

Park County Historical Society

A Colorado Non-profit Corporation

Meeting Minutes

August 23, 2017

The Regular Meeting of the PCHS Board of Directors was called to order at approximately 6:30 PM with President, Linda Watson, presiding.

ATTENDING

Directors: Jim Sapp, Christie Wright, Linda Watson, Jim Glenn, Rebecca Gray, John Rankin, Pat Mauro, and Sue Glenn.

Members and guests: Joshua Cantu and Stephanie Cantu.

COMMITTEE REPORTS

SECRETARY REPORT – Jim Sapp

Jim requested ratification of the July 21, 2017 electronic vote to approve the expenditure of \$2160.00 for painting of the Entriken Cabin.

Jim will request Timberline Custom Painting for any left over paint, confirmation that the small window in back of the cabin was painted, and correction of fascia board repair.

MOTION: Linda Watson moved to ratify the electronic vote to approve the expenditure. The motion was seconded and approved by unanimous vote of the Board of Directors.

Jim requested approval of the July 19, 2017 meeting minutes.

MOTION: Linda Watson moved the July 19, 2017 meeting minutes be approved as presented. The motion was seconded and approved by unanimous vote of the Board of Directors.

TREASURER'S REPORT – Jim Sapp

Jim presented the Treasurer's Report for the period ending July 31, 2017 and a preliminary August report through August 23, 2017.

There was discussion related to the Bailey Water and Sanitation expenses in regard to the proposed increases in the coming year.

MOTION: Linda Watson moved that the Treasurer's Report ending July 31, 2017 be approved as presented. The motion was seconded and approved by unanimous vote of the Board of Directors.

MEMBERSHIP – John Rankin

John reported that we currently have 130 members.

Linda Watson requested that John provide the membership database to Susan Bogart so that she could assist John with the membership program. John will provide the database and copies of the membership list to Linda Watson prior to the next Dinner and History Presentation.

CURATOR REPORT – John Rankin

John reported that he is continuing to work on the Annex and Tool shed.

John has made repairs to the electrical wiring and has installed missing sections of drywall. Rebecca Gray offered to assist John in taping the drywall. He is also planning to make repairs to plumbing vents and install shelves in the utility room.

John reported that the roof on the Tool Shed has been repaired.

INTRODUCTION OF GUESTS

Joshua Cantu and Stephanie Cantu, Mount Bailey Productions

Joshua proposed that our DVDs be offered on Amazon. There is no additional fee and profits will be determined by the Board. All DVDs produced on behalf of the PCHS will be approved prior to being submitted to Amazon based on a written proposal.

Joshua discussed his plans to produce a documentary and solicited suggestions from the Board. Following discussion on potential topics, no decisions were made.

Joshua proposed that "digital frames" could be used at McGraw Memorial Park to inform visitors of our structures. The video frames are often available at very low cost at thrift stores. New video frames average \$60 to \$80, depending on size and functions.

Following discussion, most agreed to research the purchase and implementation of digital frames in our buildings at the Park. Joshua will recommend a specific digital frame that will meet our needs.

MOTION: Jim Glenn moved that Joshua pursue opportunities to purchase several low cost digital frames for use at the Park not to exceed \$50 total. The motion was seconded and approved by unanimous vote of the Board of Directors.

MOTION: Jim Sapp moved that one new digital frame be purchased (estimated cost less than \$100) and a pilot video be produced as a demonstration. The motion was seconded and approved by unanimous vote of the Board of Directors.

Jim Glenn suggested that the Board bring suggestions for a documentary to the next meeting for discussion.

Joshua provided a dozen copies of the recently produced DVD "King City - A Token Tells A Tale" and will provide an invoice for payment. Joshua suggested a retail price of \$12.00 for the DVD.

In light of prior experience with the production of the King City DVD, it was agreed that a written release be obtained from future presenters prior to video recording.

VOLUNTEER AND EDUCATION – Jim Glenn

Jim reported that he has met with Scout Tim Long regarding potential projects at McGraw Memorial Park. Several projects were discussed but no decisions were made.

Jim reported that the battery lawn mower is not working and needs to be repaired or replaced. No decisions were made.

Jim reported that eight large trees have been cut down with the help of several volunteers. Most of the slash has been removed with only a small load remaining.

Rebecca Gray suggested that a "Volunteer Bulletin Board" be produced to highlight the volunteer projects at the Park. No actions were assigned.

EVENTS – Linda Watson

Linda discussed the next Dinner & History Presentation plans and assignments. All are expecting a large turnout for the Klinger presentation.

Jim Sapp will have 100 single-sided copies (50 copies of the front and 50 copies of the back) of the placemats printed at Staples. The estimated cost is approximately \$65.

Rebecca Gray suggested the future placemats dedicate one side to the Society and one side allocated to the event.

Field Trips – Pat Mauro

Pat reported that there was a very nice article in *The Flume* by Bill Bruner related to the Gold Panning Tour. (*The article is available on our website.*)

Pat suggested that the next tour be to the Salt Works Ranch in mid to late September. Two dates, 24 and 30 September, were proposed but not decided upon.

It was recommended that a signed release be obtained from the Salt Works Ranch property manager if the tour is video taped for DVD production.

Pat suggested that a Cemetery Tour be planned for late October.

NEW BUSINESS

REVIEW OF PAINTING QUOTE – Jim Sapp

Jim reminded the Board of our agreement with Timberline Custom Painting. In return for a discount, Timberline Custom Painting is designated as a GOLD Sponsor. The benefits of a GOLD level sponsorship is defined on our website. In addition they will receive a one year PCHS membership.

Jim will send Timberline Custom Painting the GOLD Sponsorship certificate and PCHS membership card.

PROPOSAL TO RE-DESIGN OUR WEBSITE – Jim Sapp

Jim proposed a change to the PCHS website. The website is based on out-dated technology, is difficult to maintain, and is dependent on a single person for support.

Jim plans to redesign the website based on current technology using SnapPages.com for services. Jim proposed that he set up an "Advanced Account" for \$15.00 per month. The fee will be automatically deducted from the PCHS PayPal account.

Jim presented and discussed the benefits of the new design and addressed all questions and concerns. The primary goal of the change is to get current with 21st century technology and provide a website that is easily maintained and easily transferrable to another administrator.

MOTION: Linda Watson moved to accept Jim's proposal to migrate the current website to SnapPages.com and authorize the PayPal expenditure of \$15.00 per month for their services. The motion was seconded and approved by unanimous vote of the Board of Directors.

OLD BUSINESS

NEW MEMBERSHIP CARDS – Linda Watson

Linda presented the new membership cards for review. The new cards will have space for the member's name and an authorizing signature of any Board member. The membership program will take effect at the beginning of each calendar year with a three month grace period for current members and renewal memberships.

The change of the membership period has potential for some issues during the transition. However, to address any issues that may arise, the plan is to err on the side of generosity to the member.

Jim Glenn presented an updated Trail Map that includes an updated membership form. It was noted that the new form still has a space for the Shawnee Branch. Jim will make a "fix" on the current copies and update the master file.

CABOOSE UPDATE – Pat Mauro

Pat reported that his contact to work on the caboose (Railroad Club President) is unable to make repairs to the caboose bumper this year. However, he believes the Club could make repairs in 2018.

SCHOOL DISPLAYS – Sue Glenn

Sue discussed the need to re-design the display in the School. Following discussion on ways and means to improve the display, Sue and Linda Watson will research the necessary materials and re-design the display.

PLANS TO CLEAN OUT THE BARNETT CABIN – Open discussion

Jim Sapp reminded the Board of our plans to begin cleaning out the Barnett Cabin this fall. Following discussion related to the need for a dumpster, potential important artifacts, and security of the building, it was not clear if the cabin could be cleaned out this year or if it would take priority over other planned projects. The topic was tabled until the September meeting for further discussion.

Linda Watson supplied a gallon of concrete paint for the restroom flooring. Plans for a volunteer "work party" were discussed, but no plans or date were decided upon.

ADJOURN

MOTION: Linda Watson moved to adjourn. The motion was seconded and unanimously approved by the Board of Directors.

The meeting was adjourned at approximately 8:30 PM.

Next Meeting - Wednesday, September 20, 2017

Respectfully submitted.



Jim Sapp
Secretary, PCHS