meeting except as provided under clause (11.4) shall after being open for discussion by the members be decided by a majority of votes of members present each member being entitled to one (1) vote EXCEPT that in the case of equality of votes the President shall have a casting vote in addition to the vote to which they are entitled as a Member.
- 7.10 Every resolution passed at any General Meeting shall be binding on all members of the Club.

8. CONTROL AND MANAGEMENT

- 8.1 The control and management of the Club shall be vested in a Committee consisting of the office bearers and Committee members elected at the Annual General Meeting.
- 8.2 For the purpose of carrying out its objectives, the Club may, subject to the Act and its rules –
- (a) acquire, hold, deal with, and dispose of, any real or personal property; and
 - (b) administer any property on trust; and
 - (c) open and operate ADI (Authorised Deposit Taking Institution) accounts; and
 - (d) invest its moneys –
 - (i) in any security which trust moneys may, by Act or Parliament, be invested; or
 - (ii) in any other manner authorised by the rules of the association; and
 - (e) borrow money upon terms and conditions as the association thinks fit
 - (f) give such security for the discharge of liabilities incurred by the association as the association thinks fit; and
 - (g) appoint agents to transact any business of the association on its behalf; and
 - (h) enter into any other contract it considers necessary or desirable.
- 8.3 The committee shall appoint a public officer as required by the Act.
- 8.4 A quorum of the Committee shall be three (3). If no quorum be present within fifteen (15) minutes of the notified time of Meeting, such Meeting shall lapse.
- 8.5 The President shall take the Chair at all meetings of the Committee. In their absence the members of the Committee present shall choose a President from among their number.

- 8.6 The Secretary shall convene a meeting of the Committee at least once quarter.
- 8.7 No person shall be entitled to be present at a meeting thereof UNLESS invited to attend by the President.
- 8.8 The Committee may declare vacant the seat of any member thereon who has been absent without valid excuse from two (2) consecutive meetings of the Committee.
- 8.9 All casual vacancies among office bearers and the Committee of the Club may be filled by the Committee as it deems fit.
- 8.10 Every question submitted to the Committee after consideration by all, shall be decided by a majority of the votes of the members present. Every member of the Committee shall be entitled to one (1) vote EXCEPT that in the case of an equality of votes, the President shall have a casting vote in addition to the vote to which they are entitled as a member of the Committee.
- 8.11 Minutes of every meeting of the Committee shall be kept up by the Honorary Secretary and shall be signed by the President of the next succeeding meeting, subject to their being accepted as true and accurate by the meeting, as a true record of the proceedings of the meeting.
- 8.12 The Committee shall have power to make, alter and repeal rules not being inconsistent with this Constitution or the Rules of the Sport as it may deem necessary or expedient from time to time. Notice of any proposal to make, alter or repeal any rule shall be given to the Honorary Secretary of the Club not less than seven (7) days before the meeting of the Committee at which it is intended to present such proposal.
- 8.13 The committee shall have authority to interpret the meaning of these rules and any other matter relating to the affairs of the club on which these rules are silent.
- 8.14 Notice of all meetings of the Committee shall be given at least five (5) days before such meetings either personally in writing or by notice posted to the member at his/her mail or email address as shown in the records of the Club.
- 8.15 Every resolution of the Committee shall be binding upon all members of the Club.

9. EXECUTIVE

The President, Secretary and two other members of the Committee or any three of them shall constitute an executive of the Club and may act in any way deemed beneficial to the Club when immediate action is required and it is not practicable or convenient to call a meeting of the Committee.

10. POWERS

The Club shall have the power only to carry out the objects of this Constitution in such a way as provided by this Constitution, the Act and subject to the Rules of the Sport.

11. PROPERTY

All assets and property of the Club shall be vested in the Office Bearers of the Club.

12. FINANCE

12.1 The Club's financial year shall be from 1 July to 30 June.

12.2 Subject to the provisions of the Constitution the Committee shall have power to control the finances of the Club, to collect annual subscription, to collect fees, and to collect any levies (agreed to by a majority of members present at a General Meeting) which may be necessary to facilitate the operations of the Club.

12.3 All monies shall be paid into a bank account opened in the name of the Club and operated by any two of the President, Secretary, and Treasurer as joint signatories.

12.4 The income of the Club, howsoever derived, shall be applied solely towards the promotion of the objects of the Club as set out in this Constitution, and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend bonus or otherwise howsoever by way of profit to the persons who at any time are or have been members of the Club or to any of them or to any person claiming through them.

12.5 The Treasurer shall keep such accounts, and submit such financial statements such as the Club Committee may require. He/ She shall present an audited statement of receipts and expenditure to the Annual General Meeting and shall deliver to the Honorary Secretary, when required, a statement of the Club's finances.

13. CONSTITUTION

13.1 Every member of the Club shall be entitled to peruse the copy of the Constitution and all rules promulgated there under kept by the Honorary Secretary.

13.2 The Constitution of the Club shall not be amended UNLESS:

- Notice of intention to move the amendment has been received by the Secretary at least twenty-one (21) days prior to the date of a General Meeting and such notice shall have been given in the notice convening the meeting.
- The amendment is passed at a General Meeting by at least two thirds or ten (10), whichever is the lesser, of the members of the Club present and qualified to vote.

13.3 Amendments remain inoperative until such time as they are ratified.

14. DISSOLUTION

If on the winding up or dissolution of the Club there remain after the satisfaction of all its debts and liabilities any monies or properties whatsoever the same shall not be paid to or distributed among members of the Club, but shall be paid to or transferred to the "peak body A" to be used to further the sport of horse archery as deemed fit by the "peak body A" and within the terms of clause (12.4) of this Constitution.