

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2018 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2018 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: FL-604 - Monroe County CoC

1A-2. Collaborative Applicant Name: Monroe County Homeless Services Continnum-of-Care, Inc.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: yes

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. CoC Meeting Participants. For the period from May 1, 2017 to April 30, 2018, using the list below, applicant must: (1) select organizations and persons that participate in CoC meetings; and (2) indicate whether the organizations and persons vote, including selecting CoC Board members.

Organization/Person Categories	Participates in CoC Meetings	Votes, including selecting CoC Board Members
Local Government Staff/Officials	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Not Applicable	No
Law Enforcement	Yes	Yes
Local Jail(s)	Yes	Yes
Hospital(s)	Yes	No
EMS/Crisis Response Team(s)	No	No
Mental Health Service Organizations	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes
Disability Service Organizations	Yes	Yes
Disability Advocates	Yes	Yes
Public Housing Authorities	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes
Youth Advocates	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes
Domestic Violence Advocates	Yes	Yes
Street Outreach Team(s)	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes
LGBT Service Organizations	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes
Mental Illness Advocates	Yes	Yes
Substance Abuse Advocates	Yes	Yes

Other:(limit 50 characters)		
HIV & AIDS organization	Yes	Yes

1B-1a. Applicants must describe the specific strategy the CoC uses to solicit and consider opinions from organizations and/or persons that have an interest in preventing or ending homelessness. (limit 2,000 characters)

Monroe County (the Florida Keys) is a 120 mile long chain of mostly rural islands, which presents a geographical challenge for individuals and organizations to participate. The CoC conducts its monthly board meeting, planning meeting, and oversight grant scoring committee meetings via videoconference in three regions no more than 50 miles apart (Key West, Marathon, and Key Largo; generally referred to as Lower, Middle and Upper Keys). The Executive, PIT and HMIS committees also use conference calls and virtual meetings to make participation easier.

In the last year, we revamped our website which invites any interested citizen to join the monthly meetings and describes the invitation process. We maintain a Facebook page which has grown to over 200 followers, which we use to advertise fundraisers, recruit volunteers, etc. We are a member of the "Upper Keys Community Resource Council" (UKCRC) which is a collection of churches and other service providers that are not necessarily members of the COC. The UKCRC meets monthly, as we do, to network and share available resources, and has become a critical part of the Point in Time operation in the Upper Keys. Finally, the COC E.D. participates in Rotary to network with the for-profit community.

It is through these activities that we engage organizations and people throughout the Keys, not just Key West, to participate in the COC planning and strategy.

**1B-2.Open Invitation for New Members. Applicants must describe:
 (1) the invitation process;
 (2) how the CoC communicates the invitation process to solicit new members;
 (3) how often the CoC solicits new members; and
 (4) any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.
 (limit 2,000 characters)**

This year the COC added new members to the Board: the Executive Director of the Housing Authority of Monroe County, and the Pastor of a church in the Upper Keys. We also actively recruited replacements for two Board members who left the County after Hurricane Irma; and the Family Engagement Coordinator from the Monroe County School District is now actively attending and engaged in monthly board and planning meetings. We achieved this by the following.

1) Each month, the Executive Committee identifies any gaps in participation

and/or voting members of the board and selects who will reach out to that person/organization (for example, the COC Board Chair and the COC E.D. met with the Housing Authority E.D. to discuss COC activities and extend the invitation personally).

2) The process is posted publically on the COC web page, www.monroehomelesscoc.org.

3) As we are a small community, we solicit member participation through participation in local Rotary Clubs, Chamber of Commerce, LGBT organizations.

4) We have 2 formerly homeless members, one of which is a voting member of the Board and the other is a key member of the Point in Time committee. Providers are encouraged to have their clients participate.

1B-3.Public Notification for Proposals from Organizations Not Previously Funded. Applicants must describe how the CoC notified the public that it will accept and consider proposals from organizations that have not previously received CoC Program funding, even if the CoC is not applying for new projects in FY 2018, and the response must include the date(s) the CoC publicly announced it was open to proposals. (limit 2,000 characters)

6/22: Announced via email to all COC members; posted on COC Facebook page and website.

7/5: Posted advertisement in newspaper covering all 3 regions of the Keys.

The Notification included a description of the new DV Bonus project and also instructions for New Projects. Please see the attachments for the detailed announcements.

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. CoCs Coordination, Planning, and Operation of Projects. Applicants must use the chart below to identify the federal, state, local, private, and other organizations that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness that are included in the CoCs coordination, planning, and operation of projects.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

1C-2. CoC Consultation with ESG Program Recipients. Applicants must describe how the CoC:
(1) consulted with ESG Program recipients in planning and allocating ESG funds; and
(2) participated in the evaluating and reporting performance of ESG Program recipients and subrecipients.
(limit 2,000 characters)

Note: Monroe County does not receive ESG funds directly from the federal government; rather, we receive it as an annual grant through the State of Florida Department of Children & Families (DCF). DCF then monitors the CoC's performance.

1) Working with the DCF Office on Homelessness, we have developed performance standards for all ESG recipients for Outreach, Shelter, Prevention and Rapid-Rehousing activities. Due to the small size of Monroe County, we do not have a unique Con Plan; we use the Con Plan for the State of Florida. DCF writes the standards into our annual Contract. The standards are measured by monthly HMIS submissions and annual CAPER reports. DCF checks the HMIS reports submitted with the monthly invoices for reimbursement to ensure that minimum service levels are met and that the activities being funded are indeed in service of the mission of ESG.

We have allocated 47% of our ESG funds to Shelter and Essential Services; 48% to Homeless Prevention and Rapid-Rehousing; almost 4% to Street Outreach, and just 0.9% for administrative costs.

2) The COC executive director reviews each program recipient's monthly invoice to ensure minimum service levels are met and that activities are appropriate before compiling the invoices into one master invoice for DCF. The program recipients were determined by an Oversight Committee composed of several board members who are not recipients nor competitors for the ESG dollars. The Oversight committee ranked proposals from each program recipient - which includes past performance - and also determined funding levels for each activity based on the proposals and the needs of the County that are discussed monthly. The Oversight Committee's proposals were then reviewed and voted by the full Board of Directors.

ESG performance is tracked monthly by Florida DCF (minimum standards must be met to be reimbursed) and semiannually using "CAPER" reports generated by our HMIS, "Client Track."

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Did the CoC provide Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area? Yes to both

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Did the CoC provide local homelessness information other than PIT and HIC data to the jurisdiction(s) Consolidated Plan(s)? Yes

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. Applicants must describe:

(1) the CoC's protocols, including the existence of the CoC's emergency transfer plan, that prioritizes safety and trauma-informed, victim-centered services to prioritize safety; and

(2) how the CoC maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)

Note: Domestic Abuse Shelter, Inc. (DAS) is the main DV service provider in Monroe County.

1) The COC does have a transfer plan including when engagement of law enforcement is appropriate. The location of DAS is never revealed and client names and PII are not shared. The plan also determines when to "lock down" a client record or use a code name in HMIS so that services can still be recorded, but confidentiality is protected. DAS provides training to other non-DV providers as needed and annually.

2) While permanent housing in Monroe County is both expensive and rate-of-growth limited, COC housing providers work closely with landlords, the housing authority, and each other, to provide client choice - including relocation.

1C-3a. Applicants must describe how the CoC coordinates with victim services providers to provide annual training to CoC area projects and Coordinated Entry staff that addresses best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

Training is on-going as-needed and at least annually by the Domestic Abuse Shelter, Inc. (DAS) staff.

DAS is a regular attendee of the COC monthly meetings and as such is constantly working with the other homeless and coordinated entry providers. DAS provides training to professionals and community members throughout the Keys. Training topics include: overviews of domestic and sexual violence, crisis intervention techniques, gender roles and stereotypes, and the relationship between domestic violence and HIV/AIDS. Training can range from a one-time, hour-long session to a five-week mini-course.

Professional groups include: Law Enforcement, Health-care Providers, State Attorney's Office, Officers of the Courts, educators social workers, teachers and clergy. Community education is offered to all interested groups in Monroe County, including schools, civic organizations, drug and alcohol rehabilitation programs, clubs, businesses, and programs for troubled youth. Community education is also provided through the media, including television, radio, and newspapers. Participation in health fairs and other community-sponsored events provide further educational and outreach opportunities.

1C-3b. Applicants must describe the data the CoC uses to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking, including data from a comparable database. (limit 2,000 characters)

Whether the client has experienced domestic abuse, violence, assault or stalking is an HMIS assessment question upon program entry, annual follow-up (for programs longer than 1 year) and exit. This (along with other barriers) is evaluated semiannually using System Performance reports.

While we do not integrate our HMIS with the database used by DAS (Osniun), DAS does provide Point in Time count data without providing names or other personally identifying information. DAS also regularly attends COC meetings and works with other providers when their shelter is at capacity.

1C-4. DV Bonus Projects. Is your CoC applying for DV Bonus Projects? Yes

1C-4a. From the list, applicants must indicate the type(s) of DV Bonus project(s) that project applicants are applying for which the CoC is including in its Priority Listing.

SSO Coordinated Entry	<input type="checkbox"/>
RRH	<input checked="" type="checkbox"/>
Joint TH/RRH	<input type="checkbox"/>

1C-4b. Applicants must describe:

- (1) how many domestic violence survivors the CoC is currently serving in the CoC’s geographic area;**
- (2) the data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**
(limit 2,000 characters)

(1) Currently 99 are being served by the Domestic Abuse Shelter (DAS) and 107 are being served by other providers (total 206).

(2) DAS uses software database Osnium and the other COC providers use HMIS software Client Track.

(3) Domestic Abuse Shelter provided the number from their software database. For the other agencies, Client Track generated the number of people who answered "Yes" to the domestic violence assessment question in their entry enrollment.

1C-4c. Applicants must describe:

- (1) how many domestic violence survivors need housing or services in the CoC’s geographic area;**
- (2) data source the CoC used for the calculations; and**
- (3) how the CoC collected the data.**
(limit 2,000 characters)

(1) 62 clients.

(2) When we can't meet a need (i.e. unable to offer shelter due to capacity) that data is entered into the software database and a report is generated.

(3) DAS provided the number from their software database.

1C-4d. Based on questions 1C-4b. and 1C-4c., applicant must:

- (1) describe the unmet need for housing and services for DV survivors, or if the CoC is applying for an SSO-CE project, describe how the current Coordinated Entry is inadequate to address the needs of DV survivors;**
- (2) quantify the unmet need for housing and services for DV survivors;**
- (3) describe the data source the CoC used to quantify the unmet need for housing and services for DV survivors; and**
- (4) describe how the CoC determined the unmet need for housing and services for DV survivors.**
(limit 3,000 characters)

(1) Monroe County is a chain of small islands (the Florida Keys). Rate of growth is very restricted, so we cannot simply build more housing to meet the needs. As a result, existing housing is very expensive. For these reasons,

often times our providers struggle to find permanent housing for the clients. This includes, but is not limited to, the Domestic Abuse Shelter. DAS has limited beds in Key West and zero beds in Marathon due to being damaged by Hurricane Irma. Other services offered are fairly robust so permanent, market-rate or affordable housing is the largest unmet need.

- 2. 62 hotline callers (not including dependents of those DV survivors) needs were not met through the DV shelter, due to being at capacity and Hurricane Irma damage to an existing program.
- 3. The software database Osnium collects all the data from the shelter and the hotline and can generate reports needed for these questions and others.
- 4. Self reporting from agency by information retrieved from Osnium reports.

1C-4e. Applicants must describe how the DV Bonus project(s) being applied for will address the unmet needs of domestic violence survivors. (limit 2,000 characters)

DAS already provides Case Management services including: needs assessment, a service and safety plan, the provision for information and referral, and transportation when available for survivors with multi-needs, and ongoing review of social, mental, physical, and legal needs. The RRH bonus will allow them to help with the most difficult unmet need in Monroe County: moving the clients into permanent, affordable or market-rate housing. The first few months of rental or other financial assistance are critical as the survivors achieve stability.

1C-4f. Applicants must address the capacity of each project applicant applying for DV bonus projects to implement a DV Bonus project by describing:

- (1) rate of housing placement of DV survivors;
 - (2) rate of housing retention of DV survivors;
 - (3) improvements in safety of DV survivors; and
 - (4) how the project applicant addresses multiple barriers faced by DV survivors.
- (limit 4,000 characters)**

- (1) 100%
- (2) 100% of those who remain in contact; less than 10% lose contact (relocate to other states and change phone #, etc.)
- (3) The Domestic Abuse Shelter, Inc. is the only certified emergency shelter in Monroe County that provides refuge for victims of domestic violence and their children. An average stay is approximately six weeks. The shelter is a safe and secure environment that empowers residents through its services to form the beginning of independent lifestyles. Residents obtain crisis intervention, supportive counseling, children’s services, food, clothing, support group counseling and advocacy. All agency services are available to shelter residents.
- (4) If there are multiple barriers that the applicant does not have capacity to address, they refer the client to other COC providers who are specialized in that particular barrier. The applicant has as long and solid history of using referrals and working with other providers.

1C-5. PHAs within CoC. Applicants must use the chart to provide information about each Public Housing Agency (PHA) in the CoC’s geographic areas:

- (1) Identify the percentage of new admissions to the Public Housing or Housing Choice Voucher (HCV) Programs in the PHA who were experiencing homelessness at the time of admission;**
- (2) Indicate whether the PHA has a homeless admission preference in its Public Housing and/or HCV Program; and**
- (3) Indicate whether the CoC has a move on strategy. The information should be for Federal Fiscal Year 2017.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2017 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g. move on?
Key West Conventional Public Housing	32.00%	No	No
Key West Section 8 HCV Program	50.00%	No	No
Monroe County Conventional Public Housing	33.00%	No	No
Monroe County Section 8 HCV Program	26.00%	No	No

1C-5a. For each PHA where there is not a homeless admission preference in their written policy, applicants must identify the steps the CoC has taken to encourage the PHA to adopt such a policy. (limit 2,000 characters)

Since last year, we have engaged the PHA in several productive meetings and we have explained the importance of adding this preference to both the City of Key West and the County. The Executive Director of the PHA also accepted a position on the Board of Directors of the CoC.

The Executive Director of the PHA agrees with the principle of a homeless preference, but must work through his Board of Directors on implementation and changing of their written policy takes time and careful deliberation. This is ongoing. The CoC Executive Director and Board Chair are on standby to present or consult with the PHA Board whenever they have a question or concern.

1C-5b. Move On Strategy with Affordable Housing Providers. Does the CoC have a Move On strategy with affordable housing providers in its jurisdiction (e.g., multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs)? No

1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender (LGBT). Applicants must describe the actions the CoC has taken to address the needs of Lesbian, Gay, Bisexual, and Transgender individuals

**and their families experiencing homelessness.
(limit 2,000 characters)**

The Florida Keys and Key West is a diverse, non-judgmental community. The Florida Keys Children’s Shelter uses LGBTQ status as one (of many) means to prioritize services and housing to the most vulnerable youth. Another agency, AIDS Help Monroe, offers free testing, counseling and outreach to (mostly) LGBT clients. The Board and COC staff are comprised of several LGB members.

HUDs own Equal Access training materials were distributed to all providers in December, 2016 and the agencies updated policies as necessary to comply. This training is refreshed each year. As part of the project scoring, points were awarded based specifically on the Gender Identity rule.

The policies and procedures of the COC, implemented in 2015, contain anti-discrimination policies both for clients and members of the COC. These policies and procedures are regularly reviewed and were updated in May, 2018 in order to include the exact language for "real or perceived" orientation, identity and marital status.

1C-6a. Anti-Discrimination Policy and Training. Applicants must indicate if the CoC implemented a CoC-wide anti-discrimination policy and conducted CoC-wide anti-discrimination training on the Equal Access Final Rule and the Gender Identity Final Rule.

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3. Did the CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?	Yes

1C-7. Criminalization of Homelessness. Applicants must select the specific strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area. Select all that apply.

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
Implemented communitywide plans:	<input checked="" type="checkbox"/>
No strategies have been implemented:	<input type="checkbox"/>
Other:(limit 50 characters)	<input type="checkbox"/>

	<input type="checkbox"/>
	<input type="checkbox"/>

1C-8. Centralized or Coordinated Assessment System. Applicants must:
(1) demonstrate the coordinated entry system covers the entire CoC geographic area;
(2) demonstrate the coordinated entry system reaches people who are least likely to apply homelessness assistance in the absence of special outreach;
(3) demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner; and
(4) attach CoC’s standard assessment tool.
(limit 2,000 characters)

- (1) We have integrated our Coordinated Assessment System into our HMIS, Client Track. Client Track is used county wide with over 60 active users from the Upper Keys, Middle Keys and Lower Keys. We don't have any providers outside these areas. Since Monroe County is a 120-mile long chain of islands. Client Track allows us to assess clients the same whether they are in the lower keys or upper keys and regardless of which provider is doing the assessment.
- (2) The COC has providers who are not exclusively homeless service providers using Client Track. For example, one provider has a food pantry, another a thrift store, another a church with basic needs funding or anywhere some might come for help, but not necessarily homelessness assistance, and still get assessed and referred.
- (3) We have integrated the VI-SPDAT tool which assigns a score based on need into Client Track. We are currently only using the VI-SPDAT to assess the priority for Permanent Housing. Other services are prioritized by agency based on evaluation of need and urgency.
- (4) refer to attachments section.

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Discharge Planning–State and Local. Applicants must indicate whether the CoC has a discharge policy to ensure persons discharged from the systems of care listed are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Discharge Planning Coordination. Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1E-1. Project Ranking and Selection. Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2018 CoC Program Competition:

- (1) objective criteria;**
- (2) at least one factor related to achieving positive housing outcomes;**
- (3) a specific method for evaluating projects submitted by victim services providers; and**
- (4) attach evidence that supports the process selected.**

Used Objective Criteria for Review, Rating, Ranking and Section	Yes
Included at least one factor related to achieving positive housing outcomes	Yes
Included a specific method for evaluating projects submitted by victim service providers	Yes

1E-2. Severity of Needs and Vulnerabilities. Applicants must describe:

- (1) the specific severity of needs and vulnerabilities the CoC considered when reviewing, ranking, and rating projects; and**
- (2) how the CoC takes severity of needs and vulnerabilities into account during the review, rating, and ranking process.**

(limit 2,000 characters)

The COC Board, Planning and Oversight Committee created project priority criteria that is part of the CoC Policy and Procedures selection criteria and awarded higher scores for those serving individuals and families that are: Chronic, unaccompanied youth, Veterans, and Victims of DV or Human Trafficking. Higher scores were also given to projects who have no entry requirements concerning income, current or past alcohol/substance abuse, criminal records or entry guidelines that violate the equal access rule (the scoresheet was revised to specifically cite the equal access rule). Points were also awarded to projects that increased income (earned and mainstream benefits), successfully retained clients or moved them into PH, and avoided returns to homelessness as measured by the program's latest APR, or when and APR was not available, a Systems Performance Measure report generated by the HMIS. The COC specifically awarded extra points for projects with dedicated CH beds or dedicated RRH beds. Finally, each agency capacity was ranked based on utilization rates, fund drawdown and timeliness of drawdown history, participation in HMIS and COC activities, HMIS data quality and financial audit.

1E-3. Public Postings. Applicants must indicate how the CoC made public:

- (1) objective ranking and selection process the CoC used for all projects (new and renewal);**
- (2) CoC Consolidated Application—including the CoC Application, Priority Listings, and all projects accepted and ranked or rejected, which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the CoC Program Competition application submission deadline; and**
- (3) attach documentation demonstrating the objective ranking, rating, and selections process and the final version of the completed CoC Consolidated Application, including the CoC Application with attachments, Priority Listing with reallocation forms and all project applications that were accepted and ranked, or rejected (new and renewal) was made publicly available, that legibly displays the date the CoC publicly posted the documents.**

Public Posting of Objective Ranking and Selection Process		Public Posting of CoC Consolidated Application including: CoC Application, Priority Listings, Project Listings	
CoC or other Website	<input type="checkbox"/>	CoC or other Website	<input type="checkbox"/>
Email	<input type="checkbox"/>	Email	<input type="checkbox"/>
Mail	<input type="checkbox"/>	Mail	<input type="checkbox"/>
Advertising in Local Newspaper(s)	<input type="checkbox"/>	Advertising in Local Newspaper(s)	<input type="checkbox"/>
Advertising on Radio or Television	<input type="checkbox"/>	Advertising on Radio or Television	<input type="checkbox"/>
Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>

1E-4. Reallocation. Applicants must indicate whether the CoC has cumulatively reallocated at least 20 percent of the CoC’s ARD between the FY 2014 and FY 2018 CoC Program Competitions.

Reallocation: No

1E-4a. If the answer is “No” to question 1E-4, applicants must describe how the CoC actively reviews performance of existing CoC Program-funded projects to determine the viability of reallocating to create new high performing projects. (limit 2,000 characters)

Monroe County is a small COC with only 6 ongoing renewal projects. Last year, the COC did a reallocation from a Transitional Housing program to a Rapid Rehousing Program which was funded and a Chronic Homeless expansion which was not funded. At this time, all of the projects in the ARD are PSH and/or RRH. After the NOFA was announced, projects were reviewed by the planning committee and Board, and it was determined that there was no need to reallocate away from any of the existing projects.

1E-5. Local CoC Competition. Applicants must indicate whether the CoC:
(1) established a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline—attachment required;
(2) rejected or reduced project application(s)—attachment required; and
(3) notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline—attachment required. :

(1) Did the CoC establish a deadline for project applications that was no later than 30 days before the FY 2018 CoC Program Competition Application deadline? Attachment required.	Yes
(2) If the CoC rejected or reduced project application(s), did the CoC notify applicants that their project application(s) were being rejected or reduced, in writing, outside of e-snaps, at least 15 days before FY 2018 CoC Program Competition Application deadline? Attachment required.	Did not reject or reduce any project
(3) Did the CoC notify applicants that their applications were accepted and ranked on the Priority Listing in writing outside of e-snaps, at least 15 before days of the FY 2018 CoC Program Competition Application deadline?	Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Roles and Responsibilities of the CoC and HMIS Lead. Does your CoC have in place a Governance Charter or other written documentation (e.g., MOU/MOA) that outlines the roles and responsibilities of the CoC and HMIS Lead? Attachment Required. Yes

2A-1a. Applicants must: 34
(1) provide the page number(s) where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document(s) referenced in 2A-1, and
(2) indicate the document type attached for question 2A-1 that includes roles and responsibilities of the CoC and HMIS Lead (e.g., Governance Charter, MOU/MOA).

2A-2. HMIS Policy and Procedures Manual. Does your CoC have a HMIS Policy and Procedures Manual? Attachment Required. Yes

2A-3. HMIS Vender. What is the name of the HMIS software vendor? Eccovia / Client Track

2A-4. HMIS Implementation Coverage Area. Using the drop-down boxes, applicants must select the HMIS implementation Coverage area. Single CoC

2A-5. Bed Coverage Rate. Using 2018 HIC and HMIS data, applicants must report by project type:
(1) total number of beds in 2018 HIC;
(2) total beds dedicated for DV in the 2018 HIC; and

(3) total number of beds in HMIS.

Project Type	Total Beds in 2018 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	730	14	205	28.63%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	128	0	122	95.31%
Rapid Re-Housing (RRH) beds	0	0	0	
Permanent Supportive Housing (PSH) beds	186	0	186	100.00%
Other Permanent Housing (OPH) beds	11	0	11	100.00%

2A-5a. To receive partial credit, if the bed coverage rate is 84.99 percent or lower for any of the project types in question 2A-5., applicants must provide clear steps on how the CoC intends to increase this percentage for each project type over the next 12 months. (limit 2,000 characters)

The typical non-HMIS ESG beds belong to Domestic Abuse Shelter and the Florida Keys Children's Shelter. Domestic Abuse victims and unaccompanied children are in a separate database.

The other non-HMIS ESG beds are 478 FEMA sponsored hotel rooms for survivors of Hurricane Irma that we were instructed to add to the HIC and PIT. This is (hopefully!) a one-time count due to the natural disaster, and the total beds in the 2019 HIC will go back to normal.

Not counting the FEMA hotel rooms as Emergency Shelter beds, our bed coverage rate is 205/238 or 87%.

2A-6. AHAR Shells Submission: How many 2017 Annual Housing Assessment Report (AHAR) tables shells did HUD accept? 10

2A-7. CoC Data Submission in HDX. Applicants must enter the date the CoC submitted the 2018 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). (mm/dd/yyyy) 04/25/2018

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. PIT Count Date. Applicants must enter the date the CoC conducted its 2018 PIT count (mm/dd/yyyy). 01/31/2018

2B-2. HDX Submission Date. Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy). 04/25/2018

2C. Continuum of Care (CoC) Point-in-Time (PIT) Count: Methodologies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2C-1. Change in Sheltered PIT Count Implementation. Applicants must describe any change in the CoC’s sheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018. Specifically, how those changes impacted the CoC’s sheltered PIT count results.
 (limit 2,000 characters)**

There were no changes in methodology of our count of clients in ESG and TH shelters.
 This year, the COC was instructed to include Hurricane Irma survivors that were sheltered in FEMA hotels on the PIT date.
 As we do not have the resources to survey every hotel in the Florida Keys, FEMA provided the information including some basic demographics. This increased our Emergency Shelter beds in the HIC by 478 and the PIT "Sheltered ES total persons" count by 478.
 Other changes in the count included small adjustments as providers added a bed or two, and in one instance, a transitional housing program was closed for renovations (not related to Hurricane Irma), but it did not affect our methodology.

2C-2. Did your CoC change its provider coverage in the 2018 sheltered count? Yes

2C-2a. If “Yes” was selected in 2C-2, applicants must enter the number of beds that were added or removed in the 2018 sheltered PIT count.

Beds Added:	485
Beds Removed:	31
Total:	454

2C-3. Presidentially Declared Disaster Changes to Sheltered PIT Count. Did your CoC add or remove emergency shelter, transitional housing, or Safe Haven inventory because of funding specific to a Presidentially declared disaster, resulting in a change to the CoC’s 2018 sheltered PIT count? Yes

2C-3a. If “Yes” was selected for question 2C-3, applicants must enter the number of beds that were added or removed in 2018 because of a Presidentially declared disaster.

Beds Added:	485
Beds Removed:	31
Total:	454

2C-4. Changes in Unsheltered PIT Count Implementation. Did your CoC change its unsheltered PIT count implementation, including methodology and data quality changes from 2017 to 2018? If your CoC did not conduct and unsheltered PIT count in 2018, select Not Applicable. No

2C-5. Identifying Youth Experiencing Homelessness in 2018 PIT Count. Did your CoC implement specific measures to identify youth experiencing homelessness in its 2018 PIT count? Yes

2C-5a. If “Yes” was selected for question 2C-5., applicants must describe: (1) how stakeholders serving youth experiencing homelessness were engaged during the planning process; (2) how the CoC worked with stakeholders to select locations where youth experiencing homelessness are most likely to be identified; and (3) how the CoC involved youth experiencing homelessness in counting during the 2018 PIT count. (limit 2,000 characters)

- 1-The COC held monthly PIT planning committee meetings in which we engaged the Monroe County School District's McKinney-Vento Liaison, the Florida Keys Children's Shelter, and other providers who serve families with children.
- 2-The Florida Keys Children's Shelter (FKCS) has several outreach teams and knows the common locations for children to congregate. In addition, they operate several Drop-In centers where youth can come in for food, laundry, to use a computer, etc. It's very common for youth to "hang out" at these centers.
- 3-FKCS uses their connections with their clients at the drop-in centers to spread the word. In addition, the COC prepared survival bags full of food and other essential items to youth to encourage participation in the survey.

2C-6. 2018 PIT Implementation. Applicants must describe actions the CoC implemented in its 2018 PIT count to better count: (1) individuals and families experiencing chronic homelessness; (2) families with children experiencing homelessness; and (3) Veterans experiencing homelessness.

(limit 2,000 characters)

A former homeless Veteran, Chronic Homeless Provider and Homeless Children's Provider were part of the PIT planning committee and helped determine what questions to ask, which zones would be best surveyed at certain times, and even specific hiding spots that are used when experiencing homelessness.

As our county is a chain of small, mostly rural islands, the locations where homeless congregate tend not to change much from year to year.

After Hurricane Irma, more and more people are seeking help from churches, food pantries, Monroe County Social Services, and homeless providers. Many derelict vessels were destroyed, so we prioritized our survey teams in focused areas and less so on sending people out on the water as we have in years past.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. First Time Homeless as Reported in HDX. In the box below, applicants must report the number of first-time homeless as reported in HDX.

Number of First Time Homeless as Reported in HDX.	789
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3A-1a. Applicants must:

- (1) describe how the CoC determined which risk factors the CoC uses to identify persons becoming homeless for the first time;**
- (2) describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

(1) The COC Coordinated Assessment intake workers are located countywide including mental health facilities, food pantries and program provider's sites. They are trained in identifying individuals and families that are at risk of becoming homeless or newly homeless. The CAS workers use the HMIS to access and identify resources to prevent homelessness or to quickly find housing for newly homeless individuals and families. The HMIS data is reviewed to discover specific risk factors and determine if these risks are localized to one area or county-wide.

(2) Along with the risk factor process described above, the CoC offers homelessness prevention assistance via TANF, ESG, and Florida state-funded "Challenge Grant" funds; and the Monroe County Social Services, to reduce the number of first time homeless. We allocate a significant portion of both ESG and Challenge to homelessness prevention and take less than 1% for administrative cost.

(3) The CoC Board of Directors is responsible for oversight and the Executive Director is responsible for the implementation of the strategy.

3A-2. Length-of-Time Homeless as Reported in HDX. Applicants must:

- (1) provide the average length of time individuals and persons in families remained homeless (i.e., the number);**
- (2) describe the CoC's strategy to reduce the length-of-time individuals and persons in families remain homeless;**
- (3) describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
- (4) provide the name of the organization or position title that is**

**responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.
 (limit 2,000 characters)**

- (1) including those in PH "prior to move-in" the length of time is 167. Not including those in PH the length is 125.
- (2) The COC requires all funding recipients to use the HMIS, Client Track, and Coordinated Assessment. CAS workers are trained to prioritize services and housing to individuals and families who are chronically homeless, or experiencing the longest time of homelessness, in order to get them off the streets and stably housed. The CoC, in its policies and procedures and HUD scoring criteria, sets DV victims, chronically homeless, and families and unaccompanied youth experiencing long-term homelessness as its top priority. CoC has designed a new Rapid-Rehousing program, and is applying for the DV bonus project to use as another Rapid Rehousing program, to more quickly meet these housing needs.
- (3) HMIS, Planning and CAS committees meet monthly to analyze and track length of homeless, episodes of homelessness and barriers of those that remained homeless longest.
- (4) The CoC Board of Directors and Chair of the Planning Committee is responsible for oversight and the Executive Director is responsible for the implementation of the strategy.

3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX. Applicants must:

- (1) provide the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations; and**
- (2) provide the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations.**

	Percentage
Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid re-housing that exit to permanent housing destinations as reported in HDX.	18%
Report the percentage of individuals and persons in families in permanent housing projects, other than rapid re-housing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	83%

3A-3a. Applicants must:

- (1) describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations; and**
- (2) describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

(1 & 2) CoC HMIS and CAS committees meet monthly to analyze and discuss client departures. This data is also shared with the Board and Planning committees.

(1) Monroe County is a rate-of-growth restricted, very expensive location for permanent housing. Often times, people in emergency shelters or transitional

housing leave the county (either on their own or with relocation assistance from the COC) and may not be counted as a successful exit. Other times, the ES/TH provider may be unable to find permanent housing that is affordable to the client as most rentals are expensive and do not stay on the market for long at all. The PHA has waiting lists that, depending on the program, may take years. The COC strategy for improving this situation is: 1. improving and strengthening the COC's working relationship with local landlords, affordable housing providers, and the PHA, and formally documenting these agreements; 2. getting the PHA to add a homeless preference to their admissions policy (this is ongoing); and 3. continue to build, expand, and develop Rapid Rehousing programs.

(2) Upon entry into the COC permanent housing system, all clients are assigned a case manager. Agencies provide resources for clients including financial, employment and personal counseling; transportation; referrals and payment for medical care; drug and alcohol treatment; and health and wellness activities including yoga. These resources and programs, and the nature of a small community that does not have a large number of permanent housing options, are the reason for a high successful retention rate.

3A-4. Returns to Homelessness as Reported in HDX. Applicants must report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX.

	Percentage
Report the percentage of individuals and persons in families returning to homelessness over a 6- and 12-month period as reported in HDX	22%

3A-4a. Applicants must:

- (1) describe how the CoC identifies common factors of individuals and persons in families who return to homelessness;**
- (2) describe the CoC's strategy to reduce the rate of additional returns to homelessness; and**
- (3) provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families returns to homelessness. (limit 2,000 characters)**

(1) CoC HMIS and CAS committees meet monthly to analyze and discuss client data. This data is also shared with the Board and Planning committees. For all clients the CoC tracks length of stay, progression toward self-sufficiency, and links to mainstream and community resources via HMIS. Clients are contacted for follow up at 3, 6 and 12 months post-discharge to ensure success. The COC identifies housing, pursues funds to expand housing options, and follows all people leaving ES, TH and RRH programs to assure they stay housed.

(2) The CoC is revising the CAS process to align with HUD's latest rule, to strengthen Outreach, and continuing to search for additional permanent housing sources as described in 3A-3a(2) above.

(3) The CoC Board of Directors is responsible for oversight and the Executive Director is responsible for the implementation of the strategy.

3A-5. Job and Income Growth. Applicants must:

- (1) describe the CoC's strategy to increase access to employment and**

non-employment cash sources;
(2) describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income;
and
(3) provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.
(limit 2,000 characters)

(1) The CoC has a SOAR trainer who has trained all CAS workers how to access SSI/SSDI, Veteran benefits, and other mainstream resources. 100% of the HUD funded providers are Career One Stop Centers set up through the Florida Department of Children & Families (DCF) to sign clients up for SS, Food Stamps, Medicaid, Healthy Children and other FL state benefits.

(2) 95% of CoC program case managers are trained in SOAR and work with Career Source, One Stop, Community for Independent Living, and Voc. Rehab to help individuals and heads-of-household find and keep employment. The CoC advertises Chamber of Commerce Job Fairs, trainings, and other opportunities. Of 7 HUD-COC funded projects, 100% have minimum monthly meetings with mainstream employment organizations.

(3) The CoC Board of Directors and Oversight Committee is responsible for oversight and the Executive Director is responsible for the implementation of the strategy.

3A-6. System Performance Measures Data 05/30/2018
Submission in HDX. Applicants must enter
the date the CoC submitted the System
Performance Measures data in HDX, which
included the data quality section for FY 2017
(mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 3B-1. DedicatedPLUS and Chronically Homeless Beds. In the boxes below, applicants must enter:**
- (1) total number of beds in the Project Application(s) that are designated as DedicatedPLUS beds; and**
 - (2) total number of beds in the Project Application(s) that are designated for the chronically homeless, which does not include those that were identified in (1) above as DedicatedPLUS Beds.**

Total number of beds dedicated as DedicatedPLUS	4
Total number of beds dedicated to individuals and families experiencing chronic homelessness	25
Total	29

3B-2. Orders of Priority. Did the CoC adopt the Orders of Priority into their written standards for all CoC Program-funded PSH projects as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing? Attachment Required. Yes

3B-2.1. Prioritizing Households with Children. Using the following chart, applicants must check all that apply to indicate the factor(s) the CoC currently uses to prioritize households with children during FY 2018.

History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of previous homeless episodes	<input checked="" type="checkbox"/>
Unsheltered homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad credit or rental history	<input checked="" type="checkbox"/>
Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-2.2. Applicants must:

- (1) describe the CoC’s current strategy to rapidly rehouse every household of families with children within 30 days of becoming homeless;**
- (2) describe how the CoC addresses both housing and service needs to ensure families successfully maintain their housing once assistance ends; and**
- (3) provide the organization name or position title responsible for overseeing the CoCs strategy to rapidly rehouse families with children within 30 days of becoming homeless.**
(limit 2,000 characters)

(1) CoC Outreach workers, upon identifying homeless families with children, utilize the HMIS and the County Schools Liaison to prioritize placing families in the appropriate program. Coordinated Assessment data from the HMIS is analyzed monthly at HMIS committee meetings to find and specialize services for families. The CoC uses funding from ESG and Florida Challenge Grant to provide rapid rehousing (typically first/last/security, but also boat dockage fees as many live on houseboats as an affordable option). The CoC also began work on a new Rapid Rehousing program in 2017, which unfortunately has suffered construction delays since Hurricane Irma. The CoC applied for a DV RRH grant this year to increase services to families with children

(2) The CoC provides intensive case management, financial counseling, connection to mainstream benefits and employment opportunities, and follow-up at 3, 6 and 12 months in order to ensure families are successful and stable.

(3) The CoC board of directors one of whom is a Homeless Children Provider is responsible for the oversight and the Executive Director is responsible for the implementation.

3B-2.3. Antidiscrimination Policies. Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent supportive housing (PSH and RRH) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on age, sex, gender, LGBT status, marital status, or disability when entering a shelter or housing.

CoC conducts mandatory training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC conducts optional training for all CoC and ESG funded service providers on these topics.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input type="checkbox"/>
CoC has worked with ESG recipient(s) to identify both CoC and ESG funded facilities within the CoC geographic area that may be out of compliance, and taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>
CoC has sought assistance from HUD through submitting AAQs or requesting TA to resolve non-compliance of service providers.	<input type="checkbox"/>

3B-2.4. Strategy for Addressing Needs of Unaccompanied Youth Experiencing Homelessness. Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied homeless youth includes the following:

Human trafficking and other forms of exploitation	Yes
LGBT youth homelessness	Yes
Exits from foster care into homelessness	Yes

Family reunification and community engagement	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-2.5. Prioritizing Unaccompanied Youth Experiencing Homelessness Based on Needs. Applicants must check all that apply from the list below that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

History or Vulnerability to Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
Unsheltered Homelessness	<input checked="" type="checkbox"/>
Criminal History	<input checked="" type="checkbox"/>
Bad Credit or Rental History	<input checked="" type="checkbox"/>

**3B-2.6. Applicants must describe the CoC's strategy to increase:
 (1) housing and services for all youth experiencing homelessness by providing new resources or more effectively using existing resources, including securing additional funding; and
 (2) availability of housing and services for youth experiencing unsheltered homelessness by providing new resources or more effectively using existing resources.
 (limit 3,000 characters)**

The COC and all providers serving families with children and unaccompanied youth have MOUs with Wesley House Family Services (Head Start/Child Find/Licensing of Child Care Programs), Early Learning Coalition, Our Children, Healthy Start, Monroe County School System, Boys and Girls Club for after-school care, and the Florida Keys Children's Shelter. All of these organizations are a high priority of funding through the County (Human Services Advisory Board) and Florida Dept. of Children & Families (DCF). The Florida Keys Children's Shelter (FKCS) is located in multiple sites and is a recipient of ESG and Challenge funds through the COC and HHS McKinney Vento funds. FKCS directs a homeless outreach and drop-in center and their CEO is a member of the COC board of directors.

**3B-2.6a. Applicants must:
 (1) provide evidence the CoC uses to measure both strategies in question 3B-2.6. to increase the availability of housing and services for youth experiencing homelessness;
 (2) describe the measure(s) the CoC uses to calculate the effectiveness of the strategies; and
 (3) describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of the CoC’s strategies.
 (limit 3,000 characters)**

(1)The HIC and our System Performance Measures are indicators of the housing and services provided to youth where allowed. Whereas the Florida Keys Children's Shelter (FKCS) does not enter children in their shelters into our HMIS, they do enter services provided at the drop-in center and by their outreach workers. In addition, FKCS receives federal HHS grants and is applying for an additional HHS transitional leaving grant in order to further increase available housing for youth. Finally, FKCS must submit monthly reports for Florida Challenge and ESG performance with their invoice to the COC.

(2)Florida Keys Children Shelter (FKCS) and Wesley House Family Services (WHFS) track youth reunified with their parents or transition to other permanent housing using a Florida Network data system called NETMIS, and another organization OUR KIDS produces monthly and or quarterly report for WHFS.

(3)The involvement of FKCS, WHFS, and the school district homeless liaison as members of the board, in the planning committees, and through Challenge/ESG performance tracking, gives the CoC confidence that we are able to set an effective strategy and adjust as needed.

3B-2.7. Collaboration–Education Services. Applicants must describe how the CoC collaborates with:

- (1) youth education providers;**
 - (2) McKinney-Vento State Education Agency (SEA) and Local Education Agency (LEA);**
 - (3) school districts; and**
 - (4) the formal partnerships with (1) through (3) above.**
- (limit 2,000 characters)**

Wesley House Family Services and Florida Keys Children's Shelter (FKCS) CEOs are members of the COCs Board of Directors and Early Learning Coalition, Head Start & Monroe County School Homeless Liaison members participate in the monthly planning meetings. The COC has MOUs with the Early Learning Coalition, Head Start, the Monroe County School District, and Dept. Juvenile Justice to coordinate the educational resources for homeless children, unaccompanied youth and families. All of the above agencies attend (at minimum) quarterly State Educations Meetings through Our Children of Miami-Dade. FKCS directs a homeless outreach and drop-in center and their CEO is a member of the COC board of directors. The COC executive director, ES, TH & PH agencies staff attend the Florida Coalition for the Homeless (FCH) conference and regular meetings to discuss homeless children and unaccompanied youth services.

3B-2.7a. Applicants must describe the policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

The Monroe County School District distributes flyers to families and posts in all schools informing parents of their rights: to receive education, to enroll even if lacking documentation, to enroll in local school or continue attending the school of origin, and to receive transportation. These flyers are available in English, Spanish and Creole, which are the dominant languages in the County. We also make these resources available to them in the Parent Resource Centers.

Additionally, all students and families are sent the Student Residency Questionnaire at the beginning of the school year (again available in English, Spanish and Creole) to be able to identify whether they are “living in transition” and be able to assist them with available services or refer them to other organizations.

The CoC Board and Planning committee review these materials at minimum annually.

3B-2.8. Does the CoC have written formal agreements, MOU/MOAs or partnerships with one or more providers of early childhood services and supports? Select “Yes” or “No”. Applicants must select “Yes” or “No”, from the list below, if the CoC has written formal agreements, MOU/MOA’s or partnerships with providers of early childhood services and support.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	Yes	No
Federal Home Visiting Program	No	No
Healthy Start	Yes	No
Public Pre-K	Yes	No
Birth to 3 years	Yes	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-3.1. Veterans Experiencing Homelessness. Applicants must describe the actions the CoC has taken to identify, assess, and refer Veterans experiencing homelessness, who are eligible for U.S. Department of Veterans Affairs (VA) housing and services, to appropriate resources such as HUD-VASH, Supportive Services for Veterans Families (SSVF) program and Grant and Per Diem (GPD). (limit 2,000 characters)

COC intake workers and Coordinated Assessment workers always ask Veteran status and use the Housing Resource handbook to identify, assess and refer Veterans to HUD-VASH, VA Health Clinic for Homeless (HCHV), SSVF, Monroe County Veterans Affairs or Volunteers of America (VOAF). VOAF operates a 15 client TH program for Veterans only, and their Director attends COC board & planning meetings to advise all COC members on service and funding availability. The homeless Veterans Supported Employment Program operates out of the Florida Workforce office to return vets to work. The COC executive director works with SSVF to expand resources and outreach. All of our COC ES, TH and PH house homeless veterans.

3B-3.2. Does the CoC use an active list or by name list to identify all Veterans experiencing No

homelessness in the CoC?

3B-3.3. Is the CoC actively working with the VA and VA-funded programs to achieve the benchmarks and criteria for ending Veteran homelessness? Yes

3B-3.4. Does the CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach? No

3B-5. Racial Disparity. Applicants must: Yes
 (1) indicate whether the CoC assessed whether there are racial disparities in the provision or outcome of homeless assistance;
 (2) if the CoC conducted an assessment, attach a copy of the summary.

3B-5a. Applicants must select from the options below the results of the CoC's assessment.

People of different races or ethnicities are more or less likely to receive homeless assistance.	<input type="checkbox"/>
People of different races or ethnicities are more or less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
There are no racial disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
The results are inconclusive for racial disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>

3B-5b. Applicants must select from the options below the strategies the CoC is using to address any racial disparities.

The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	<input type="checkbox"/>
The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	<input type="checkbox"/>
The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	<input type="checkbox"/>
The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups	<input type="checkbox"/>
The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	<input type="checkbox"/>
The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	<input type="checkbox"/>
The CoC has staff, committees or other resources charged with analyzing and addressing racial disparities related to homelessness.	<input type="checkbox"/>

The CoC is educating organizations, stakeholders, boards of directors for local and national non-profit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	<input type="checkbox"/>
The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	<input type="checkbox"/>
The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	<input type="checkbox"/>
The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	<input type="checkbox"/>
Other:	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

For guidance on completing this application, please reference the FY 2018 CoC Application Detailed Instructions and the FY 2018 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

- 4A-1. Healthcare. Applicants must indicate, for each type of healthcare listed below, whether the CoC:**
- (1) assists persons experiencing homelessness with enrolling in health insurance; and**
 - (2) assists persons experiencing homelessness with effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

- 4A-1a. Mainstream Benefits. Applicants must:**
- (1) describe how the CoC works with mainstream programs that assist persons experiencing homelessness to apply for and receive mainstream benefits;**
 - (2) describe how the CoC systematically keeps program staff up-to-date regarding mainstream resources available for persons experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and**
 - (3) provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits. (limit 2,000 characters)**

Because Florida is not a Medicaid Expansion State, MCCoC providers and members coordinate with local providers. Woman Kind, Rural Health Network, Area Health Education, (AHEC, FI Keys Health Systems, & Baptist Hospitals) and Key Bridge Counseling are navigators on the Federal Health Care Exchange. Outreach/CAS intake workers use the Housing Resource Guide to direct participants to a navigator or the web exchange. Programs are trained in SOAR & 80% are One Stop programs w/applications to Medicaid/Medicare & Dept of Children& Families. Rural Health Network has a homeless healthcare grant that provides free or reduced health care & dental to Monroe homeless clients. The Upper Keys Good Health Clinic offers lower cost care to patients accessing them. All providers are trained annually on mainstream benefits

resources & applications. The emergency shelters all have programs to enroll clients in SSI/SSDI and others. The COC board of directors is responsible for the oversight and the executive director is responsible for the execution of the strategy.

4A-2.Housing First: Applicants must report:

- (1) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition; and**
- (2) total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.**

Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition.	7
Total number of new and renewal CoC Program Funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC is applying for in FY 2018 CoC Program Competition that have adopted the Housing First approach—meaning that the project quickly houses clients without preconditions or service participation requirements.	7
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects in the FY 2018 CoC Program Competition that will be designated as Housing First.	100%

4A-3. Street Outreach. Applicants must:

- (1) describe the CoC’s outreach;**
- (2) state whether the CoC's Street Outreach covers 100 percent of the CoC’s geographic area;**
- (3) describe how often the CoC conducts street outreach; and**
- (4) describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

Street Outreach occurs throughout the entire County, with frequency and activity varying by community (generally referred to as Lower Keys/Key West, Middle Keys, and Upper Keys). In more populated areas, outreach occurs at least weekly at libraries, schools, parks, beaches, hospitals and other areas where the homeless are known to congregate to identify, engage, and screen people for housing/services. In rural areas, such as in the mangroves or on derelict boats, outreach workers provide information at least twice annually to local service agencies and partners such as law enforcement and respond to specific outreach needs when requested.

TO reduce barriers to assistance, outreach workers to people as much as possible, rather than scheduling office appointments that require travel. Workers receive training in trauma-informed person-centered care, motivational interviews, and unique strategies for youth, persons with serious mental illness, Veterans, and other unsheltered homeless. When needed, workers access translation services through Language Line and State Services for the Blind/Deaf provided by Florida Dept. of Children & Families (DCF) to facilitate written and verbal communication.

4A-4. Affirmative Outreach. Applicants must describe:

(1) the specific strategy the CoC implemented that furthers fair housing as detailed in 24 CFR 578.93(c) used to market housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, gender identify, sexual orientation, age, familial status or disability; and

(2) how the CoC communicated effectively with persons with disabilities and limited English proficiency fair housing strategy in (1) above.

(limit 2,000 characters)

1) COC policies explicitly forbid discrimination in providing housing or services for any reason. During HUD-COC program competition, entry policies are reviewed and scored. All other funding also carries equal access requirement, including TANF, ESG and FL Challenge grants. Providers are refreshed annually even if HUD does not change the Equal Access/fair housing rules.

2) In Monroe County the primary non-english languages are Creole and Spanish. Florida Dept. of Children and Families (DCF) requires annual training on deaf or hard-of-hearing clients as well. While many providers have employees who communicate in Spanish and/or creole, all are trained how to access interpreters (whether in person, telephone, or electronic service) and how to file the appropriate reports. The COC reports to DCF monthly whether or not any interpretive service was used.

4A-5. RRH Beds as Reported in the HIC. Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2017 and 2018.

	2017	2018	Difference
RRH beds available to serve all populations in the HIC	0	0	0

4A-6. Rehabilitation or New Construction Costs. Are new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4A-7. Homeless under Other Federal Statutes. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other Federal statutes? No

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/11/2018
1B. Engagement	09/11/2018
1C. Coordination	09/11/2018
1D. Discharge Planning	09/11/2018
1E. Project Review	09/11/2018
2A. HMIS Implementation	09/11/2018
2B. PIT Count	09/11/2018
2C. Sheltered Data - Methods	09/11/2018
3A. System Performance	09/11/2018
3B. Performance and Strategic Planning	09/11/2018
4A. Mainstream Benefits and Additional Policies	09/11/2018
Submission Summary	No Input Required