

Lake Cumberland Area Development District, Inc.
Executive Committee
December 19, 2018

Call to Order

Mayor Curtis Hardwick called the meeting to order at 8:30 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky. Members of the Executive Committee present were Judge John Phelps, Jr., Judge Mike Anderson, Judge Gary Robertson, Mayor Tony Young, Mayor Bill Dick, Mr. Allan Chapman, Judge John Frank, Mayor Curtis Hardwick, Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Mr. Tony Meeks, Mr. Jeric DeVore, Ms. Gwen Landis, Ms. Susan Taylor, Mr. Chris Ford, and Ms. Jean Wilson.

Approval of Minutes

Judge John Phelps, Jr., asked if anyone had any questions/comments regarding the minutes of the previous meetings (11/29/18) and (12/06/18). There being none, Mayor Bill Dick offered the motion to approve the minutes as e-mailed. The motion was seconded by Judge Gary Robertson and motion carried.

P & F Committee Report

Mr. Tony Meeks, Director of Finance, presented a monthly statement as of November 30, 2018. A copy is attached and is made a part of these minutes. All categories are under spending from last year. WIOA shows overspenditures, this is due to not receiving any money from Adult Ed. Executive Director Darryl McGaha said a check was in the mail from Adult Ed. After discussion Mayor Tony Young made a motion to accept the financial report as presented and Mr. Allan Chapman seconded. Motion carried.

Executive Director Darryl McGaha stated that Mr. Phillip Abel, LTADD Career Manager, will fulfill his six month probationary period January 1st, 2019 and he recommends that Mr. Abel be removed from probation and placed on permanent full time employment. Judge John Frank made the motion to remove Mr. Phillip Abel from probation and make him a permanent full time employee. Mayor Bill Dick seconded and motion carried.

Executive Director McGaha stated that Ms. Lexie Hyde, LTADD Career Manager, had resigned. This was for information only.

Executive Director Darryl McGaha stated that the first year of the three (3) year procurement for the cleaning and lawn care services were up for renewal. Executive Director McGaha said the agency was pleased with both services. After discussion Judge Mike Anderson made a motion to renew the contracts for the second year with B&H Cleaning and Riddle's Lawn Care and Landscaping. Judge John Frank seconded and motion carried.

Deputy Executive Director Nick Hazel informed the committee that today was the last day of open enrollment for health insurance and there were still six (6) to sign up. Eleven have opted out with a savings of \$470 for the ADD.

Mr. Jeric DeVore, Director of Senior Services, informed the committee that with two of the van bids being rejected at the November meeting, he was proposing to put the vans on E-bay and sell them. The Transportation Cabinet had stated the sealed bid process was complete therefore we can post on E-bay. After discussion Judge John Frank made the motion to allow Mr. DeVore to place the following vans, 2006 Dodge Caravan-VIN # 2D4GP44L86R835464 and 2004 Ford 15 Passenger- VIN # 1FDSS34LO44A78726 on E-bay with a reserve of \$2,000 and give Mr. DeVore the option to lower the reserve if the need arises. Mayor Curtis Hardwick seconded and motion carried.

FY'18 Audit

The FY'18 Audit has been completed by Campbell, Myers and Ruthledge, but according to House Bill 189 the audit has to be submitted to the State Auditor's Office before it can be reviewed by the P&F Committee.

Surplus Equipment

Executive Director Darryl McGaha presented a list of surplus equipment that needed to be disposed of. (List of said equipment is attached to and is a part of these minutes). Following review and discussion Mayor Tony Young made a motion to donate desks to Wayne County School System. The motion was second by Mayor Bill Dick. Motion carried

KIRPS

There were three (3) KIRPs presented for Committee endorsement, those being KY20181115141, KY201812101187 and KY 201812171201. Following review Mr. Allan Chapman made a motion to endorse KIRPs as presented. Second was made by Mayor Bill Dick. Motion carried.

Other

Executive Director Darryl McGaha stated we had received the JFA Contract. Ms. Judy Keltner, Director of Community and Economic Development, compared the contract with last year's contract and there are some differences from the last one. Executive Director McGaha stated the changes were significant in some areas, but with six months of the year completed felt it should be signed in order to draw down funds for work completed. Judge Gary Robertson made a motion for Executive Director Darryl McGaha to sign the JFA Contract and return to DLG. Mr. Allan Chapman seconded and motion carried.

Executive Director McGaha has spoken with Judge Randy Dial to do an Active Shooter Training in January. Executive Director McGaha also stated he went over the Emergency Plan with the staff.

The January executive meeting coincides with the KLC Training in Lexington, Executive Director McGaha ask if the committee wanted to change the meeting. It was decided to leave the

meeting as is.

Mayor Nicky Smith is having surgery and Executive Director McGaha ask everyone to remember him.

Executive Director McGaha ask the opinion of the committee about having board orientation. The plan is to bring in different counties and have the Departments speak about what their departments can do for each county.

Executive Director McGaha thanked the Executive Committee for being wonderful to work with and he appreciated everything they have done for this agency.

Mr. Nick Hazel expressed his gratitude for the committee and stated that the ones going off of the board would be missed.

Ms. Jean Wilson also expressed her thanks and appreciation.

Mayor Curtis Hardwick thanked the ADD for supporting him during his term and issues he faced.

Judge Phelps, Jr., wished everyone a Merry Christmas.

Adjourn

With no other business Mayor Bill Dick made a motion to adjourn at 9:30 am. CT and Mayor Tony Young seconded.

Mayor Curtis Hardwick, Chairman

Judge John Frank. LCADD Secretary