

**Alaska State Archery Association
Constitution**

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ARTICLE I-NAME

1. This organization shall be known as the Alaska State Archery Association, indicated hereafter as ASAA.
2. This organization is one, which does not contemplate, pecuniary, gain or profit to the members thereof and is organized solely for non-profit purposes. No part of the net earnings of the organization shall inure to the benefit of or be distributable to its members, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in the furtherance of the purposes set forth in Article II hereof.

ARTICLE II-PURPOSE

The purposes of the ASAA shall be:

1. To foster, expand and perpetuate the practices of archery throughout all the State of Alaska. To foster and perpetuate a spirit of good fellowship among all archers within the State.
2. To encourage the use of the bow and arrow in hunting all legal game; to improve and increase the rights and privileges of bow hunters. To co-operate with Federal and State governments; sportsmen; and conservation organizations in the propagation and conservation of game and its natural habitat, the waters, forests and fields.
3. To promote various types of bow and arrow contests; adopt rules, regulations, conditions and methods for these contests. Such rules and procedures shall be compatible with those of the NFAA wherever feasible.
4. To conduct a continuous education program designed to acquaint the public with the bow and its uses as a practical and humane weapon suitable for hunting of all game animals and birds on the American Continents; to inform them of the tournament aspects of field archery and the use of the bow in competitive shooting.

ARTICLE III-ACTIVITIES

To accomplish the purposes expressed in Article II, the ASAA shall engage in the following activities, as well as others that may seem desirable:

1. Adopt and enforce rules and procedures as set down by the NFAA for the practice of Field Archery within the ASAA.
2. Hold annual tournaments to determine the Indoor and Outdoor ASAA Champions. The Indoor Tournament may be a mail in tournament.
3. Hold an annual 3D Hunter Championship Shoot using only equipment deemed legal for bow hunting game in Alaska, except broad heads, which are replaced with field tips.

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4. Extend assistance to local field archery clubs within the State of Alaska.
5. Counsel and co-operate with the NFAA on matters of mutual interest.
6. Counsel and co-operate with officials of the State of Alaska, with other sporting groups, and with landowners in regard to hunting conditions and laws.
7. Promote publicity to inform the public about both the hunting and tournament aspects of the bow and arrow.
8. Encourage new memberships in the ASAA.

ARTICLE IV-MEMBERSHIP

1. There shall be the following classes of membership: Active, Youth, Club, Sustaining, Life, Family and Honorary.
 - a. **Active** membership shall be granted to anyone who has attained his eighteenth birthday, upon acceptance and payment of dues.
 - b. **Youth** membership shall be granted to anyone less than eighteen years of age in accordance with active membership qualifications. If a Youth becomes eighteen during his period of membership, he shall automatically become an Active member without further payment of dues. When he renews his membership, he shall be required to pay the regular Active member dues.
 - c. **Club** membership shall be conferred upon any organized Archery Club whose shooting range is located in the State of Alaska, has a board of elected officers, and is considered a non-profit organization; upon application and payment of dues. Each club upon acceptance shall elect a Club Representative to serve on the ASAA Board of Governors.
 - d. **Sustaining** membership shall be granted to any individual, partnership, or corporation upon application endorsed by one member and payment of dues. They shall be non-voting members.
 - e. **Honorary** membership shall be conferred upon any individual for exceptional merit and service upon recommendation by the Board of Governors or by a motion from the floor at the Annual Meeting; either of which shall be carried by a two-thirds majority vote. Honorees shall be exempt from dues and be non-voting members.
 - f. **Life** membership, with exemption from regular dues, may be granted to anyone upon application and payment of dues. The Board of Governors must approve this membership. This membership is an Active membership and is entitled to all rights and privileges of an Active member.
 - g. **Family** membership may be granted to families having three or more members who qualify for membership under paragraphs "a" and/or "b" above. To be eligible for family membership, all members must join on the same date.
2. Membership fees shall be established in the ASAA By-Laws

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3. *Sustaining, Honorary and Youths* up through age 14 shall be non-voting members. *Youths*, ages 15, 16, and 17, shall be voting members in all matters requiring voting by the general membership. *Club* memberships shall have one vote for each five ASAA members in their respective organizations. Club vote may be only be extended by the ASAA Club Representative or his authorized representative.

ARTICLE V-OFFICERS AND THEIR DUTIES

1. The Officers of the Association, referred to hereafter as the Executive Committee, shall be as follows: President, Vice President, Tournament Director, Secretary-Treasurer, Newsletter Editor, and NFAA Director.
 - a. The President shall preside at all meetings of the Association, the Board of Governors, and the Executive Committee. He shall appoint standing committees and committees not otherwise covered in the Constitution, as well as any special committee's he deems necessary. He shall initiate and direct activities, which will accomplish the purposes of the Association. The Past President shall be a Committee-person-at-large on the Board of Governors and shall act as an advisor to the new President.
 - b. The Vice President shall perform the duties of the President if the President is unable to act. The Vice President shall work with the Alaska Department of Fish and Game and other pertinent organizations to protect and improve the rights and privileges of bow hunters; the Vice President shall be the Official Representative in these matters. The Vice President shall be the Chairman of the Conservation Committee, as defined in the By-Laws and shall act as Key person for the State of Alaska to the NFAA Hunting Activities Committee. The past Vice President shall act as an advisor to the new Vice President.
 - c. The Tournament Director shall be the Membership and Tournament Chair person, as defined in the By-Laws. The Tournament Director shall be responsible for the operation and maintenance of the NFAA 20 Pin Program within the State of Alaska.
 - d. The Secretary-Treasurer shall keep all records of the Association, the Executive Committee and the Board of Governors. The Secretary-Treasurer shall inform the members of official action; ensure that each Board member has a copy of the Constitution and By-Laws; keep accurate records of the Champions and other necessary data; present a report at the end of the fiscal year; and shall, in general, perform the duties incident to this office. The Secretary-Treasurer shall receive all monies of the Association, keep accurate records of receipts and disbursements, and make an annual report of such at the Annual Meeting. The Secretary-Treasurer shall sign all membership cards, keep accurate records of membership, and notify all members 30 days in advance that their membership is about to expire. The Secretary-Treasurer shall sign the Association checks; however, if for any reason the Secretary-Treasurer is not available, the President may sign them.
 - e. The Newsletter Editor shall edit, produce, and mail the ASAA Newsletter. The Newsletter Editor shall solicit contributions from the other officers and clubs. The Newsletter Editor shall be chairperson of the Publicity, Legal and Auditing Committees, as defined in the By-laws.

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- f. The NFAA Director is the ASAA State Representative to the NFAA and shall coordinate with the State and National Associations on matters of mutual interest. During the annual meeting the director will report and review the agenda discussed in the National meeting. The director is responsible for accurately expressing the opinions of a majority of the State Association members at the National meeting.

ARTICLE VI-BOARD OF GOVERNORS

1. The Board of Governors shall consist of the Executive Committee, one appointed representative from each affiliated club, and the Past President of the ASAA.
2. Each individual charter club shall appoint a representative for their club.
3. The Secretary-Treasurer shall mail ballots concerning all matters requiring the action of the Board of Governors to the Board of Governors. The Secretary-Treasurer shall establish a deadline for the return of the ballots and shall count the ballots immediately upon expiration of the deadline. The Secretary-Treasurer shall open and count the ballots in the presence of no less than one additional Board Member. Unless otherwise provided for in the Constitution and By-Laws, a majority vote of the ballots returned by the Board of Governors shall decide the question. The Secretary-Treasurer shall submit the results to the President who shall declare the vote as the official action of the Board. The membership shall be notified within thirty days of the results of the vote.
4. At a meeting of the Board of Governors, 2/3 of the Board members, including the President or Secretary/Treasurer shall constitute a quorum. Except in cases of extreme emergency, matters of the Board of Governors will not be acted upon until all Board members have been provided ballots and afforded an opportunity to vote.

ARTICLE VII-ELECTION PROCEDURES AND TERMS OF OFFICE

1. At the Annual Meeting, the membership present shall confirm a President, Vice President and Tournament Director, Secretary-Treasurer, Newsletter Editor and NFAA Director after the sealed ballots have been counted.
2. The offices of the President, Tournament Director, and NFAA Director will be filled on even years; the offices of the Vice President, Secretary-Treasurer, and Newsletter Editor will be filled on odd years. Each office will be for a two-year term; each newly elected officer will start serving his term at the conclusion of the November annual meeting. This will provide continuity within the respective offices. Those offices that would expire in 2003 can be extended two more years if the officer in that position is agreeable.
3. The Annual Meeting will be held during November. The exact date will be announced 30 days prior to the meeting.
4. The Board of Governors shall constitute the Nomination Committee for the ensuing year. Any member can submit additional nominations to the Board Of Governors

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providing it is prior to the nominations being closed on September 15. The Executive Committeemen present shall tabulate all ballots.

5. A new position [i.e. Webmaster (or Webmasters)] will be created and be filled by appointment. This will provide the ability to post information to members, records, tournament results, and items necessary to the good of the Alaska State Archery Association.
6. Newly elected Officers shall take office upon completion of the November general meeting. No officer shall hold more than one office with exception to the office of the Newsletter Editor upon approval of the sitting executive committee.
7. A vacancy in any office of the Executive Committee, except President, shall be filled by appointment of the Executive Committee for the duration of the term for that office. If the President resigns or is unable to continue in the elected office and if 90 days of the term remains unexpired, the Vice President shall assume the duties of the office of President and immediately initiate a General Election of all ASAA members. The Vice President will establish a date the nominations for President will be closed. At the conclusion of this date, the Secretary will mail ballots to all ASAA members. If less than 90 days remain in the unexpired term, the Vice President shall assume the duty of President and no other offices will change. All offices must be filled within 30 days of vacancy.

ARTICLE VIII-FISCAL YEAR

1. The Fiscal Year of the ASAA shall end and begin immediately upon completion of the Annual November board and membership meeting.

ARTICLE IX-FEES AND DUES

1. The Executive Committee shall establish fees for the Annual Tournament and for participation in any ASAA Tournament.
2. Annual dues and fees shall be defined in the By-Laws.

ARTICLE X-TOURNAMENTS

1. There shall be no less than three ASAA Sponsored Tournaments a year. They shall be the Annual Field Championship, the Annual Indoor Championship, and the Annual State 3D Championship shoot. Additional shoots can be used to accumulate points for the shooter of the year award. The additional shoots will be the State 3D Hunter, the State Harvest, the State NAA outdoor field, and the State NAA Indoor shoot. The Indoor Tournament may be a Mail in Tournament with all clubs shooting the same rounds and events. There can be an optional NAA FITA Indoor and Outdoor target shoots added to

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the existing shoots. A shooter's score for the NAA State Field shoot will be use as the tie breaker in the event of a tie.

2. There will be a male and female shooter of the year in compound bow, recurve bow and traditional bow classes presented at the annual membership meeting. Shooter of the year for high overall will be determined by a method established by the executive committee.
3. Special rules for entry and competition shall be established in the By-Laws; otherwise, rules of competition shall be governed by the rules of competition as outlined by NFAA directives. In the event special rounds are used that are not covered by the ASAA By-Laws or the NFAA Handbook, the Tournament Vice President shall publish and make available to all participating clubs the rules governing these events.

ARTICLE XI-RESOLUTIONS

1. The normal procedure for bringing proposed resolutions by any club affiliated with the ASAA, or by petition of not less than three non-club members of the ASAA, is to present the Board of Governors with the resolution and request action.
2. All resolutions presented properly to the Board must be acted upon within 60 days of receiving said resolution.
3. Each resolution presented to the Board shall be called up before the Board for vote as outlined in Article VI Paragraph 4 of this Constitution and, if approved, shall become the official action of the Board.

ARTICLE XII-ALTERATIONS AND AMENDMENTS

1. This Constitution may be altered or amended by majority vote of ballots received from the MEMBERSHIP by mail or majority vote of the members present at any Annual Meeting.
 - a. The Secretary-Treasurer shall proceed as outlined in Article VI Paragraph 3 of this Constitution on matters concerning the mailing and counting of ballots.
 - b. Action taken at the Annual Meeting shall be made known to the general membership within 30 days after the meeting.

ARTICLE XIII-DISSOLUTION

1. Upon the dissolution of the organization, the Officers shall, after paying or making provision for the payment of all the liabilities of the organization, dispose of all of the assets of the organization exclusively for the purposes of the organization in such manner or to such organization or organizations organized and operated exclusively for charitable purposes as shall at the time qualify as an exempt organization or

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organizations under Section 501(c)(3) of the Internal Revenue Code of 1954(or the corresponding provision of any future United States Internal Revenue Law), as the Officers shall determine.

ARTICLE XIV-ADOPTION OF THE CONSTITUTION

1. This Constitution was adopted by two-thirds majority of the members present at the Annual Meeting for 1963 and became effective on July 6, 1963. Various amendments have properly been made and adopted since that date. The most recent amendments were made *after a vote of the membership* at the 2003 Annual Meeting and shall become effective at the conclusion of the annual meeting November 23, 2003. All previous Constitutions are void.

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SECTION I-ORDER

1. The Parliamentary proceedings of the ASAA shall be governed by Robert's Rules of Order.

SECTION II

1. Memberships shall be restricted to persons as outlined in Article IV of the Constitution.
2. The Executive Committee shall determine fees and Dues for membership in ASAA at the annual meeting.
 - a. Honorary memberships shall be free.
 - b. Club memberships shall be as determined by the executive board.
 - c. The Executive Board shall determine sustaining memberships.
 - d. Life memberships shall be \$250.00
3. Dues become payable upon one year anniversary of the date that member joined the ASAA. The Secretary-Treasurer shall notify the member 30 days prior to his expiration date. When a member becomes delinquent, he shall be dropped from the membership roles; however, the option to re-join remains available. If the delinquent member holds a position on the Board or any committee, his office shall be considered vacant; therefore, appropriate steps shall be taken to fill the vacancy as outlined in the Constitution and By-Laws.
4. The Executive Committee shall establish the fees for all ASAA sponsored tournaments.

SECTION III-Tournaments, Trophies and Conditions of Awarding

1. There shall be no less than three ASAA sponsored tournaments a year. These will be the Annual State Field Championship Tournament, the Annual State Indoor Championship Tournament (which may be a mail-in tournament), and the Annual State 3D Championship.
2. State sponsored tournaments shall be regulated as follows: The ASAA shall provide trophies, registration cards, scorecards, Tournament Secretaries, and shall retain 50% of the registration fees. The host club shall provide range, concession, and shall retain 100% of the concession, and 50% of the registration fees.
3. The host club shall appoint a Field Captain who shall be the final authority on all rules, scores and awarding of trophies, except when overruled by the Tournament Committee. The Tournament Committee shall be the Executive Committee provided at least four of the members are in attendance. If additional members are needed, they may be made up of the members of the Board of Governors not to exceed five members.
4. In order to be eligible to participate or receive awards for any ASAA sponsored tournament, the participant must be a member in good standing with the ASAA.

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5. Rules governing all ASAA Tournaments will be in accordance with current NFAA Rules as outlined in the current issue of the Official Handbook, changes in rulings as published in the Archery Magazine, or as described in the rules of the NAA rulebook providing it is a FITA format shoot. Rules for special events such as flight, etc., shall be listed within the ASAA By-Laws.
6. The ASAA will recognize the current styles and divisions as set forth by the NFAA, and/or NAA.
7. At the Annual Meeting, clubs may submit bids to the Executive Committee to host any Annual Tournament. Any club can submit Applications for consideration by the Executive Committee to host each ASA shoot, of which will be awarded at the annual meeting. In order to host a State Tournament, the host club must have a currently approved NFAA Field Range with at least a Two Star Rating of suitable size. The President will determine the selected club by a majority vote of the entire Board of Governor and officially notify them within 30 days after the annual meeting.
8. The ASAA will furnish trophies and awards for the Annual State Championship Tournaments, Indoor and Field Tournaments, as well as any other tournaments it may sponsor.
9. The ASAA will present to the Husband and Wife Team that registers in the Annual Tournament (and other tournaments applicable to this type of competition) a Husband and Wife Trophy. Teams must register for this competition prior to registration closing; additional fees are applicable. Possession is permanent. This award will only be given if there are two or more teams. Awards may be made in both Instinctive and Free Style Divisions; if either team member is Free Style, they must register as a Free Style team.
10. The Tournament Director shall order and be the custodian of all prizes and awards of the ASAA. The Director shall keep a detailed record of the awards to include the following where applicable: names of the donors, conditions of awarding, names of the winners, and scores shot.
11. In the ASAA Outdoor Shoots, all shooting stakes in all rounds shall be marked with their distance from the target. Shooting shall be held to a maximum of two days at the ASAA Outdoor Championship.

SECTION IV-COMMITTEES

1. The ASAA shall have the following permanent committees:
 - a. Membership Committee: The Tournament Director shall be the chairman of this committee whose duty shall be to maintain and expand the membership of the ASAA.
 - b. Publicity Committee: The chairman of this committee shall be the Newsletter Editor, whose duty shall be to secure favorable publicity for the ASAA and archery. He shall establish and maintain a set of records indicating channels of publicity of the newspaper, radio, and TV within the larger towns of Alaska.
 - c. Tournament Committee: The chairman of this committee shall be the Tournament Director whose duty shall be to arrange for and conduct all tournaments, particularly any mail in tournaments that the ASAA might hold. This committee shall convene and judge any

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questions concerning the rules, classifications, or operations of a tournament. If necessary, they have the power to overrule the decisions of a Field Captain if they adjudge that his decisions are not in the best interests of fair play, honesty and the ASAA. They shall base their decisions upon the Current NFAA Handbook or other published and more recent data.

- d. Legal and Auditing Committee: The chairman of this committee shall be the Newsletter Editor, whose duty shall be to conduct and audit, at the direction of the Executive Committee, all records of the ASAA. The chairman shall also answer questions, which may arise as pertaining to disbarment or expulsion of an ASAA member. It shall be the duty of this Committee to evaluate and determine if proposals to amend the Constitution are in direct conflict with the Constitution and to maintain a current and complete Constitution. They are to ensure that at least each member of the Board of Governors has, in their possession, a current Constitution complete with new amendments.
2. Normally the President shall appoint other special committees as he sees fit. The Chairman of the various standing committees has the power to select assistance from the general membership to fulfill their duties. Any member of the ASAA may serve on more than one committee.
3. The chairman of each committee shall submit a written report to the President at such times as he feels necessary and a final and complete report at the Annual Meeting.

SECTION V-ASSOCIATION PROPERTY

1. The Secretary-Treasurer shall inventory the Association properties annually on The 1st of May. The Secretary shall maintain records of the ASAA property as to their location and utilization.
2. An accurate record of location and utilization shall be presented at the Annual Meeting.

SECTION VI-RESIGNATION PROCEDURES

1. Any officer resigning may do so by stating his reasons in writing and submitting it to the highest official of the Executive Committee. He shall surrender any records, moneys or properties to this same official.
2. Members in good standing may submit a written resignation to any member of the Board of Governors. The Board member shall forward the resignation to the Secretary-Treasurer as soon as possible.
3. Vacancies made in the Executive Committee or Board of Governors shall be filled by appointment as per this Constitution and By-Laws. The individual clubs and the ASAA President will elect and fill vacancies of club representatives. Selection of a new President shall be as per Article VII, Paragraph 1:d of this Constitution.
4. Dues or portions of dues previously paid by members who resign will not be refunded; consequently, if these members later desire to rejoin the ASAA, they will be required to pay a full membership fee.

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SECTION VII-ASAA NEWSLETTER

1. The Newsletter Editor shall act as Editor for the Association's quarterly newsletter. This newsletter shall be mailed to all members in good standing and whoever else the Executive Committee feels necessary. The Editor will establish a deadline date for material to be entered into the edition and a publication date. This, in no way, is meant to limit publication if more should be necessary.

SECTION VIII-EXTENDED ABSENCE OF BOARD MEMBER

1. If any member of the Board of Governors or the Executive Committee plans to leave Alaska permanently or for a period of more than 60 days, it shall be his duty to resign from his office and turn over what records, moneys, etc., that he may have in his possession to the President of the ASAA. His office shall then be filled as per this Constitution and By-Laws.

SECTION IX-ANNUAL MEETING

1. The ASAA shall hold its annual meeting during the month of November. The meeting place, date, and time shall be announced 30 days in advance. The ASAA shall hold a semi-annual meeting immediately following the conclusion of the second day shooting and prior to awards at the state 3D tournament.
2. At the Annual Meeting, only ASAA members present may vote on the issues presented (no proxy votes will be accepted).
3. The minutes of the Annual Meeting and semi annual meeting shall be distributed to each affiliated club and each of the new and retiring ASAA officers.

SECTION X-EXPULSION OF ASAA MEMBERS

1. An ASAA member may be expelled from the Association upon recommendation of another member, club, Board Member or Executive Committee member for the following reasons.
 - a. Dishonesty or unsportsmanlike action during any tournament held in Alaska. This does not have to be an ASAA sponsored tournament.
 - b. Falsification of classification purposely to win a tournament or to gain an award or trophy.
 - c. Falsification of a Big Game Award application or attempting to gain a Big Game Award for an animal not taken under the Rules of Fair Chase as laid down by the NFAA and Pope Young Club.
 - d. For any reason deemed unsportsmanlike or detrimental to archery and the ASAA.
 - e. For conviction of a game violation of any kind.

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2. A member of the Executive Committee and the Board of Governors may be relieved of office with possible expulsion from the ASAA for:
 - a. Failure to fulfill his office requirements.
 - b. Using his position in the ASAA to further his local club, himself, or his family by pressuring other members of clubs.
 - c. For violation of the above individual rules.
3. In all cases of expulsion, the accused shall be given an opportunity to defend himself in person and in writing. No member shall be expelled except by majority vote of the Executive Committee or, if the accused were a member of the Executive Committee, by a majority vote of the Board of Governors.
4. Unless otherwise stated by the Executive Committee, all matters pertaining to this Section shall be carried out within 30 days.
5. No member under investigation shall receive any awards from the ASAA until cleared of the charges. All awards given by the ASAA during this period and involving the accused shall be held until the charge is resolved. If the individual is determined guilty, he shall be expelled from the ASAA and all awards forfeited; if found not guilty, he shall be given all awards due him.

SECTION X1-ADOPTION OF THE BY-LAWS

1. This set of By-Laws was approved by two thirds majority of the members present at the Annual Meeting held during 1963 and became effective on July 6, 1963. Various amendments have properly been made and adopted since that period. The most recent amendments were made at the Annual Meeting in November 2003, and became effective. November 2003. All previous by-laws are void.

I certify to the best of my knowledge and belief that this a true and correct copy of the Bylaws of the Alaska State Archery Association as adopted in November 2003 and that there have been no amendments or alterations to this document since that time.



12/1/2003
Date

Jill Crinklaw
Secretary-Treasurer