

Lake Cumberland Area Development District, Inc.
Executive Committee
January 18, 2017

Call to Order

Judge Gary Robertson, Chair, called the meeting to order at 8:55 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Judge Mike Anderson, Mr. Allan Chapman, Mayor Bill Dick, Judge John Frank, Judge John Phelps, Jr., Mayor Curtis Hardwick, Mr. Eddie Wesley, and Judge Gary Robertson. Staff present included Interim Co- Executive Director Nick Hazel, Interim Co- Executive Director Darryl McGaha, Judy Keltner, Neal Cundiff, Charla Sands, Kim B. Foley, Jean Wilson and Tony Meeks.

Approval of Minutes

Mr. Eddie Wesley, Vice Chair asked if anyone had any questions or comments regarding the minutes of the previous meeting (12/12/16). There being none, Judge John Frank made a motion to approve the minutes as e-mailed. The motion was seconded by Mayor Bill Dick and unanimously carried.

P & F Report

Mr. Eddie Wesley, Committee Chair, reported the P&F Committee had met prior to the Executive Committee and reviewed the monthly Financial Report ending 12/31/16. Mr. Wesley stated all finances were in order and it was the recommendation of the P&F Committee to accept the Financial Report. A copy of this report is attached and made a part of these minutes. Judge Mike Anderson made the motion to accept the Financial Report and Mr. Allan Chapman seconded. Motion carried.

Mr. Wesley also advised that Ms. Charla Sands, HR Director/Finance EEO Officer, presented the updated job descriptions for the Aging and Independent Living Department and it was the committee's recommendation to accept the job descriptions. Mayor Curtis Hardwick made a motion to accept the job descriptions and Judge John Phelps, Jr. seconded. Motion carried.

Mr. Wesley informed the Executive Committee that it was time to begin the Audit Procurement Process; it was the recommendation of the P&F Committee to have the ADD to go forward with the process. After discussion Mayor Curtis Hardwick made the motion to update our Request for Qualifications, Mr. Allan Chapman seconded and motion carried.

Mr. Wesley also advised that a resolution was presented for Mr. Darryl McGaha and Mr. Nick Hazel to apply for a credit card for the LCADD and it was the recommendation of the P&F Committee to ratify the resolution. Judge John Frank made a motion for Mr. McGaha and Mr. Hazel to apply for a credit card for day to day expenses of the LCADD. Judge Mike Anderson seconded and motion carried.

Mr. Wesley advised the Executive Committee that Ms. Kim Foley, Associate Director of Aging and Independent Living has completed her (6) six month probationary period. Mayor Curtis Hardwick made a motion to terminate her probationary period. Judge John Phelps, Jr. seconded and motion carried.

Mr. Wesley informed the Executive Committee that the ADD had (2) two 2004 ford crown victorias that had 200,000 miles on them. This was for information only. No action was taken.

Mr. Wesley informed the Executive Committee that Ms. Charla Sands, HR Director/Finance EEO Officer, explained that the ADD and Russell County had received a Joint Defense Agreement from Winter Huff, Counsel for Russell County Senior Center. The ADD and the County have been named a Defendant and a third party defendant in the lawsuit with the Russell County Senior Center. It is the recommendation of the P&F Committee to accept the Joint Defense Agreement. Judge John Frank made the motion to accept the Joint Defense Agreement and Mayor Bill Dick seconded. Motion carried.

Surplus Equipment List

Mr. Darryl McGaha, Interim Co-Executive Director, presented the committee with a list of equipment that needed to be disposed of due to condition. List of said equipment is attached to and are a part of these minutes. Following review and discussion, Mr. Allan Chapman made a motion to dispose of the said equipment. Mayor Curtis Hardwick seconded and motion carried.

JFA Contract & KIA Contract

Mr. Nick Hazel, Interim Co-Executive Director, informed the committee that the ADD had received their JFA Contract and it was \$62,796 more than last year. He also explained that we received the KIA Contract and it was \$6,409 less than last year.

Schedule for 2017 Meeting

Ms. Jean Wilson, Executive Assistant, presented the FY17 meeting dates. The November meeting for the LCADD Board Meeting is on Thanksgiving and it was the consensus of the committee to move the November date from November 23rd to a tentative date of November 30th.

Budget Workshop Schedule

A Budget Workshop Schedule was presented to the committee of the different places and dates for the Budget Workshops.

KIRPS (Kentucky Intergovernmental Review Process)

There was one (1) KIRPs presented for Committee endorsement, that being KY201611071362. Following review Mr. Eddie Wesley made a motion to endorse KIRPs as presented. Second was made by Mayor Bill Dick. Motion carried.

Other Business

Ms. Jean Wilson informed the committee that NADO was March 19th through March 22nd and she will need to know by February 27th who would be going.

Mr. Neal Cundiff, Associate Director of Planning, advised that the Solid Waste Management Plan is due in October. Mr. Cundiff and Ms. Kasey Hoskins, Transportation Planner, will be attending training in February. Mr. Cundiff informed the committee that he and his staff are available to help with the Solid Waste Management Plans.

Mr. Darryl McGaha, Interim Co-Executive Director, informed the committee that a number of OET Offices (Office of Employment Training) across the state will be affected by the abolishment of 95 positions. Mr. McGaha said as of this date we are unsure of how our local offices will be affected. Mr. McGaha said he would keep the committee informed as the information became available. This was for information only.

Judge Mike Anderson ask about paying mileage for Citizen Members to attend meetings. After discussion Judge Mike Anderson made a motion for Mr. Nick Hazel to gather information and bring it back to the next meeting. Mr. Allan Chapman seconded. Motion carried.

With no further business meeting adjourned at 8:40 a.m. CT with a motion from Mayor Curtis Hardwick and a second from Mr. Allan Chapman. Motion carried.

