

Park County Historical Society

A Colorado Non-profit Corporation

Meeting Minutes

June 21, 2017

The Regular Meeting of the PCHS Board of Directors was called to order at approximately 6:30 PM with President, Linda Watson, presiding.

ATTENDING

Directors: Jim Sapp, Linda Watson, Christie Wright, Jim Glenn, and Sue Glenn.

Members and guests: John Rankin and Rebecca Gray

COMMITTEE REPORTS

SECRETARY REPORT – Christie Wright (acting Secretary)

Christie provided a copy of the May 23, 2017 Regular Meeting minutes to the Board of Directors for review prior to the meeting.

Jim and Sue Glenn noted a few corrections to the minutes. Christie Wright will make the changes in the minutes and distribute a corrected copy to the Board.

MOTION: Jim Sapp moved that the minutes for May 23, 2017 Regular Meeting be approved as amended. The motion was seconded and approved by unanimous vote of the Board of Directors.

TREASURER'S REPORT – Jim Sapp

Jim reviewed the Treasurer's Report for the period ending May 31, 2017 and a preliminary June report through June 21, 2017. The report included a summary of activity during the months and a detailed spreadsheet of specific income sources and expenses.

Jim Glenn inquired about seemingly inconsistencies in the bank balances compared to income and expenses. Following discussion, no explanation was readily apparent.

MOTION: Linda Watson moved that the Treasurer's Report ending May 31, 2017 be approved as presented. The motion was seconded and approved by unanimous vote of the Board of Directors.

MEMBERSHIP – JOHN RANKIN

No Report

Linda Watson asked John to provide Sue Bogardt a membership list so she could help with promotion of activities in Hartsel.

CURATOR REPORT – Jim Glenn

Jim reported on volunteer activities at McGraw Park which included landscaping around the Entriken Cabin. Jim also acknowledged significant donations of additional plantings from several others.

John Rankin reported that he has placed a display case in the Entriken Cabin to display the "Helen Entriken doll". In addition, John rearranged some displays in the Entriken Cabin and Shawnee School. John also reported that he is continuing to straighten up the tool shed.

Discussion continued related to ideas on improving displays for Bailey Days.

EVENTS – Linda Watson

Linda reported that the May Dinner and History Presentation at Hartsel was well attended and well received. The next dinner will be held in Hartsel on July 22. Linda Bjorklund is the tentative speaker and the topic will be "Ghost Towns." No video is planned for the July dinner.

Linda reported that the customary donation of 10 percent of the gross income for the use of the Hartsel Fire House was donated back to the Society by Acting Chief, Jay Hutchenson.

Miscellaneous Discussion - Jim Glenn

There was considerable discussion related to the location of the donation box keys and signage soliciting donations. Sue Glenn reported that cigarette butts are still being found throughout the Park including the Wait Station. Discussion continued on ways and means to prevent smoking in the Park. John Rankin will act on the suggestions.

John Rankin reported that the Park County Schools Tour was poorly attended but was well received by the few that participated. Discussion continued related to why the tour was poorly attended. Among the possible explanations was the fact that there are countless activities going on during the short summer season.

Jim Glenn reported that he has several volunteers signed up to do watering at the Park

Bailey Day

Jim distributed a checklist of Bailey Day events to remind volunteers of task to be accomplished prior to and during Bailey Day. Jim will prepare "Main Stage" announcements to inform Bailey Day participants of activities at McGraw Park.

Linda Watson inquired about period clothing. Sue and Linda reported that they have period clothing prepared for Bailey Day.

The VFW will participate in the flag raising ceremony on Bailey Day.

Broad ranging discussion continued related to specific details of Bailey Day preparation.

Field Trips - Pat Mauro (absent)

No report.

NEW BUSINESS

NOMINATION AND CONSIDERATION OF DIRECTOR POSITIONS - Linda Watson

The terms of office of the following Directors have expired: Jim Sapp, Pat Mauro, Bill Kulenburg, and Jim Glenn. Following discussion of candidates, Jim Sapp nominated the following candidates for a three year term of office: Jim Glenn, Pat Mauro, Rebecca Gray, and himself.

MOTION: Jim Sapp moved that the four candidates, identified above, be approved as Directors. The motion was seconded and approved by unanimous vote of the Board of Directors.

Jim Sapp nominated John Rankin for Director.

MOTION: Jim Sapp moved that John Rankin be approved as Director. The motion was seconded and approved by unanimous vote of the Board of Directors.

The term of office for the newly elected Directors will take effect immediately and expired on this date in 2020.

NOMINATION AND CONSIDERATION OF OFFICER POSITIONS - Linda Watson

The following Officer positions have expired: Curator - Jim Glenn, Interim President - Linda Watson, and Interim Treasurer - Jim Sapp. The Vice President position remains vacant.

MOTION: John Rankin moved that Linda Watson be approved as President. The motion was seconded and approved by unanimous vote of the Board of Directors. Linda's term of office will take effect immediately and will expire on this date in 2019.

Discussion continued related to the need to fill the Vice President position. John Rankin indicated that the position as Vice President is important in the event that the President is unable to attend the Board meeting.

Jim Sapp nominated John Rankin as Vice President.

MOTION: Jim Sapp moved that John Rankin be approved as Vice President. The motion was seconded and approved by unanimous vote of the Board of Directors. John's term of office will take effect immediately and will expire on this date in 2019.

MOTION: Linda Watson moved that Jim Sapp be approved as Treasurer. The motion was seconded and approved by unanimous vote of the Board of Directors. Jim's term of office will take effect immediately and will expire on this date in 2019.

Discussion continued related to the Curator position. The Curator is responsible for the care, preservation and maintenance of all historical buildings and artifacts of the Society in coordination with the Board of Directors.

Jim Sapp nominated John Rankin as Curator.

MOTION: Jim Sapp moved that John Rankin be approved as Curator. The motion was seconded and approved by unanimous vote of the Board of Directors. John's term of office will take effect immediately and will expire on this date in 2019.

Following a broad ranging discussion related to education and volunteering activities, Jim Glenn indicated that he would step down as Curator in favor of a newly identified responsibility as "Volunteer and Education Coordinator." Jim will serve as the point of contact for these activities in coordination with the Board of Directors.

In summary:

Newly elected Directors: Jim Glenn, Pat Mauro, John Rankin, Rebecca Gray, and Jim Sapp. (*Positions expire on June 21, 2020*)

Newly elected Officers: President, Linda Watson; Vice President, John Rankin; Treasurer, Jim Sapp. (*Positions expire on June 21, 2019*)

Newly created position: Volunteer and Education Coordinator, Jim Glenn

CONSIDERATION OF REVISED MEMBERSHIP FEES AND STRUCTURE - Linda Watson

Linda Watson expressed concerns related to the complexity of a "staggered" membership period. Following discussion it was agreed that memberships should be on a calendar year basis with a three month grace period for renewal. In the event that a new member joins in mid-cycle, their membership will become effective immediately but will not expire until the end of the following year.

Membership cards should be designed and printed for new members. The cards should include space for an expiration date. No action was assigned to design and produce the cards.

Jim Glenn presented samples of a new pamphlet design. The design will continue to evolve.

Jim Sapp discussed the categories of membership. The categories on the PCHS website do not agree with the membership form. Following discussion, the following membership categories and fee changes were adopted:

Student	Retained (K-12)	\$5.00
Senior	Retained (modified to 65 or older).....	\$15.00
Individual	Retained (modified to 64 or younger).....	\$20.00
Family	Retained (single household).....	\$35.00
Life	Retained	\$250.00
Sponsor	Eliminated	
Sustaining.....	Eliminated	
Patron	Eliminated	
Corporate	Eliminated	

PCHS Members will receive a discount at all Dinner and History Presentations.

Pamela Gray noted that at the last dinner several attendees indicated that they were only interested in the presentation and not interested in the dinner. They were admitted at no cost. Following discussion, it was agreed that an "admission fee" is required at all events regardless of plans to eat dinner or not. The discount for members apply to the admission fee.

CORPORATE SPONSORS

In light of the elimination of several categories of membership, a new "Sponsorship Program" was discussed to enable sponsors to donate to the PCHS. The following categories of sponsorship were adopted:

GOLD Sponsor	\$250
SILVER Sponsor	\$100
BRONZE Sponsor	\$50

Sponsors will receive promotion and recognition in the PCHS Newsletters, dinners, Facebook and Pinecam announcements. In addition, each sponsor will receive a Certificate of Sponsorship in recognition of their support. Sponsorship at all levels will run for one year.

WEBSITE STATUS – Jim Sapp

Jim presented several updates and changes to the webpage. Christie Wright agreed to monitor the webpage and inform Jim of any updates that need to be made.

Jim explained the difficulties in putting "time sensitive" announcements on the webpage and has stopped doing that for all the websites he manages. Social media such as: Facebook, Pinecam, Nextdoor, 285 Tourism, Chamber of Commerce Calendar and announcements, flyers, etc., will be used to promote timely events.

OLD BUSINESS

Status of Pending and Ongoing Projects

Painting

Linda Watson indicated that several items need to be painted. They are:

- Restroom floors - To facilitate cleanliness
- Entriaken Cabin window and doorway trim - Maintenance and preservation
- Wait Station floor - Staining as opposed to linseed oil to aid in preservation.

Jim Sapp reminded the Board that the Wait Station is leaning and needs to be stabilized. Several methods to stabilize were discussed but, no decisions were made or actions assigned.

Linda Watson reminded the Board that the Barnett Cabin is still awaiting "clean out" this season. It is unclear if we can accomplish that task this year.

Jim Sapp suggested that before we organize volunteers to do the painting, we get a quote to determine the cost for professional painting. Several other options were discussed including: community service volunteers and sources of grants.

Rebecca Gray suggested that we exercise caution when finding volunteers to paint if any degree of quality is expected.

Linda Watson reported that there is a broken window in the Entriaken Cabin and is a hazard and needs replacement. No action assigned.

Caboose Bumpers

Once again, the issue of replacing the bumpers on the caboose was raised with no resolution or plans to repair. Jim Sapp indicated that the condition of the bumpers, steps, and platform represent a safety hazard especially to the young and infirm. Jim suggested that the caboose be closed to the public until repaired. It was agreed that the caboose remain open during Bailey Day in consideration of the plans already in work.

Family Album

Christie Wright indicated that she is in possession of a family album with many historic photos of Como. Christie has a Deed of Donation for both the Archives and PCHS. Christie is in the process of scanning the photos.

Newsletter

Linda Watson reminded everyone that the deadline for the Newsletter is July 15.

ADJOURN

MOTION: Christie Wright moved to adjourn. The motion was seconded and unanimously approved by the Board of Directors.

The meeting was adjourned at approximately 9:05 PM.

Next Meeting - Wednesday, July 19, 2017

Next Dinner and History Presentation - July 22 in Hartsel

Respectfully submitted.



Jim Sapp
Secretary, PCHS