

Lake Cumberland Area Development District, Inc.
Executive Committee
April 17, 2019

Call to Order

Judge John Phelps, Jr., called the meeting to order at 8:30 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky.

Judge Mike Anderson blessed the food and the meeting convened after the meal.

Members of the Executive Committee present were Judge John Phelps, Jr., Judge Mike Anderson, Ms. June McGaha, Mr. Douglas Stephens, Judge John Frank, Mr. Curtis Hardwick, Judge Randy Dial, Mayor Robert Lawson, Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Mr. Tony Meeks, Mr. Jeric DeVore, Ms. Susan Taylor, Ms. Judy Keltner, Ms. Gwen Landis, Mr. Chris Ford, Mr. Neal Cundiff, Ms. Chari Bennett, Ms. Heather Stevenson, Ms. Jean Wilson and Mr. Derrick Helm, attorney.

Judge John Phelps, Jr. ask everyone to take a moment to recognize the passing of Mayor Steven Brown's father-in-law, Mr. Terry "Cobb" Allen.

Approval of Minutes

Judge John Phelps, Jr., asked if anyone had any questions/comments regarding the minutes of the previous meetings (03/28/19). There being none, Judge Randy Dial offered the motion to approve the minutes as e-mailed. The motion was seconded by Mr. Douglas Stephens and motion carried.

P&F Committee Report

Judge John Frank, Committee Chair, reported the P&F Committee had met prior to the Executive Committee and reviewed the monthly financial report. Mr. Tony Meeks, Director of Finance, presented the financial report for March and he stated that the report was the lowest negative since he had been here.

Judge Randy Dial made a motion to accept the financial report as presented and Mr. Curtis Hardwick seconded. Motion carried.

Executive Director Darryl McGaha informed the committee that Mr. David Tucker will be the new van driver for McCreary County Senior Center. Also another van driver has been hired in Cumberland County, but he had to resign due to his wife being in an accident and that position is open. A job has been posted for a senior center van driver in Pulaski County.

Executive Director McGaha informed the committee that Ms. Myra Wilson has been hired by Lincoln Trail ADD as the Workforce Director for the Cumberland's Workforce Development Board.

Executive Director McGaha informed the committee that we are able to get insurance quotes from KACo.

Board Orientation Update

Executive Director Darryl McGaha stated that the ADD Staff would present the board orientation again, the date has not yet been determined.

Activity Committee Report

Ms. Chari Bennett, Activity Committee Chair, informed the executive committee that the staff picnic would be May 10th at the Cumberland County Picnic Area. She stated that the executive committee is invited to attend.

Ms. Bennett stated the open house plans were on schedule for April 23rd and invitations were sent to the LCADD Board along with the chamber of commerce and other entities.

Aging Council Support Service Member Reappointment

Executive Director McGaha explained that Ms. Lillian Weston's term with the Aging Council was up for reappointment as of June 30, 2019. The Aging Council would like to reappoint her as the representative for Supportive Services. Ms. June McGaha made a motion Ms. Lillian Weston be reappointed as the Supportive Service Representative on the Aging Council. Mr. Curtis Hardwick seconded and motion carried.

Surplus Equipment

Executive Director Darryl McGaha presented a list of surplus equipment that needed to be disposed of. (List of said equipment is attached to and is a part of these minutes). Following review and discussion, Judge Mike Anderson made a motion to declare this list as surplus equipment to be properly disposed of. The motion was seconded by Mr. Douglas Stephens. Motion carried.

Upcoming Meetings

Ms. Chari Bennett, Community Development Specialist, advised the committee of several upcoming meetings:

- April 30th Brownsfield Meeting at 11:30 am. CT
- May 23rd Hazard Mitigation Maintenance Meeting at 9:30-10:30 am. CT
- June 11th Meet the Funders 8:30 am. CT

Ms. Bennett advised that they were trying to get training credit hours for the Meet the Funders meeting.

Board Training

Executive Director Darryl McGaha stated that it is time to do the Board Training that is required by HB189. This year it is mandatory that 100% of the executive committee to take this training and 75% of the full board. A schedule is attached with the different dates and times. The Area Agency on Aging and Independent Living will lose 5% funding if the Agency does not meet this requirement. Executive Director McGaha advised that on May 17th there is a 3 hour session and the ADD can have it here. After much discussion it was decided to change the P&F and Executive Meeting from May 15th to May 17th after the training. The full board will be advised of this training and can attend on May 17th for the session.

Executive Directors Report

Executive Director McGaha thanked the Workforce Department for the new sign out front. The only thing the ADD paid for was the Lake Cumberland Area Development District sign.

Executive Director McGaha thanked the following for their help in the landscaping:

- Judge Gary Robertson
- David Abrell
- Mayor John Shuffett
- Judge John Frank
- First National Bank
- Ace Hardware
- LCADD Staff

Executive Director McGaha stated the ADD changed gas cards to Fleet Credit Cards for the staff vehicles. These will be direct billed to the department that is using the vehicle.

The lease is up on seven copiers and with two providers giving quotes, the decision will be made today with the provider that saves the most money over the length of the contract.

Executive Director McGaha received an invitation to the Jamestown City Council Meeting for the ADD to be recognized for 50 years of service.

Executive Director McGaha informed the committee that the ADD had a loan with South KY RECC and a loan with Shelby RECC for the new building. He was pleased to announce that the loans are within 2 and 4 payments to being paid off. This will free up \$72,000 a year.

Other

Mr. Tony Meeks, Director of Finance, brought a request before the committee to be able to have online banking. After discussion Judge Randy Dial made a motion to give the ADD permission to do online banking with all of the ADD's banking programs. Judge Mike Anderson seconded and motion carried.

Ms. Susan Taylor, Co-Director of LAAAIL, explained that there is a new Initiative Pilot Project for Veterans, and there is a Webinar on June 7th.

Adjourn

With no other business Ms. Curtis Hardwick made a motion to adjourn at 10:35 am. CT and Judge Randy Dial.

