

Lake Cumberland Area Development District, Inc.
Executive Committee
February 15, 2017

Call to Order

Mr. Eddie Wesley, Chair, called the meeting to order at 8:55 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Judge Mike Anderson, Mr. Allan Chapman, Mayor Bill Dick, Judge John Frank, Mayor Nicky Smith, Judge John Phelps, Jr., Mayor Curtis Hardwick, Mr. Eddie Wesley, Judge Gary Robertson, and Mayor Tony Young. Staff present included Interim Co-Executive Directors Nick Hazel and Director Darryl McGaha, Judy Keltner, Neal Cundiff, Charla Sands, Jean Wilson and Tony Meeks.

Approval of Minutes

Mayor Curtis Hardwick, Vice Chair asked if anyone had any questions or comments regarding the minutes of the previous meeting (01/18/17). There being none, Judge John Frank made a motion to approve the minutes as e-mailed. The motion was seconded by Mayor Bill Dick and unanimously carried.

P & F Report

Mayor Curtis Hardwick, Committee Chair, reported the P&F Committee had met prior to the Executive Committee and reviewed the monthly Financial Report. Mayor Hardwick stated all finances were in order and it was the recommendation of the P&F Committee to accept the Financial Report. A copy of this report is attached and made a part of these minutes. Mr. Allan Chapman made the motion to accept the Financial Report as presented and Mayor Tony Young seconded. Motion carried.

Mr. Nick Hazel, Interim Co-Executive Director, presented an updated Audit Request of Qualification packet. A copy of this packet is attached and made a part of these minutes. The P&F Committee recommended proceeding with the Audit Procurement and using the updated Request of Qualification. Mr. Allan Chapman made a motion to proceed with the Audit Procurement and use the updated Request of Qualification. Mayor Tony Young seconded and motion carried.

Mayor Hardwick advised that Mr. Tony Meeks had presented a proposal for Life/Disability Insurance. He asked Mr. Meeks to give an overview to the Executive Committee. Mayor Hardwick informed the committee that the P&F Committee recommended accepting Lincoln Financial Insurance Quote. Judge Gary Robertson made a motion to accept Lincoln Financial Life/Disability Insurance Quote. (A copy of this quote is attached and made a part of these minutes). Judge John Frank seconded and motion carried.

Mayor Hardwick also advised that Ms. Charla Sands, HR Director/Finance EEO Officer, informed the committee that the state statute 200 KAR 2:006 states that there is no need to have receipts for meals when traveling; it is considered a per diem, there will be an allotted amount. Receipts are still needed for rooms, gas, etc. After discussion Judge John Phelps, Jr. made a motion to change travel policy to concur with statute 200 KAR 2:006 and Mr. Eddie Wesley seconded. Motion carried.

Mayor Hardwick asked Mr. Darryl McGaha, Interim Co-Executive Director to explain about the Volkswagen Lawsuit. Mr. McGaha explained that the lawsuit was in regards to diesel vehicles. It will not help the LCADD to purchase vehicles. The P&F Committee recommended purchasing two (2) cars. After discussion Judge Gary Robertson made the motion to purchase two (2) cars, but first check with local dealerships to see if they could match the state contract price of \$19,474 per vehicle. Judge John Frank seconded and motion carried.

Mayor Hardwick stated the Mr. Darryl McGaha brought before the P&F Committee the need of a sound system in the large conference room. Mr. McGaha advised at the last Full Board Meeting there were people in the back of the room that were not able to hear the speaker. After discussion Mr. Allan Chapman made a motion to check into a sound system along with a podium. Judge Mike Anderson seconded and motion carried.

Mr. McGaha informed the executive committee that the staff intended to organize the warehouse and once it is organized the items that the ADD didn't need would be available for the Judges and Mayors to view. This is for information only.

Search Committee for Executive Director

Judge Mike Anderson made a motion to go into executive session (KRS 61.810 paragraph G) and Mayor Curtis Hardwick seconded. No action was taken in executive session. Mr. Eddie Wesley, Chair, appointed Judge John Frank, Mayor Nicky Smith and Mr. Alan Chapman to be on the search committee for the next Executive Director.

RLF Committee Report

Ms. Judy Keltner, Associate Director of Community/Economic Development, presented the committee with a RLF (Revolving Loan Fund) loan request. The RLF Committee met on Monday, February 20, 2017 and is recommending a loan for The Whitaker Group #2; the loan would be for \$125,000 with an interest rate of 2.8% for five (5) years. The loan is for working capital and will create five (5) new jobs. After discussion Mayor Curtis Hardwick made a motion to approve the loan to Whitaker Group # 2, and Judge John Phelps, Jr. seconded. Motion carried.

Ms. Keltner also informed the committee that the RLF Committee had appointed Mr. Ted Coffey from McCreary County to serve on the RLF Committee.

Board Mileage Update

Mr. Nick Hazel, Interim Executive Co-Executive Director, advised with his research it would cost the ADD approximately \$5,000 a year to pay Citizen Members mileage for LCADD Board Meetings. After discussion Judge Mike Anderson made a motion to pay mileage to Citizen Members and Mayor Curtis Hardwick seconded. Motion carried.

KIRPS

Ms. Jean Wilson advised due to KIRPS Website being updated there is not any KIRPs to be reviewed at this time.

Other Business

Mr. Nick Hazel, Interim Co-Executive Director, spoke regarding House Bill 189, explaining how it might impact the ADDs.

Adjourn

With no further business meeting adjourned at 9:55 a.m. CT with a motion from Mayor Curtis Hardwick and a second from Judge Gary Robertson. Motion carried.