



EIGHT NORTHERN INDIAN PUEBLOS COUNCIL, INC.

327 Eagle Drive, PO Box 969

Ohkay Owingeh, NM 87566

www.enipc.org (to access application)

Submit applications to:

Desiree Hall/HR Specialist

Desiree@enipc.org

505-753-6998 (Fax)

Or call 505-747-1593 ext. 110 for information

[These positions are also posted on indeed.com](#)

Employment Opportunities as of April 27, 2021

POSITION: CRISIS INTERVENTION/TRANSITIONAL HOUSING COORDINATOR ASSISTANT

PROGRAM: Peacekeeper, Espanola

STATUS: Temporary/Full Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or GED

EXPERIENCE: None.

PREFERRED CERTIFICATES: None

Assist the Crisis Intervention/Transitional Housing Coordinator in providing crisis intervention and transitional housing to victim of domestic violence, dating violence, sexual assault and stalking. Maintain confidentiality of all privileged information.

POSITION: SUBSTANCE ABUSE COUNSELOR

PROGRAM: New Moon Lodge, Ohkay Owingeh, NM

STATUS: Regular/Full Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: Associate's Degree in Social Work, Healthcare, or related field. Current LADAC licence.

EXPERIENCE: Two years counseling experience with children, adolescents, and families. Prior experience in an Adolescent Residential Treatment Center preferred.

PREFERRED CERTIFICATES: CPA and First Aide certification or willing to receive training required.

Provide substance abuse counseling, mental health/substance abuse evaluations, case management, and other related therapeutic services for residential clientele of the organization. Provide prevention and intervention services representing Circle of Life and all network services delivered by the organization

POSITION: Cook

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Part Time/Non-Exempt

BENEFITS: No

RATE OF PAY: DOE

EDUCATION: High School Diploma or GED Certificate.

EXPERIENCE: One year of experience in commercial, institutional or related volume food preparation.

PREFERRED CERTIFICATES: CPA and First Aide certification or willing to receive training required.

The cook performs a variety of volume food preparation tasks. The Cook is responsible for the full range of kitchen duties normally encountered in a small cafeteria or institutional kitchen. Duties include directing the activities of food preparers and resident helpers. General supervision is received from the Food Services Manager who provides instruction on the type of food/meal to be prepared. The Cook is responsible for the quantity of food to be prepared and the methods of food preparation.

POSITION: Teen Mentor

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Full-Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or equivalent

EXPERIENCE: Healthcare experience preferred.

PREFERRED CERTIFICATES: CPR and First Aid or willing to receive the training to become certified.

A Teen Mentor is a member of the direct care staff who works with native youth, ages 13 through 18, to ensure that their safety, therapeutic and physical needs are properly met. Job duties include working with residents throughout the day, transporting them to varying locations, accompanying them on nature and cultural outings, participating and leading groups and experiential activities, and acting as a positive role model for our residents. Butterfly Healing Center is staffed 24 hours a day. There are day, swing, and graveyard shifts available. Schedule is determined by program needs.

POSITION: SECURITY OFFICER

PROGRAM: Butterfly Healing Center, Taos, NM

STATUS: Regular/Full Time/Non Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or GED

EXPERIENCE: One year experience in security, law enforcement, military or civilian security services.

PREFERRED CERTIFICATES: CPA and First Aid certification

Ensure the safety and protection of residents, employees, and assets in accordance with applicable laws, regulations, policies and procedures. Promote attitude of resident responsibility and assists the BHC personnel with the safety of residents staff and visitors. Ensure the safety and security of facilities. In emergency situation, will help coordinate and implement emergency plans and may be the first responder.

POSITION: BEHAVIORAL HEALTH TECHNICIAN

PROGRAM: New Moon Lodge Ohkay Owingeh, NM

STATUS: Regular/Full-Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or GED

EXPERIENCE: Healthcare experience preferred.

PREFERRED CERTIFICATES: None.

A Behavioral Health Technician is a member of the direct care staff who works with native men, ages 18 and up, to ensure that their safety, therapeutic and physical needs are properly met, as directed by the treatment plan and clinical team. Job duties include working with residents throughout the day, transporting them to varying locations, accompanying them on nature and cultural outings, participating and leading groups and experiential activities, and acting as a positive role model for our residents. New Moon Lodge is staffed 24 hours a day. There are day, swing, and graveyard shifts available. Schedule is determined by program needs.

POSITION: THERAPIST-OUTPATIENT- TELEHEALTH

PROGRAM: Circle of Life-South, Albuquerque, NM

STATUS: Regular/Full-Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: Master's Degree or PhD in Counseling, Psychology, or Social Work.

EXPERIENCE: Experience in a variety of populations, such as substance abuse, behavioral issues and/or mental illness.

PREFERRED CERTIFICATES: Current New Mexico State license as an LMSW, LPC, LMFT, or higher.

The Circle of Life (COL) Therapist entails maintaining a case load in the outpatient office, primarily providing individual, family, group therapy, substance abuse counseling, case management, discharge planning and other therapeutic services as needed and assigned by Clinical Supervisor. This position requires remote and/or in office services according to program needs.

Work is performed under the general supervision of the Clinical Supervisor. Guidelines for work performance are established in compliance with the standards of the Behavioral Health Program of ENIPC Inc., Department of Health and Human Services Behavioral Health Services Division, C.Y.F.D., D.O.J., and Indian Health Service.

POSITION: THERAPIST-OUTPATIENT- TELEHEALTH

PROGRAM: Circle of Life-North, Ohkay Owingeh, NM

STATUS: Regular/Full-Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: Master's Degree or PhD in Counseling, Psychology, or Social Work.

EXPERIENCE: Experience in a variety of populations, such as substance abuse, behavioral issues and/or mental illness.

CERTIFICATES: Current New Mexico State license as an LMSW, LPC, LMFT, or higher.

The Circle of Life (COL) Therapist entails maintaining a case load in the outpatient office, primarily providing individual, family, group therapy, substance abuse counseling, case management, discharge planning and other therapeutic services as needed and assigned by Clinical Supervisor. This position requires remote and/or in office services according to program needs.

Work is performed under the general supervision of the Clinical Supervisor. Guidelines for work performance are established in compliance with the standards of the Behavioral Health Program of ENIPC Inc., Department of Health and Human Services Behavioral Health Services Division, C.Y.F.D., D.O.J., and Indian Health Service.

POSITION: Residential Clinical and Operations Manager

PROGRAM: Circle of Life, NM

STATUS: Regular/Full Time/Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: Master's Degree and New Mexico License in Social Work, Psychology, Counseling, or related field.

EXPERIENCE: Three years' experience with children, adolescents, and families, substance abuse recovery. Two years in a lead or supervisory capacity. Prior experience in a Residential Treatment Center preferred.

PREFERRED CERTIFICATES: CPR and First Aid certification.

Responsible for the management and coordination of the administrative program components and operation of the residential programs under Circle of Life Behavioral Health Network. Responsible for directly supervising the Clinical Supervisors of each residential program. Works closely with and supervises the Clinical Supervisor to ensure collaboration between clinical and administrative services in day to day functioning of residential services. Responsible for consulting with the Program Director/Deputy Program Director and Clinical Director as necessary. Works closely with the Quality Improvement Manager to ensure that all programs, facility sites, contracts and grants meet State and federal standards and compliance regulations.

Work is performed under the direct supervision of the Program Director/Deputy Program Director. Guidelines for work performance are established in compliance with the standard of the Behavioral Health Program of ENIPC, Inc., Department of Health and Human Services Behavioral Health Services Division, CYFD, DOJ, Falling Colors, and IHS.

POSITION: COOK

PROGRAM: Senior Center, Picuris, NM

STATUS: Regular/Full-Time/Non-Exempt

BENEFITS: Yes

RATE OF PAY: \$11.50 plus \$2.00 stipend from Picuris Pueblo.

EDUCATION: High School Diploma or GED Certificate.

EXPERIENCE: One year of cooking experience. Food service preparation experience preferred.

PREFERRED CERTIFICATES: None.

Prepare a variety of food service items by following established recipes and procedures to ensure nutritional meals. Ensure all safety and food handling is in compliance with laws and regulations. Maintain cleanliness of kitchen and dining room.

POSITION: Site Manager

PROGRAM: Seniors, Picuris Pueblo, NM

STATUS: Regular/Full Time/Exempt

BENEFITS: Yes

RATE OF PAY: DOE

EDUCATION: High School Diploma or GED

EXPERIENCE: Three years program experience and food service preparation. Working with Seniors preferred.

PREFERRED CERTIFICATES: None

Manage administrative functions and services to the Senior Program's Pueblo site by providing a variety of senior related services to the community.

POSITION: Outpatient Therapist

PROGRAM: Circle of Life, NM

STATUS: Regular/Part Time/Non-Exempt

BENEFITS: No

RATE OF PAY: DOE

EDUCATION: Master's Degree or PhD in Counseling, Psychology, or Social Work.

EXPERIENCE: Experience in a variety of populations, such as substance abuse, behavioral issues and/or mental illness.

CERTIFICATES: New Mexico State License as an LMSW, LPC, LMFT, or higher.

The Circle of Life (COL) Therapist entails maintaining a case load in the outpatient office, primarily providing individual, family, group therapy, substance abuse counseling, case management, discharge planning and other therapeutic services as needed and assigned by Clinical Supervisor.

Work is performed under the general supervision of the Clinical Supervisor. Guidelines for work performance are established in compliance with the standards of the Behavioral Health Program of ENIPC Inc., Department of Health and Human Services Behavioral Health Services Division, C.Y.F.D., D.O.J., and Indian Health Service.

Generous Benefits Package: All Full Time Employees Medical, Dental, Vision and Life Insurance Premiums Paid. Employer Match 401K, PTO, and Much More!

Clinician Benefits Package: Licensure Reimbursement, CEU allowance, Student Loan Repayment program for those who qualify and low caseload requirements.

Employment with ENIPC, Inc. requires a valid NM State Driver License and must be insurable under ENIPC's auto insurance. All required certificates and licensures must be valid and current prior to employment.

ENIPC ensures Native American Preference

ENIPC, Inc. is a Drug Free Workplace

Drug testing and criminal background check completed prior to employment