

Lake Cumberland Area Development District, Inc.  
Executive Committee  
October 16, 2019

### Call to Order

Judge John Phelps, Jr. Chairman, called the meeting to order at 8:38 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky.

Judge Mike Anderson blessed the food. The Water council convened after the meal.

Judge John Phelps, Jr. reconvened the executive committee meeting by leading the Pledge of Allegiance.

Members of the Executive Committee present were Judge John Phelps, Jr., Ms. June McGaha, Mr. Curtis Hardwick, Mayor Robert Lawson, Judge Mike Anderson, Mayor Brenda Allen was present by video conferencing, Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Mr. Tony Meeks, Mr. Chris Ford, Mr. Jeric DeVore, Ms. Marsha Wells, Ms. Heather Stevenson, Ms. Susan Taylor, Ms. Gwen Landis, Mr. Neal Cundiff, Ms. Judy Keltner, Ms. Melody Haynes, Ms. Jean Wilson, Mr. Derrick Helm, attorney.

### Approval of Minutes

Judge John Phelps, Jr. asked if anyone had any questions/comments regarding the minutes of the previous meetings (09/25/19). There being none, Mayor Robert Lawson offered the motion to approve the minutes as e-mailed. The motion was seconded by Mr. Curtis Hardwick and motion carried.

### P&F Committee Report

Mr. Tony Meeks, Director of Finance, presented a monthly statement as of September 30th. JFA is underspending from last year. After discussion Mayor Robert Lawson made a motion to accept the financial report as presented and Mr. Curtis Hardwick seconded. Motion carried.

Executive Director Darryl McGaha informed the committee that Ms. Cassie Bertram, Taylor Co. WIOA Career Manager has fulfilled the six month probationary period, and he recommended her to be removed from probation and placed on full time permanent employment. Mayor Robert Lawson made a motion to remove Ms. Cassie Bertram from probation and placed on full time permanent employment. Judge Mike Anderson seconded and motion carried.

### Replacement of Van

Executive Director McGaha updated the committee that the van was replaced with a 2019 Dodge Caravan and there were 3 quotes received. This was for information only.

### Contracts with SKED: Working with OCS Grant

Southeast Kentucky Economic Development (SKED) has applied for and received an OCS Grant (Office of Community Services). The grant will be utilized by Goose Creek Candle Company. The LCADD will partner with the Candle Co. through the WIOA Department to locate the 40 low income employees required by the grant. The ADD will be listed on the contract and will receive \$30,000.00 in compensation over a three year period for this service.

### Overtime Rule

Executive Director McGaha stated that the Overtime Rule will take place January 1, 2020. Mr. Derrick Helm will look over our Policy and Procedures and make sure they are correct.

### Opening of Sealed Bids for F-150 Truck

Judge John Phelps, Jr. opened the sealed bids for the F-150 Truck (these bids are attached and made a part of these minutes) and they are:

- Heather Stevenson \$4,155
- Christopher Ford \$5,050
- James Lockard \$2,151
- Scott Wells \$5,300
- Jeff Strunk \$3,200
- Matthew Bennett \$4,159
- Judge Gary Robertson \$6,250
- City of Burnside \$6,825
- City of Russell Springs \$5,200

Mr. Curtis Hardwick made a motion to accept the bid from the City of Burnside for \$6,825. Ms. June McGaha seconded and motion carried. (Mayor Robert Lawson abstained from voting).

### Community & Economic Development

Ms. Judy Keltner brought before the Executive Committee one project to be approved for the phase 1 of the Brownfield Assessment. The project is as follows:

1. New Beginnings own this property at 22 North Main Street, Monticello, KY and have given permission to do a Phase 1 Environmental Assessment. They want to make it a Transitional Housing for women when they are released from incarceration or recovery.

After discussion Judge Mike Anderson made a motion to accept this project for the Brownfield Phase 1 Assessment and Mayor Robert Lawson seconded. Motion carried.

### Surplus Equipment

Executive Director Darryl McGaha presented a list of surplus equipment that needed to be disposed of. (List of said equipment is attached to and is a part of these minutes). Following review and discussion, Mr. Curtis Hardwick made a motion to declare this list as surplus equipment to be properly disposed of. The motion was seconded by Mayor Robert Lawson. Motion carried.

KIRPS

There were three (3) KIRPs presented for Committee endorsement, that being KY201909251216, KY201910011220 and KY201910101231. Following review Ms. June McGaha made a motion to endorse KIRPs as presented. Second was made by Mr. Curtis Hardwick. Motion carried.

Mayor

Adjourn

With no other business Mayor Robert Lawson made a motion to adjourn at 9:30 am. CT. and Judge Mike Anderson seconded. Motion carried.

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Judge John Phelps, Jr., LCADD Chairman

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June McGaha, LCADD Secretary