

Lake Cumberland Area Development District, Inc.
Executive Committee
August 16, 2017

Call to Order

Mr. Eddie Wesley, Chair, called the meeting to order at 8:45 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Mr. Allan Chapman, Mayor Bill Dick, Judge John Phelps, Jr., Mayor Curtis Hardwick, Mr. Eddie Wesley, Judge John Frank and Judge Gary Robertson. Staff present included Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Ms. Judy Keltner, Mr. Neal Cundiff, Ms. Kim Foley, Ms. Susan Taylor, Ms. Jean Wilson and Mr. Tony Meeks,

Approval of Minutes

Mayor Curtis Hardwick asked if anyone had any questions or comments regarding the minutes of the previous meeting (07/19/17). There being none, Judge Gary Robertson made a motion to approve the minutes as e-mailed. The motion was seconded by Mr. Allan Chapman and motion carried.

P & F Report

Mr. Tony Meeks, Director of Finance, advised that the handout was for the budget that was submitted in July to the Department for Local Government. This budget will have to be amended. The Joint Funding Administration received \$11,000 more than last year. The Aging allotment was reduced by \$58,000 with this reduction coming from Homecare and Kentucky Caregiver Program. Participant Directed Services also has been adjusted from last year and is now more in line. The expenditures have been reduced due to last year the software was bought. Also, there is a reduction in staff travel to be more in line with last year. Judge John Frank made a motion to accept the budget as presented. Mayor Bill Dick seconded and motion carried.

Tony recapped the ending costs for 2017 to give a better snapshot of actual expenditures. Receivables are more in line with budget needs. Aging was approximately \$293,000 in the red during FY2016 audit. FY2017 Aging is approximately \$137,000 in the red. Aging is better in line than JFA and Planning and there have been strategies put in place to help these programs. This was for information only and no action was needed.

Executive Director Darryl McGaha informed the committee that Melissa Oliver, ICC/Case Manager, was leaving and she would be working for Pulaski Alzheimer in Somerset. Director McGaha advised that the agency would be interviewing for two (2) Social Service Assistants.

Director McGaha informed the committee that Ms. Candace Bridgeman, WIOA Career Manager, has resigned due to health issues. The agency will be interviewing for the WIOA Career Manager position. Executive Director Darryl McGaha informed the Committee that the Ethics Policy states that the Executive Committee and Executive Director will serve as the Ethics Committee.

Deputy Executive Director Nick Hazel asked the committee if the ADF funds could be used for purchasing Senior Center Vans. There is a need for a smaller van and a large van to deliver food to the Centers. The two (2) that need to be replaced have over 200,000 miles on them. After discussion Judge John Frank made a motion to use the ADF funds for two (2) vans for the centers. Judge John Phelps, Jr. seconded and motion carried.

Employee Health Insurance Update

Executive Director Darryl McGaha updated the committee regarding the Employee Health Insurance. Representatives with Brown Insurance Company will be here on Friday, August 18th and Houchens Insurance Group will meet with the agency on Tuesday, August 22nd. After discussion Director McGaha stated he would keep the committee informed.

Home and Community Based Waiver

Ms. Susan Taylor, PDS Coordinator, presented a new job description with policy and procedure attached for Attendant Care Provider. Ms. Taylor advised that no other AAA was doing this yet. Ms. Taylor informed the committee it would be extra income for the LCADD. Ms. Taylor would like to try the program in McCreary County for six (6) months. There would need to be one full time person and a one part time person to start the program. The PDS Coordinator would oversee the program. After discussion Judge John Phelps, Jr. made the motion to accept the job description (a copy of the job description is attached and part of these minutes), to hire the employees that is needed, to offer the employee single plan insurance, and to review the Pilot Program in six (6) months. Judge John Frank seconded and motion carried.

RLF Report

Ms. Judy Keltner, Director of Community & Economic Development, stated the RLF Committee met August 14th, with Matthew York of E&Y Transport. The company will be making specialized trailers. The RLF Committee approved a loan for \$250,000. The loan will be for building and working capital. The loan will be for ten (10) years with an interest rate of 3.2%. Mayor Curtis Hardwick made a motion to accept the recommendation of the RLF Committee and approve the loan for E&Y Transport. Mr. Allan Chapman seconded and motion carried.

Surplus Equipment

Executive Director Darryl McGaha presented the committee with a list of equipment that needed to be disposed of due to condition. List of said equipment is attached to and are a part of these minutes. Following review and discussion, Judge Gary Robertson made a motion to dispose of the said equipment. Judge John Phelps, Jr. seconded and motion carried.

KIRPS

Eddie Wesley presented one (1) KIRPS: (1) KY201708100985. Mayor Bill Dick made a motion to accept the KIRPS as presented and Judge John Phelps, Jr. seconded. Motion carried.

Adjourn

With no further business Judge John Phelps, Jr. made a motion to adjourn at 9:32 am and Mayor Curtis Hardwick seconded. Motion carried.

Eddie Wesley, Chairman

Judge John Phelps, Jr., Secretary

