

Lake Cumberland Area Development District, Inc.
Special Called Meeting of the
Executive Committee
November 29, 2018

Call to Order

Mayor Curtis Hardwick called the meeting to order at 10:30 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Judge Mike Anderson, Mayor Nicky Smith, Judge Gary Robertson, Mayor Bill Dick, Mr. Eddie Wesley, Ms. Sharon Payne, Mr. Allan Chapman, Judge John Frank, Mayor Curtis Hardwick, Executive Director Darryl McGaha, Mr. Tony Meeks, Mr. Neal Cundiff, Mr. Jeric DeVore, Ms. Gwen Landis, Ms. Susan Taylor, Ms. Heather Stevenson, Mr. Chris Ford, Ms. Shirlene Taylor, Ms. Jean Wilson and Attorney Derrick Helm. Guests present were Mr. Teddy Coffey, Mayor-Elect Jimmie Greene.

Approval of Minutes

Judge John Frank, in the absence of Judge John Phelps, Jr., asked if anyone had any questions/comments regarding the minutes of the previous meeting (10/24/18). There being none, Judge Mike Anderson offered the motion to approve the minutes as e-mailed. The motion was seconded by Mr. Allan Chapman and motion carried.

P & F Committee Report

Mr. Tony Meeks, Director of Finance, presented a monthly statement as of October 31, 2018. A copy is attached and is made a part of these minutes. All categories are under spending from last year. Executive Director Darryl McGaha informed the committee he had received an e-mail from EDA stating the ADD had \$63,000 to spend for the Soar Counties; this money had been available since 2014. The ADD will be receiving \$116,000 in ARC monies. The KIA contract is still pending. Ms. Sharon Payne made a motion to accept the financial report as presented and Mayor Nicky Smith seconded. Motion carried.

Executive Director Darryl McGaha stated there were five employees that had fulfilled the six month probationary period, and he recommends these employees be removed from probation and placed on permanent full time employment. Those being:

Cathy England-Taylor County Senior Center Director
Charlotte Trimble-Pulaski County Senior Center Director
Judy Roarke-Pulaski County Senior Center Driver
Jenny Ridner-McCreary County Senior Center Driver
Lexi Hyde-LTADD WIOA Career Manager

Mr. Allan Chapman made the motion to remove these five employees from probation and make them permanent full time employees. Ms. Sharon Payne seconded and motion carried.

Executive Director McGaha stated that Ms. Susie Lafavers was an employee of Goodwill and now she will be working through a temp agency and work full time for the ADD.

Deputy Executive Director Nick Hazel presented a letter from Ms. Judy Keltner asking for approval to use the Sick Bank if needed. Ms. Keltner has been off from work with a long illness. Deputy Executive Director Hazel stated that Ms. Keltner had used all of her sick days and now was using her vacation days. Ms. Keltner has approximately sixteen vacation days left. After discussion Mayor Nicky Smith made the motion to allow Ms. Keltner to use the sick bank if the need arose. Mayor Bill Dick seconded and motion carried.

Executive Director McGaha informed the committee that KADD Council (Kentucky Area Development District) decided to develop a position for someone to find ways to bring revenue to the ADDs. There is a job description attached and made a part of these minutes. The ADD's will share the cost of this position. Each Add will pay \$4,000 per year. After discussion Mr. Eddie Wesley made a motion to pay the \$4,000 and Ms. Sharon Payne seconded. Motion carried.

Executive Director McGaha presented to the committee the Anthem Blue Access PPO HSAs (with co-pay) Option E5 with Rx Option RX C2 and Anthem Blue Access PPO HSAs (with copay) Option E3 with RX Option C2 insurance plans. The insurance was to go up 27%, but they brought it down to 22%. He explained that the ADD was working to go with KACo or Kentucky League of Cities in July. After discussion Judge Mike Anderson made a motion to give the employees these options for insurance and in July to consider other options that may be available. Ms. Sharon Payne seconded and motion carried.

Executive Director Darryl McGaha informed the committee he was working on a meeting with the KY/Federal Legislators at the spring NADO Conference. This was for information only.

Judge John Frank informed the committee that the P&F Committee opened the sealed bids on four vans and it was the recommendation to accept the high bid on number one and two; and reject all bids on three and four.

1. 2009 Ford/138 E150 Cargo Van—VIN # 1FTNE14W59DA87945
Joe Branscum- \$1700
2. 2009 Ford/138 E150 Cargo Van---VIN # 1FTNE14W79DA87946
Darren Blair--\$1251
3. 2006 Dodge Caravan-VIN # 2D4GP44L86R835464
Rejected all bids
4. 2004 Ford 15 Passenger- VIN # 1FDSS34LO44A78726
Rejected all bids

Mr. Eddie Wesley made a motion to accept the recommendation of the P&F committee of accepting the two high bids for 2009 Ford/138 E150 Cargo Vans, Vin #1FTNE14W59DA87945 and Vin # 1FTNE14W79DA87946 and reject all bids on the 2006 Dodge Caravan, Vin # 2D4GP44L86R835464 and 2004 Ford 15 Passenger Van, Vin# 1FDSS34LO44A78726. Mayor Bill Dick seconded and motion carried.

Drug Policy

Deputy Executive Director Nick Hazel addressed the drug testing policy the ADD had put into place. The FTA has come out with some regulations that need to be adopted.

“10% of all employees except Senior Center transportation and delivery drivers will be tested yearly. However, based upon FTA Regulation, at least 50% of Transportation and Delivery Drivers must be tested yearly.

Judge Mike Anderson made a motion to adopt these changes for the drug testing policy. Mr. Allen Chapman seconded. Motion carried.

Transportation Resolution

Executive Director Darryl McGaha presented a resolution titled ***“A Resolution Supporting Addressing the Modernization of Kentucky’s Transportation Funding Mechanisms to Address Transportation Funding Needs throughout the Commonwealth”*** that the KCADD adopted. (A copy is attached and made a part of these minutes). Executive Director McGaha stated that it was encouraged to bring back to the ADDs to adopt. Mayor Bill Dick made a motion to adopt this transportation resolution. Judge John Frank seconded and motion carried.

Surplus Equipment

Executive Director Darryl McGaha presented a list of surplus equipment that needed to be disposed of. (List of said equipment is attached to and is a part of these minutes). Following review and discussion Judge John Frank made a motion to declare equipment surplus to be properly disposed of. The motion was second by Ms. Sharon Payne. Motion carried

KIRPS

There were two (2) KIRPs presented for Committee endorsement, those being KY201811081132 and KY201811151140. Following review Judge John Frank made a motion to endorse KIRPs as presented. Second was made by Judge Gary Robertson. Motion carried.

Adjourn

With no other business Mayor Nicky Smith made a motion to adjourn at 11:05 am. CT and Ms. Sharon Payne seconded.

Mayor Curtis Hardwick, Chairman

Judge John Frank. LCADD Secretary

