



Park County Historical Society

A non-profit Colorado Corporation

Annual Meeting Minutes

June 7, 2013

The meeting was called to order at 6:37 PM with Art Hall leading the Pledge of Allegiance.

Attending:

Arthur Hall, Karen Christenson, Craig Christenson, Roger Christenson, Dee Brown, Linda Wood, Jim Sapp, John Rankin, Eldred Rankin, Marilyn Boccuzzi, Debra Elsner, and Dick Elsner.

Approval of the May 3, 2013 minutes:

Marilyn Boccuzzi read aloud the minutes of the May 3, 2013 meeting. Linda Wood made corrections related to her work experience and additions to volunteers who assisted her at McGraw Park

Motion: Marilyn moved to approve the May 3, 2013 minutes as amended. The motion was seconded and unanimously approved.

COMMITTEE REPORTS:

Treasurer's report:

The PCHS Treasurer was absent from the meeting. The financial statement was provided to President Elect, Dee Brown, prior to the meeting. Dee provided the following financial summary from the Treasurer's report:

ACCOUNTS:

PCHS Checking	\$1,466.63
PCHS Savings	\$8,557.34
Cash on Hand	<i>Unknown</i>
Sub-Total (Preliminary)	\$10,023.97
Shawnee Historical Savings.....	\$2,442.71
Mosquito Book Sales Account.....	\$3,093.48
Courthouse Renovation Account ...	\$4,673.83
Total (Preliminary)	\$17,140.51

FUNDS:

Caboose Renovation Fund	\$1,221.00
Security Camera Fund.....	\$641.78

Jim inquired about any revenues awaiting deposit. Art indicated there was \$33.46 collected from the donation box at McGraw Park that was awaiting deposit. In addition, there are membership checks of an unspecified amount awaiting deposit. The un-deposited funds were transferred to Dee for safekeeping.

Motion: Jim moved that the Treasurer's Report, as of June 6, 2013, be accepted as presented. The motion was seconded and unanimously approved.

Art discussed the need to file a State Sales Tax Report for sales of PCHS merchandise. Treasurer, Todd Alcock, advised Art that he was unable to prepare the sales tax report due to unavailable sales information. According to Art, no sales tax reports have been filed to date and stressed the importance of filing the required reports.

Membership:

Karen Christenson, reporting on behalf of Todd Alcock and acting as newly appointed Membership Chairperson, reported that there were a total of 165 PCHS members. This total includes 47 members of the Shawnee Historical Society Branch.

Shawnee Branch:

On behalf of the Shawnee Branch, Art Hall reported that the Shawnee Branch will not have a regularly scheduled meeting in June. The next meeting date is unknown but it is typically the third Tuesday of the month at the Tea Room in Shawnee.

Community Outreach and Education:

Karen Christenson reported that plans for Bailey Day activities were progressing with several activities and demonstrations planned. The schedule and activities are available on the PCHS website, on flyers distributed throughout the community, and in the community Calendar of Events.

Dee Brown reported that Lynn Griffin (Rustic Square proprietor) has asked to host "Music Night at the Park" at McGraw Park due limited space at the Rustic Station Restaurant. Lynn, with assistance from Dee and Karen, are distributing the promotional posters throughout the community. Lynn will apply for any necessary permits.

Dee and Karen stressed the need for volunteers to assist with set-up and clean-up during Bailey Day at McGraw Park.

Marketing Report:

Craig Christenson reported that brochures will be distributed at the Chamber of Commerce kiosk and at McGraw Park. Art indicated that the libraries have exhausted their supply of brochures from last year and would like additional copies. In addition, Craig has prepared a trail map for the park that includes a PCHS membership form. The map is available at the park so that hikers can take the map with them on the trails. Craig also indicated that he plans to install new donation boxes at the park in anticipation of an increased number of visitors.

Curator Report:

Dee reported that the bats have not returned to cabin and she is now able to put the vintage clothing back into the cabin. Dee also needs to have two display cases removed from the school house so that she can properly set up the school house displays. Volunteers are needed to move the display cases.

Dee also reported that the Wren cabin has been cleaned, thanks to her efforts and the assistance of several volunteers. Art indicated that bats have been observed in the Wren cabin in the past, however, Linda has seen no indication that they have returned.

Historian Report:

No report available.

Field Trips:

Art reminded everyone of the field trip to Como. The trip will include visits to the King Coal Mine, Como Depot and roundhouse, the Eating House, and the Como cemetery. The Como Hotel will be open and available for guests to have lunch. The Como Civic Association welcomes our visit and appreciates the PCHS interest in their historic area.

Facilities and Maintenance Committee Report:

Art indicated that he has an extensive maintenance list for McGraw Park. He will e-mail the list to Dee for her information and consideration by the Board of Directors.

OLD BUSINESS**Budgets**

Art has been working on the budget based on input from the committees. It is incomplete and he will send what he has to Dee for her information and consideration by the Board of Directors.

Computer System

Art indicated that a new computer system has not been purchased due to a lack of defined requirements or operational needs.

Dee indicated that previous plans to purchase a new computer are considered to be a low priority in consideration of more important maintenance issues for the Park. The Society has a viable computer, albeit old, that currently meets our needs.

Art indicated that the approximately 90 percent of materials for the sprinkler system have been purchased and are located in the storage shed. Art also indicated that he has a plan for the installation of the sprinkler system and will send it to Dee for her information and consideration by the Board of Directors. As of this date, it is not clear if or when the sprinkler system will be installed or by whom.

Annex Solar Panel:

Craig reported that very little has been done on this project. Art indicated that he has calculated the requirements for the roof vents and will make them available if needed.

Miscellaneous Inquiries regarding Old Business:

Jim inquired about the status of the By-laws. Art indicated that the revised By-laws are nearly complete and Dee has the current revisions. Jim recommended that the current By-laws Committee be suspended and that the new Board of Directors assume that responsibility.

Motion: After discussion, Jim moved that the former By-laws Committee be suspended and that the new Board of Directors undertake the revision of the by-laws. The motion was seconded and unanimously approved.

NEW BUSINESS:

Landscaping:

Linda Wood reported that she and other volunteers have been working on the landscaping around the Park. There is still plenty of work to be done and additional volunteers are needed for the continued care and maintenance of the landscaping.

There was discussion related to purchasing annual plants for two additional planters. The actual cost is unknown but there was general consensus that funds be made available to purchase the plants.

Motion: John Rankin moved that \$100 dollars be allocated for the purchase annual plants for the planters. The motion was seconded and unanimously approved.

Next Meeting:

Dee announced that the next meeting of the PCHS will be June 30, 2013, 3:00 PM at the Bailey Library.

Open Discussion:

Dee raised the issue of trash pickup at McGraw Park. Currently the trash is being removed by Linda and others. John proposed that we solicit the memberships for volunteers. While other potential solutions were proposed no specific plan was agreed upon. Jim proposed that the issued be addressed after the new Board of Directors has a chance to get organized.

Jim asked if any personal property was being stored in the Annex and storage shed. The only personal property identified was a computer owned by John Rankin on loan to the PCHS. Art reaffirmed that the speakers, speaker stands, and associated cabling is PCHS property. The projector is owned jointly by the PCHS and the Platte Canyon Area Chamber of Commerce with the understanding that the PCHS would store the projector until it is needed by the Chamber.

Jim inquired about a listing of PCHS equipment. According to Art and others, there is currently no list of PCHS equipment. There is, however, an accession list of donated items. Art reported that The Colorado Mountain Club has removed all their tools from the storage shed and the remaining tools are the property of the PCHS.

Linda Wood reported that Linda Henley can only water the landscaping two days a week. This frequency of watering is not sufficient and more volunteers are needed to water the landscaping.

Jim inquired about the Park County rezoning of the Park and whether the conditions of the rezoning have been met. Art indicated that all the conditions have not been met. The remaining Park County conditions include a single wire fence along the boundary (1220 feet) with No Trespassing – Private Property signs spaced periodically along the boundary¹ and a fire mitigation plan.²

¹ Park County Resolution 2010-36, condition 10: A single strand wire fence shall be installed along the southerly and easterly boundaries of the property with No Trespassing/Property Ownership signs placed at 200 foot intervals prior to opening the trails.

² Park County Resolution 2010-36, condition 13: A fire mitigation plan shall be included with a trail management plan.

Linda reported that there has been an increase in the number of visitors to the park, including a group of day care children who hiked the trails.

Jim inquired about smoking in the Park. There have been signs of smoking at the park in the past. After discussion, most agreed that we should make an effort to prohibit smoking at McGraw Park.

Dee reported that interpretive signs have been installed in all the buildings at McGraw Park.

Jim inquired if Todd Alcock, Treasurer, has transferred the accounts to the newly elected Treasurer, Bill Kulenburg. It was reported that the accounts have not been transferred. Todd did, however, pass the necessary forms to Dee.

John inquired if the insurance has been paid. Art reported that the insurance had been paid by a PCHS debit card and a receipt should be available. Two debit cards have been issued; one to Todd Alcock and one to Art Hall. Todd has surrendered his card to Dee and Art indicated that he would surrender his card to the new Treasurer, Bill Kulenburg. Both cards are to be cancelled.

John inquired about the post office box keys. The keys have been surrendered to Dee and Karen in order to retrieve mail from the post office.

Dee acknowledged the many significant contributions that Art Hall has made during his tenure as President. Art received a round of applause acknowledging his contributions to the Society.

Meeting adjourned:

Motion: Jim moved that the meeting be adjourned at 7:36 PM. The motion was seconded and unanimously approved.

Respectively submitted, June 10, 2013



Jim Sapp
Secretary, PCHS