

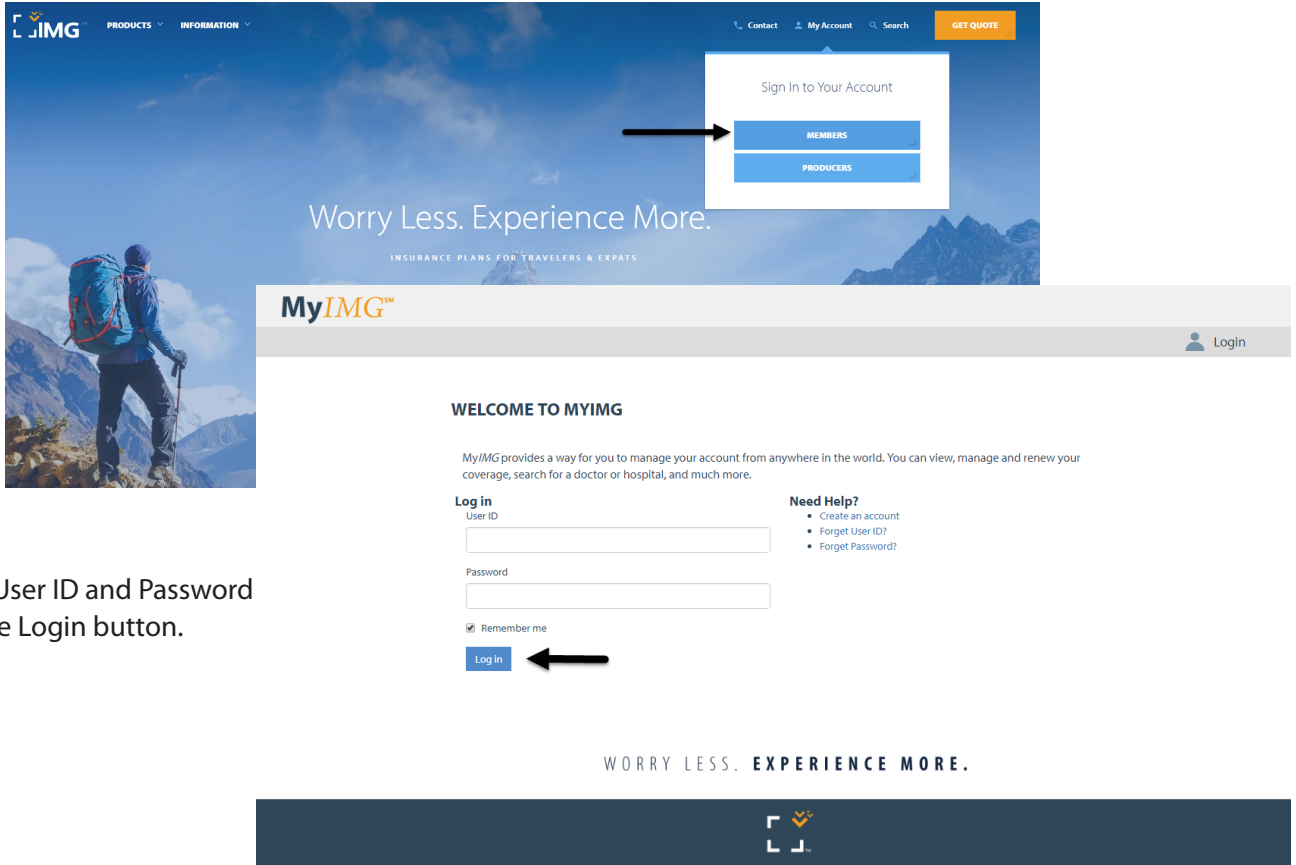
# Group Outreach

## Online Enrollment Process



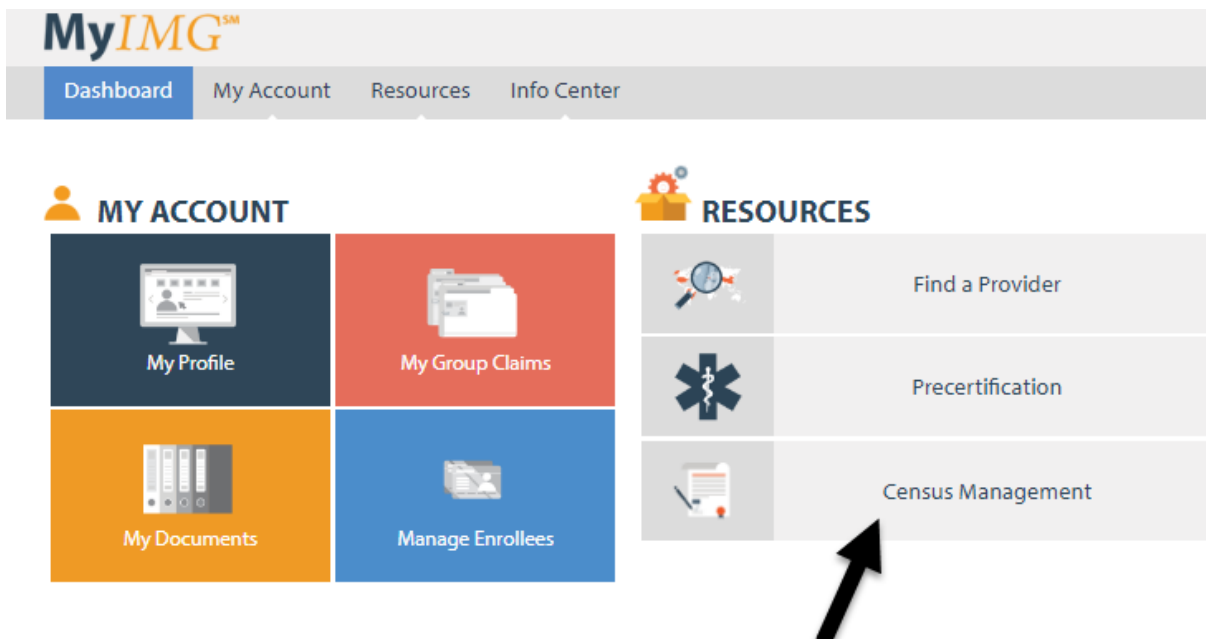
International Medical Group®, Inc. (IMG®) would like to thank you for allowing us the opportunity to administer your international health insurance needs. The following document outlines the proper procedure for online group enrollment.

- Login to your unique enrollment form by hovering over My Account and clicking Member at the top of www.imglobal.com.

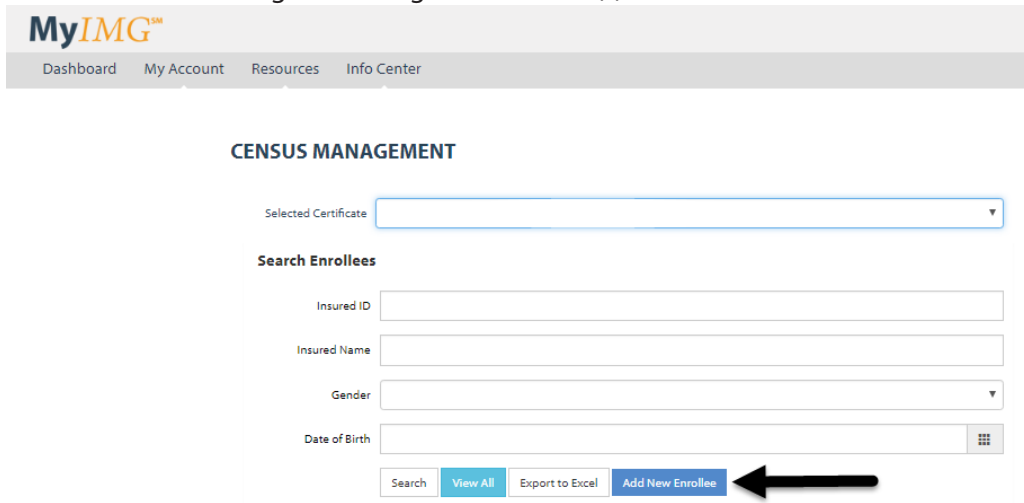


- Enter your User ID and Password and click the Login button.

- To add enrollees, click Census Management.



- Select the appropriate certificate.
- Click on Add New Enrollee and begin enrolling new member(s).



**MyIMG<sup>SM</sup>**  
 Dashboard My Account Resources Info Center

**CENSUS MANAGEMENT**

Selected Certificate

**Search Enrollees**

Insured ID

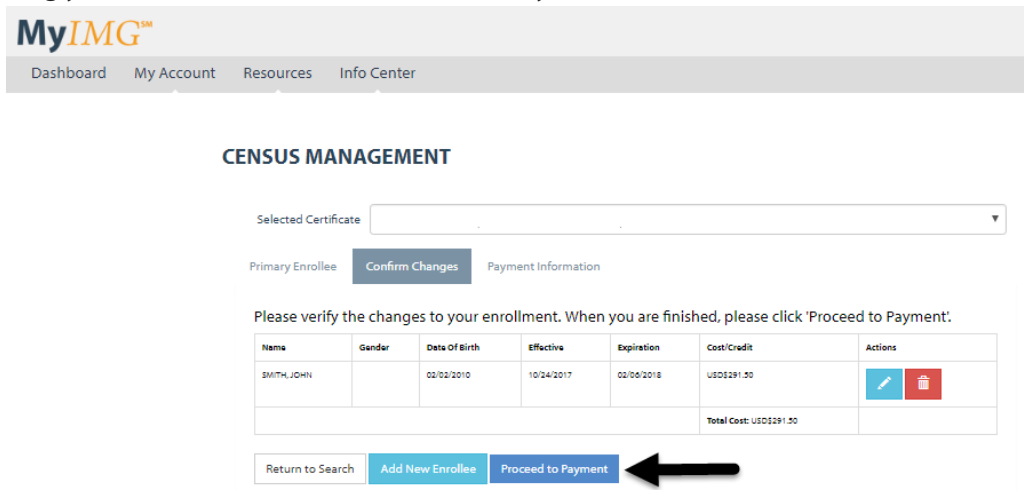
Insured Name

Gender

Date of Birth

Search View All Export to Excel **Add New Enrollee**

- Add information for each enrollee you wish to add. After all new members have been added, click Continue.
- After confirming your new enrollees, click Proceed to Payment.





**MyIMG<sup>SM</sup>**  
 Dashboard My Account Resources Info Center

**CENSUS MANAGEMENT**

Selected Certificate

Primary Enrollee **Confirm Changes** Payment Information

Please verify the changes to your enrollment. When you are finished, please click 'Proceed to Payment'.

Name	Gender	Date Of Birth	Effective	Expiration	Cost/Credit	Actions
SMITH,JOHN		02/02/2010	10/24/2017	02/06/2018	USD1291.50	 
					Total Cost: USD1291.50	

Return to Search **Add New Enrollee** **Proceed to Payment**

- Submit payment information.

When you have submitted the enrollment information, electronic fulfillment will be sent immediately to the email address you provided. Attached to that email will be a PDF ID card for each member. In addition to the ID cards, the electronic fulfillment will include the following documents available for you to download: certificate wording, insurance declarations, visa letter, claim filing instructions and claim form.

No matter where in the world your travels take you, we're there with you. We look forward to administering your international insurance needs, and thank you again for you business.

*For more information, please contact:*

**Producer Contact Information**

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