

Lake Cumberland Area Development District, Inc.
Executive Committee
June 20, 2018

Call to Order

Mayor Curtis Hardwick, Chair, called the meeting to order at 8:50 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Mr. Allan Chapman, Mayor Bill Dick, Judge John Frank, Mayor Nicky Smith, Ms. Sharon Payne, Judge Mike Anderson, Judge Gary Robertson, and Mayor Curtis Hardwick. Staff present included Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Ms. Jean Wilson, Mr. Tony Meeks, Ms. Judy Keltner, Mr. Neal Cundiff, Mr. Jeric DeVore, Mr. Chris Ford, Ms. Susan Taylor, Ms. Gwen Landis and Attorney Derrick Helm.

Approval of Minutes

Judge John Frank, in the absence of Judge John Phelps, Jr., asked if anyone had any questions or comments regarding the minutes of the previous meeting (05/16/18). There being none, Judge Mike Anderson offered the motion to approve the minutes as e-mailed. The motion was seconded by Ms. Sharon Payne and unanimously carried.

P & F Report

Judge John Frank reported the P&F Committee had met prior to the Executive Committee and reviewed the monthly Financial Report. Mr. Tony Meeks, Director of Finance, presented the Financial Report to the Executive Committee. (A copy of this report is attached and made a part of these minutes). Mayor Bill Dick made the motion to accept the Financial Report as presented and Judge Gary Robertson seconded. Motion carried.

Executive Director Darryl McGaha informed the committee that there are four (4) employees that have fulfilled their six (6) month probationary period and they include: Ms. Karen Miller, One Stop Operator, Ms. Pam King Jones, Aging Case Manager, Ms. Leslie Norris and Mr. Brian Peace, WIOA Case Manager from LTADD. It is the recommendation of the P&F Committee for these four (4) individuals to be removed from probation. Mayor Nicky Smith made a motion to accept the recommendation of the P&F Committee and Mayor Bill Dick seconded. Motion carried.

Director McGaha informed the committee that Ms. Jenny Ridner was hired as a driver for McCreary County Senior Center. Director McGaha stated that an Aging Case Manager's probation would soon be up and it was decided to release her from the agency.

Executive Director Darryl McGaha explained that with the new programs dealing with SNAP

and Medicaid that there needed to be a Workforce Career Coach job description, Director McGaha also informed the committee that the ADD is the Fiscal Agent for five (5) Adult Education Centers, Clinton, Cumberland, Green, Taylor and Rockcastle, therefore a job description for a Skills U Director was presented. Judge Mike Anderson made a motion to accept these job descriptions as presented and Mr. Allan Chapman seconded. Motion carried.

Executive Director Darryl McGaha explained that he had been looking into getting quotes from KACO for health insurance. KACO has a larger pool of people therefore the annual rate increases are usually no larger than 3 to 4%. At this time we do not have any quotes.

Ms. Judy Keltner, Director of Economic and Community Development, presented a handout regarding fees each ADD charges for Admin fees for the CDBG Program. (A copy of the handout is attached and made a part of these minutes). Ms. Keltner stated that LCADD is charging 3% with a maximum of \$40,000. She said the department was not bringing in enough to keep the department running. Also losing the JFA Funding caused the department to lose an employee. After much discussion Judge Mike Anderson made a motion to raise the Admin fees to an average of 5% without the maximum of \$40,000. Mayor Bill Dick seconded and motion carried.

Executive Director Darryl McGaha informed the committee that five (5) ADDs have signed the resolution for legal action against DLG for withholding/reducing JFA Funds. The LCADD Board of Directors voted to not sign the resolution.

Deputy Executive Director Nick Hazel reported to the committee that a subpoena had been received requesting information on a PDS employee. Mr. Hazel gave the information to Attorney Derrick Helm, legal counsel and Attorney Helm sent it on to the appropriate person.

Mr. Hazel stated that a former employee filed a workman's comp claim.

VD-HCVS Provider Agreement

Ms. Susan Taylor, LCAAIL Co-Director-Social Services, presented the Committee with the Veterans Choice Program (VCP) Provider Agreement. There are only one other Veterans Provider Agreement in the state.

Brownfield Grant Environmental Consultant RFQ

Ms. Judy Keltner presented a RFQ for the Brownfield Grant Environmental Consultant. Ms. Keltner is requesting permission to put out the RFQ. Mr. Allan Chapman made a motion to accept the RFQ for release and Ms. Sharon Payne seconded. Motion carried. It was the consensus of the committee for the P&F Committee to be the Selection Committee for the RFQ.

KIRPS

There were two (2) KIRPs presented for Committee endorsement those being KY201805140603 and KY201805150607. Following review Mayor Nicky Smith made a motion to endorse KIRPs as presented. Second was made by Ms. Sharon Payne. Motion carried.

NADO

Ms. Jean Wilson informed the committee that the NADO Annual Training Conference was October 13-16 in Charlotte, North Carolina.

Other Business

Executive Director Darryl McGaha thanked the staff for all their efforts. He felt they go above and beyond to serve our area.

Adjourn

With no other business Mayor Nicky Smith made a motion to adjourn at 9:30 am. CT and Judge John Frank seconded.

Mayor Curtis Hardwick, Chairman

Judge John Phelps, Jr. LCADD Secretary

