



Park County Historical Society

A non-profit Colorado Corporation

Regular Meeting Minutes

September 20, 2013

The Regular Meeting of the PCHS Board of Directors was called to order at approximately 6:35 PM with President, Dee Brown, presiding.

Attending:

Directors: Dee Brown, Jim Sapp, Linda Wood, Karen Christenson, Craig Christenson, and Bill Kulenburg

Committee Chairpersons, members and guests: Art Hall, John Rankin, Patsy Sapp, Erica Duvic, Amy Unger, Eva Kuenn, Clyde Johnson Sr., Pat Mauro, and Tim Gregg

Approval of the September 20, 2013 Agenda:

Motion: Art Hall moved to approve the agenda of the September 20, 2013 Regular Meeting agenda as presented. The motion was seconded and unanimously approved.

NEW BUSINESS

Special Guests:

Amy Unger, Park County Preservation Planner, and Erica Duvic, Park County Projects and Grants Manager, were present to discuss fundamentals of historic preservation and opportunities for addition funding through the grant process.

Amy opened the discussion with an explanation of her responsibilities within the Park County's Office of Historic Preservation. Her major responsibilities include:

- working with other departments within Park County to ensure that historic properties are protected
- researching and preparing nominations for Park County Local Historic Landmark designation
- working with property owners on the proper methods to maintain, restore, and repair historic properties
- protecting and promoting historic properties
- serving on the Park County Historic Preservation Advisory Commission¹ (PCHPAC) by supporting their meetings and administrating their grant programs.

Erica introduced herself as the Projects and Grants Manager for the South Park National Heritage Area. Her most recent successful grant requests include the restoration of the Park County Court House and the Paris Mill Mine.

The presentation continued with an open discussion of historic restoration and preservation methods. Topics, highlights, and notes from the discussion include:

- Methods of preserving wood floors in the buildings at McGraw Park.

¹ www.parkco.us/index.aspx?NID=354

- Linseed oil is an option but care must be taken to ensure the product is formulated specifically for floors. Consultation with Carol Davis, Curator, South Park City, is recommended.
- Methods of displaying and preserving the wagon and other artifacts in the "boat shed."
 - It is not recommended that Linseed oil be applied to the wagon. The best course is preservation is to keep it out of the weather and not in contact with the ground.
- Pros and cons of preserving the Entriken and Wren cabins. Tips include:
 - perform regular scheduled maintenance
 - avoid applying preservative on logs
 - ensure that there are no leaks in the roof or windows
 - ensure that the foundation is properly drained
 - clean regularly with mild solution of soap and water.
- Sources, methods, and opportunities for funding the replacement of the shingles on the Glen Isle Wait Station.
 - Use wooden shingles with a waterproof underlayment is recommended. Care should be taken not to install the shingles too tight to prevent buckling.
 - The Park County Historic Preservation Advisory Commission may be a source of funding for the replacement of shingles.
- Methods for preserving and restoring wooden window sills. Advice includes:
 - Sills should be replaced when necessary but matching original shape and size. Small rotten areas can be patched when necessary. Epoxy filler can be used to fill cracked or slightly decayed areas. Sills should be painted on a regular basis to prevent moisture from entering the wood.
- Opportunities to fund the restoration of the C&S Caboose including methods and sources to restore the damaged platform on the ends of the caboose. Suggestions include:
 - The Park County Historic Preservation Advisory Commission and the Denver South Park & Pacific Railroad Historical Society² were identified as possible sources for funding and expert advice.
 - Bob Shoppe, President of the DSP&PRR Historical Society and Commissioner on the PCHPAC, was recommended as a possible source of information for restoration sources and possible funding.

The Entriken cabin, as a designated Historic Landmark, is eligible for funding from the State Historical Fund³ (SHF). The SHF has two grant cycles each year, October 1st and April 1st. Both Amy and Erica offered assistance in preparing our grant request. Additional advice included:

- To meet the April deadline, we should begin now by defining the statement of work, identifying contractors, securing bids, and consulting in advance with "grant managers."

² www.dspphs.org

³ www.historycolorado.org

- All requests for funding materials, including application forms and instructions are on-line⁴ through the SHF website.
- Limited grant funds may be available for hiring contract personnel if a specific task and scope of work is defined. Expert restoration of the C&S Caboose may be a viable candidate.
- The National Trust for Historical Preservation⁵ is an option for additional funding.

Financial support from the South Park National Heritage Area is not a viable option unless there is a connection to the Heritage Area. However, a combined Park County historical society promotional campaign may be considered for funding

Art Hall inquired about the feasibility of financial support for a Civil Engineer to design a wall around the Shawnee cemetery. Amy is working with Vince Tolpo, Shawnee Historical Society, on a statement of work for the project.

Amy passed out information on historic preservation and recommended the National Park Service as a good source of information. Preservation briefs are available on their website related to a broad range of topics⁶

Amy suggested the American Association of State and Local History⁷ as a source of information. They are a National resource for small museums to assist in promoting and developing small museums

A short discussion continued related to other sources of grants in hopes that a single source of information was available. Unfortunately, such lists are incomplete, not appropriate, or too "comprehensive" to be of value.

COMMITTEE REPORTS

TREASURER'S REPORT – Bill Kulenburg

The PCHS Treasurer, Bill Kulenburg, provided the following financial summary from the Treasurer's report:

ACCOUNTS:

PCHS Checking	\$1,980.61
PCHS Savings	\$8,558.42
Sub-Total	\$10,539.03
PCHS Cash on hand.....	\$57.26
PCHS Total	\$10,596.29
Shawnee Historical Savings.....	\$2,388.01
Mosquito Book Sales Account.....	\$45.07
Courthouse Renovation Account	\$0.00
Total	\$13,029.37

⁴ www.historycolorado.org/grants/apply-funding

⁵ www.preservationnation.org

⁶ www.nps.gov/tps/how-to-preserve/briefs.htm

⁷ www.aaslh.org

FUNDS:

Caboose Renovation Fund\$1,223.00
Security Camera Fund.....\$641.78

DONATIONS:

Restroom Donation Box\$56.69
Boat Shed Donation Box\$62.16

Bill continued the report with information regarding the requirement to collect sales tax.

After consulting with the Colorado taxing authorities, Bill reported that non-profit sales tax does not have to be collected if there are less than twelve sales per year and the gross sales amount does not exceed \$25,000.⁸

Action: Bill will report PCHS sales on a monthly basis.

Art inquired about the recent \$70.00 donation to the Shepherd of Rockies Lutheran Church. Dee explained that the donation covered an extended period of time and was in appreciation of several PCHS meetings conducted at the church. It was not only for a "one time event."

Discussion continued with explanations related to the location of the "boat shed" and the source of the "Caboose Fund."

Motion: Jim Sapp moved to approve the Treasurer's Report as presented. The motion was seconded and unanimously approved.

SECRETARY REPORT – Jim Sapp

Jim submitted and requested approval of the minutes from the Special Meeting of August 23, 2013.

Motion: Bill Kulenburg moved to approve the minutes as presented. The motion was seconded and unanimously approved.

MEMBERSHIP – Karen Christenson

Karen reported that there are 184 members in the Society with a goal of 200 members by the end of the year. This is the highest number of members ever recorded.

FUNDRAISING – Karen Christenson

The presentation by Rex Rideout scheduled for October 12th has been postponed until November 9th. John Redmond will be our guest speaker in October. John will present himself as Father Dyer.⁹

PROMOTION – Craig Christenson (Tabled)

SHAWNEE HISTORICAL SOCIETY – Barbara Jerome Behl (Tabled)

CURATOR – Dee brown (Tabled)

⁸ Colorado Department of Revenue, Enforcement Group

⁹ Father Dyer, known as the "Snowshoe Itinerant," was a Methodist circuit rider who served in South Park from 1863 to 1877.

FIELD TRIPS – Pat Mauro (Tabled)

Subsequent to the meeting Pat announced:

The Park County Historical Society will tour Santa Maria on Sunday Oct 6th! We will leave McGraw Park in Bailey at 9:40. Learn about the history of the beautiful camp, formerly known as Cassell's, which is now a YMCA camp. We will tour other historic sites in the area, weather permitting. Bring a sack lunch, and enjoy a historic trip to another spectacular Park County historic site!

GUEST SPEAKER – Tim Gregg, Bailey Trails Group¹⁰

Tim presented a brief summary of the Bailey Trails Group and their plans to develop a network of multi-use trails centered on the Bailey area. The network of trails is promoted as a source of increased tourism in the area and will benefit the local community with additional recreation resources.

One of the first projects of the Bailey Trails Group is to develop a "Bailey River Walk Trail" originating at McGraw Park. The proposed trail would follow along the south bank of the river, along CR 64 to the former El Rio Restaurant, through Lynwood Park to the Old Stagecoach Road, and terminating at the Coney Island Hot Dog. The trail will be approximately 1.2 miles in length.

The Bailey Trails Group will be at several venues in the coming weeks to help to inform the community of their plans.

The Group plans to begin work on the trail this weekend (September 21-22) with a volunteer effort to begin clearing the growth along the south side of the river, starting at the bridge at McGraw Park. Negotiations with property owners along the trail route are currently under way.

During the survey of the trail route, evidence of "camping" in the secluded areas along the river was observed. The volunteers will clean up the trash left by those who may have used the area as a camp site. There was no evidence of camp fires observed; however, marijuana paraphernalia was discovered.

Concerns were raised related to disruption of the wet lands and the impact on natural habitat for fish and wildlife. Tim agreed that the bio-system should be preserved as much as possible.

The need to remove the slash was discussed. Tim recommended the slash remain on-site for at least a year with plans to bring in a chipper at some time in the future. An alternative would be to use Boy Scouts to remove the slash to an undermined location.

Motion: Bill Kulenburg moved to grant the Bailey Trails Group permission to begin work on the trail with the condition that the environmental impact is kept to a minimum. The motion was seconded and unanimously approved.

¹⁰ www.baileytrails.org

OLD BUSINESS

BY-LAW REVISIONS – Jim Sapp (*Tabled*)

ADJOURN

Motion: Art Hall moved that the meeting be adjourned. The motion was seconded and unanimously approved.

The meeting was adjourned at approximately 8:00 PM.

The next Regular Meeting is October 18, 2013

Respectfully submitted,



Jim Sapp
Secretary, PCHS

Approved by majority consent of the PCHS Board of Directors on September 29, 2013.