

Lake Cumberland Area Development District, Inc.
Executive Committee
March 22, 2018

Call to Order

Judge John Phelps, Jr., Vice Chair, called the meeting to order at 8:30 a.m. central time, in the absence of Mayor Curtis Hardwick, in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Judge John Phelps, Jr., Mayor Bill Dick, Mayor Nick Smith, Mr. Eddie Wesley, Judge Mike Anderson and Judge Gary Robertson, and guest board members Judge Randy Dial and Ms. Martha Blevins. Staff present included Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Ms. Judy Keltner, Mr. Neal Cundiff, Ms. Susan Taylor, Ms. Gwen Landis, Ms. Jean Wilson, Mr. Jeric Devore, Mr. Chris Ford and Mr. Tony Meeks.

Approval of Minutes

Judge John Phelps, Jr., asked if anyone had any questions or comments regarding the minutes of the previous meeting (02/21/18). There being none, Mr. Eddie Wesley made a motion to approve the minutes as e-mailed. The motion was seconded by Judge Gary Robertson and motion carried.

Financial Update

Mr. Tony Meeks, Director of Finance, presented a handout on the finances. He stated that everything is in line except JFA, and it is behind at this time. Mr. Meeks ask if there were any questions. Judge Mike Anderson made a motion to accept the financial report as presented. Mayor Bill Dick seconded the motion and motion carried.

Personnel

Executive Director Darryl McGaha informed the committee that LCADD is the Direct Service Provider for Lincoln Trail ADD. There is a Career Manager position listed in Bardstown and this position is in the budget. Also a Career Manager has given her notice and there is a position open in Lebanon. On the fifteenth of March a Youth Career Manager's probationary time was up and LCADD has terminated her employment. This was for information only.

Open Records Request

Executive Director Darryl McGaha informed the Executive Committee that the ADD had

received an open record request from a law firm in Lexington, Rose, Grasc, Camenisch, Mains, PLLC. We had three (3) days to respond. The information that was ask for was who comprised the Board of Directors, all subcommittees, contractors list and salaries, every position within the ADD, names, titles and salaries, as well as documentation of the Executive Director’s salary and benefits. The information was given to Attorney Derrick Helm, legal counsel for the ADD. Attorney Helm forwarded it on to the Rose, Grasc, Camenisch, Mains, PLLC.

Auditor Renewal Contract

Executive Director Darryl McGaha advised that the State Auditor had been asked if they wanted to do the FY18 audit for the LCADD. A letter has been received back stating they did not want to do the audit. The firm of Campbell, Meyers and Rutledge has agreed to do the audit again at the same price as last year. Mayor Nicky Smith made the motion to accept the bid of \$32,000 from Campbell, Meyers and Rutledge. Mr. Eddie Wesley seconded and motion carried.

Legal Counsel

Executive Director Darryl McGaha informed the committee that the contract for legal counsel has been signed.

Program Update:

Community/Economic Development

Ms. Judy Keltner, Director of Community/Economic Development, presented a Kentucky Community Development Block Grant Program Summary Fact Sheet. This is attached and made a part of these minutes. These Grants are listed below and the deadline for submittal:

Economic Development Traditional and Non-Traditional.....	January 31, 2019
Public Facilities.....	July 2, 2018
Housing.....	January 31, 2019
Community Projects.....	July 2, 2018
Community Emergency Relief Fund.....	January 31, 2019
Public Services (Recovery Kentucky).....	January 31, 2019

Senior Service Program

Mr. Jeric Devore, Senior Service Director, informed the committee that two (2) vans have been ordered. He has applied for two (2) transportation vans through the 5310 program. He also informed the committee that Ms. Catherine Haynes, Director of Pulaski Senior Center, has given her retirement notice for May 30, 2018.

He also stated that the Aging program is working with Medicaid to provide meals and this may bring in extra revenue.

Veteran Directive Program

Ms. Susan Taylor, LCAAAIL-Co-Director of Social Services, stated that at the end of February the vendor packet was sent to the VA and also Completed Provider Agreement was sent. The program has picked up a veteran, but also has lost a WWII veteran.

Funding for Conference SE4A 2018 Gifts

Ms. Gwen Landis, LCAAAIL-Co-Director of Aging Division, explained to the committee that the National Aging Conference is in Kentucky every eight years and this is the scheduled year. Each ADD is assigned an item to provide for the 400 goodie bags. We have to provide six (6) gifts and there were enough available items here to make those. Also provide two (2) \$75.00 gift baskets. She asks how did the committee wanted to pay for these items. After discussion Mayor Bill Dick made a motion to take funding from Admen and Judge Mike Anderson seconded. Motion carried.

Mayor Bill Dick voted yes

Mayor Nicky Smith voted no

Judge Mike Anderson voted yes

Judge Gary Robertson voted no

Mr. Eddie Wesley voted yes

Surplus Equipment

Executive Director Darryl McGaha presented the committee a list of surplus equipment that needed to be disposed of due to condition. Following review and discussion, Mr. Eddie Wesley made a motion to dispose of said equipment. Mayor Nicky Smith seconded and motion carried.

KIRPS

Ms. Jean Wilson presented two (2) KIRPS: (1) KY201803130130. Mayor Nicky Smith made a motion to accept the KIRPS as presented and Judge Gary Robertson seconded. Motion carried. (2) KY201803200145 was presented and Judge Mike Anderson made a motion to accept this KIRPS as presented and Mayor Bill Dick seconded. Motion carried.

LAF Report

Ms. Jean Wilson presented a handout on two (2) LAF Funds. The Pat Bell Administrative Fund which was started to help with the administration of the foundation. The fund has earnings that can be transferred over for to help with the expenses of the foundation. This will be brought before the LAF Regional Board at their next scheduled meeting.

Ms. Wilson also discussed the Lake Cumberland Area Development Fund. She explained that Dr. Ron and Donna Diaz started this fund to help the ten counties in Lake Cumberland. There is

\$77, 141.62 in the endowment. The earnings are \$11,968.84 for this year. This fund will be brought before the LAF Regional Board to see if any can be used for grants. This was for information only.

Other Business

Executive Director Darryl McGaha informed the committee that the Aging Department had been monitored and it went well. The PDS Department has been monitored and waiting on a report from them, it was felt it went well too.

Adjourn

With no further business Judge Gary Robertson made a motion to adjourn at 9:32 am and Mr. Eddie Wesley seconded. Motion carried.

Mayor Curtis Hardwick, Chairman

Judge John Frank, Secretary