



Park County Historical Society

A non-profit Colorado Corporation

Meeting Minutes

July 19, 2013

The meeting was called to order at approximately 6:40 PM with Dee Brown, President, presiding.

Attending:

Directors: Dee Brown, Linda Wood, Jim Sapp, Karen Christenson, Roger Christenson, Bill Kulenburg, and Art Hall representing the Shawnee Historical Society

Committee Chairpersons, members and guests: John Rankin, Kurt Holcomb, Marilyn Boccuzzi, Sue Glenn, Jim Glenn, Pat Mauro

Approval of the June 30, 2013 meeting minutes:

Motion: Linda moved to approve the minutes of the June 30, 2013 meeting minutes as presented. The motion was seconded and unanimously approved.

COMMITTEE REPORTS:

Membership:

Karen Christenson, Membership Chairperson, reported that there were a total of 162 PCHS members in good standing with a few renewals still outstanding. This total includes 38 members of the Shawnee Historical Society Branch.

By-laws:

Jim Sapp lead the discussion on a re-write of the PCHS by-laws by incorporating portions of the prior by-laws and portions of newly revised, but unapproved, by-laws into a new version of by-laws. Even though considerable work and effort has gone into the proposed revisions by several members of the former By-laws Committee, most agreed that a comprehensive re-write of the by-laws was appropriate to complete the revisions.

Jim presented a few fundamental questions (see attachment) to the Board to help facilitate the discussion and to lay a foundation for the development of the new by-laws. The discussion was lengthy, productive, and while not all were in full agreement with some of the fundamental changes to the by-laws, most were in agreement sufficiently to move forward with the process.

Action: Jim will incorporate suggested changes to his draft by-laws and send them to the Board for review.

Action: Dee will schedule a special meeting of the Board of Directors within two weeks time to review and discuss the revised by-laws.¹

Treasurer's report:

The PCHS Treasurer, Bill Kulenburg, provided the following amended financial summary from the Treasurer's report:

¹ Subsequent to the meeting, the meeting to review the draft by-laws has been scheduled for Friday, August 2, 6:30 PM at the Sheppard of the Rockies Lutheran Church, 106 Rosalie Road, Bailey.

ACCOUNTS:

PCHS Checking	\$1,997.57
PCHS Savings	\$8,557.34
Sub-Total	\$10,554.91
PCHS Cash on hand.....	\$127.00
PCHS Total	\$10,681.91
Shawnee Historical Savings.....	\$2,442.71
Mosquito Book Sales Account.....	\$.07
Courthouse Renovation Account	\$.12
Total	\$13,124.81

FUNDS:

Caboose Renovation Fund	\$1,221.00
Security Camera Fund.....	\$641.78

Motion: Roger moved that the Treasurer's Report, as of June, 2013, be accepted as amended. The motion was seconded and unanimously approved.

Jim proposed to open a Paypal account on behalf of the Society. After explanation and discussion of benefits, cost savings, processes, and improvements in efficiency, a motion was presented to establish a PCHS Paypal account.

Motion: Art moved that a Paypal account be established on behalf of the PCHS. The motion was seconded and unanimously approved.

Action: Jim will set up the non-profit Paypal account on behalf of the PCHS. Administrative access to the PayPal account will be limited to the PCHS President, Dee Brown; the PCHS Treasurer, Bill Kulenburg; and PCHS website administrator, Jim Sapp.

Events:

Karen Christenson and Dee Brown provided information on upcoming PCHS events. The events are tentatively scheduled for the second Saturday of each month at the Shepherd of the Rockies Lutheran Church, 106 Rosalie Road, Bailey. While details have yet to be worked out, the tentative schedule includes: Linda Bjorklund on September 14th; Rex Rideout on October 12th; and Clyde Johnson on November 9th. Each presentation will be preceded by a dinner at 5:00.

Linda inquired about participating in Living History Days at South Park City on August 11-12. There are no plans to participate at this time.

Dee made the following announcements:

- Dee plans to have McGraw Park open every Saturday from 11:00am – 1:00pm and Sundays 12:00 noon – 2:00pm if we can get volunteers to help out. This schedule is temporary until docents can be recruited and trained.²
- The PCHS will be hosting a Platte Canyon Area Chamber of Commerce mixer on August 11th from 4-7pm.

² Anyone interested in becoming a docent at McGraw Park should contact Dee at wfbdjbus@aol.com

- The 38 star US Flag has been raised at McGraw Park.
- Strong volunteers are needed to help move glass from the school house to the boat shed.
- Dee is making arrangements with Amy Unger to speak at a future meeting to discuss historic preservation at the PCHS regular meeting on September 20th.

Jim volunteered to mow the grass at McGraw Park.

Bill suggested the formation of a "maintenance committee". The Board agreed to revisit all the current committees to determine what is needed going forward.

Jim suggested that the Board make a conscious effort to keep track of volunteer's hours and proposed a fillable PDF form similar to what is used in the Park County Local History Archives.

Action: Jim will arrange to have the form setup for the PCHS.

Discussion continued on a variety of topics including: building exhibits, Flume articles, calendar of events, community corner, etc. No decisions or actions were agreed upon.

Shawnee Branch:

On behalf of the Shawnee Branch, Art Hall inquired about the balance on the Shawnee account and acknowledged the answer was in the Treasurer's report. Art also inquired about the number of members (also in the Treasurer's report) and requested an updated list of members.

Action: Karen will provide a list of Shawnee members to the Barbara Jerome Behl, President, Shawnee Branch.

Field Trips:

Pat Mauro indicated that the recent field trip to Alma/Buckskin Cemetery was a success even though the attendance was lighter than expected. Approximately 12 persons attended the tour. Christy Wright assisted the tour with her extensive knowledge of the cemetery. The field trip was highlighted with the discovery of an open mine shaft.

Pat indicated that the next field trips will include the Salt Works Ranch, tentatively scheduled for Sunday, August 25th and a visit to Santa Maria at an unknown date.

Pat inquired about how members are notified about field trips. Dee and Karen indicated that all members are notified by email.

Open Discussion:

Bill Kulenburg has donated a wood burning stove to the PCHS. Roger Christenson plans to put the stove on eBay with a \$200 reserve.³

Jim Glenn suggested that we begin "volunteer work days" on a regular basis and offer food for those who volunteer.

³ Subsequent to the meeting, Roger listed the one on eBay (Item number 350839204264) and it already has a qualifying bid of \$199.

John Rankin inquired about the missing meeting minutes on the website. They include the months of February, March, April, and May. Jim indicated that he has not received the minutes for those months. John indicated that if someone could send him what they have he would make the amendments agreed upon. Once finalized, he would send them to Jim to put on the website.

Jim asked the board to confirm that they still wanted the minutes available on-line. All were in agreement that the minutes should be publically available on-line.

John stressed that all PCHS records should be centrally located in the Annex. Some discussion followed but no actions were assigned.

Bill expressed disappointment that the PCHS was not included in the Park County publication "Preservation Matters." Some discussion followed but no actions were assigned.⁴

John reminded everyone that the "Boat Shed" was originally known as "The Large Artifact Shed."

Meeting adjourned:

The meeting was informally adjourned at approximately 8:15 PM.

Respectively submitted, July 24, 2013



Jim Sapp
Secretary, PCHS

Attachment: PCHS By-laws – An opportunity for change.

⁴ Subsequent to the meeting, a review of past publications of "Preservation Matters" revealed a picture of the caboose at McGraw Park was part of "This Place Matters" photo contest. Also under "Upcoming Events" the PCHS July board meeting is listed. Subsequently, Dee has contacted Amy Unger, who is charge of this publication, and advised her of the PCHS August and September upcoming events that will now be included in "Preservation Matters."

Attachment:

PCHS By-laws – An opportunity for change.

WHO HAS THE SOLE RESPONSIBILITY FOR THE OVERALL MANAGEMENT OF THE CORPORATION?

The Board of Directors has the sole responsibility to manage the affairs of the Corporation.

ARE ALL MEMBERS OF THE BOARD OF DIRECTORS EQUAL IN THEIR RESPONSIBILITY TO MANAGE THE AFFAIRS OF THE CORPORATION?

Yes. As such, there is no need for an Executive Board.

WHO HAS THE SOLE RESPONSIBILITY AND DUTY TO DEVELOP, AMEND, AND APPROVE THE CORPORATION'S BY-LAWS?

The Board of Directors has the sole responsibility and authority for the by-laws of the Corporation.

WHO SHOULD ELECT THE OFFICERS OF THE BOARD OF DIRECTORS?

*Officers should be elected by the Board of Directors as part of a "management team."
Officers should serve at the pleasure of the Board of Directors....not the members.
Members have no responsibility or authority to manage the affairs of the Corporation.*

IS THERE A SOLID RATIONALE FOR THE CORPORATION TO SPONSOR BRANCHES?

*What are the benefits, obligations, liabilities, cost, etc. to the Corporation?
Should Branches be obligated to adopt the by-laws of the Corporation?
Should the Corporation engage in the recruitment or development of Branches?*

WHAT SHOULD THE BENEFITS AND PRIVILEGES OF "PAST PRESIDENTS" BE?

None.

SHOULD THE FUNCTIONS AND DUTIES OF COMMITTEES BE DEFINED IN THE BY-LAWS?

*No. Committees should receive basic direction and guidance from the Board of Directors.
It is the responsibility of each committee to define their functions to meet their overall objectives and define the responsibilities of its members.*

SHOULD SPECIFIC PROCEDURES BE DEFINED IN THE BY-LAWS? I.E. PROCEDURE TO REMOVE AN OFFICER OR DIRECTOR?

No. Specific procedures should be defined in the Corporation's Policy and Procedures Manual. (P&Ps - Another topic for another day.)