

Keystone Church

Children's Ministry Pastor Job Description

The Children's Ministry Pastor's role is to love and lead families with children (birth-5th grade) in a growing relationship with Jesus Christ by partnering with parents, equipping them to be the biggest spiritual influence in the life of their child. The Children's Ministry Pastor oversees preschool and elementary ministries, staff, and budget, while developing future ministry leaders and volunteers.

Leadership Development

- Develop and oversee a cohesive strategy for the spiritual growth of all families with children birth-5th grade.
- Equip and develop Children's Ministry Team Staff to realize ministry goals and objectives.
- Recruit, train, and invest in volunteer leaders.
- Be a contributing member of the Executive Team that strategizes goals for all-church spiritual health and growth.
- Ensure the safety and effectiveness of our children's ministry environments.

Communication

- Regularly cast vision for the strategy of partnering with parents to the ministry team, volunteers and congregation.
- Cultivate strong lines of communication between ministry leaders, volunteers and staff.
- Develop resources and communications to equip parents through teachings, intergenerational experiences, missional family service opportunities, connection events, texts, social media, and email.

Qualifications

- Experienced strategic thinker with team building expertise.
- Passionate advocate for partnering with parents to assist them in the discipleship of their children.
- Effective communicator of the Bible and the Christian faith to children and parents.
- Completed ministerial degree with preferred experience of 5+ years.
- Independently motivated but also embraces teamwork and collaboration

Pastoral Mentor: Lead Pastor

Work Schedule: 40 hours per week (typically Sunday through Thursday)

Shepherding

- Provide for the pastoral care of Children's Ministry Staff, Volunteers and families connected to our ministry.
- Develop a cohesive discipleship plan that partners with parents to give age specific instruction in the scriptures and the Christian faith.
- In coordination with the Student Ministry, develop a process that assists families as they lead their children from birth through High School graduation.

Outreach

- Develop an outreach strategy and lead implementation to reach new families.
- Create welcoming and inviting environments with guests in mind.
- Implement an effective follow-up process that helps move first time guests to become regular and connected attenders.

About Us

Keystone is a growing Wesleyan church of 1,650 with 650 weekly attendees. Our mission is to “love and lead people in a growing relationship with Jesus Christ” by creating a church that people love to attend, especially those new to Church.

Our Location

We are located in Saline, Michigan, recently named “Best Place to Raise Kids in Michigan” by Bloomberg Business Week. Having been recognized for its desirability, Saline is the only small city to be named three consecutive times as one of the best cities to live by CNN Money Magazine. Located next to Ann Arbor, home of the University of Michigan, people enjoy the eclectic urban vibe, vibrant downtown setting, and ethnic diversity. The college town boasts action-packed sporting events, numerous park and recreational venues, and something for art aficionados of any age. While the university remains a significant contributor to the city’s economic success, the metropolitan area is also home to many high-tech, healthcare, and higher education businesses and institutions. Saline keeps a small-town feel with bigcity amenities close by.