

Job Description

Personnel Committee

Position Title: Visitation Pastor
Reports to: Senior Pastor
Status: Part-time (20-30 hours per week)
FLSA Classification: Exempt
Creation/Revision Date: October 2, 2018; October 31, 2018; November 12, 2018;
Elder Board Approved: October 8, 2018; November 12, 2018

SUMMARY

The Visitation Pastor will provide pastoral care and visitation to both congregants and those in our community.

ESSENTIAL FUNCTIONS

- Provide oversight and pastoral care to the visitation needs within the congregation and other contacts as appropriate. This includes but is not limited to hospitalized individuals, retirement home residents, and shut-ins.
- Assist the senior pastor with pastoral care needs.
- Come along side families to assist with funerals and memorial services.
- Share the gospel.

NON-ESSENTIAL FUNCTIONS

Assist the Senior Pastor and Ministering Staff in carrying out other pastoral duties as may be needed or assigned. This includes but is not limited to: weddings, funerals, and baptisms.

QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made.

Education and/or Experience

Spiritually gifted. Bachelor's degree is preferred or ten years plus years of ministry experience

Other Skills, Abilities, and/or Training

- Must be mature growing disciple of Jesus Christ who demonstrates His character in his relationships with people
- Should have the ability to teach and communicate clearly to groups
- Must work in cooperation with CBC's present philosophy of ministry
- Must demonstrate a servant's attitude and have a spirit of cooperation
- Should be spiritually gifted in shepherding and have interpersonal skills
- Is in agreement with the doctrinal and constitutional statements of Community Bible Church

PHYSICAL DEMANDS

- Regularly required to remain seated in a normal position for long periods of time
- Occasionally required to stand for long periods of time
- Regularly required to move about
- Occasionally required to climb stairs and/or ladders
- Regularly required to maintain balance while walking, standing, crouching, or running
- Occasionally required to stoop, kneel, crouch, and/or crawl
- Occasionally required to reach up and out with hands and arms
- Regularly required to talk and hear; verbally express information or instructions

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- Regularly required to use hands to grasp objects, type, pick up objects, move objects, or hold objects
- Occasionally required to lift up to 25 pounds and carry a distance of 10 feet
- Occasionally required to push and/or pull up to 25 pounds a distance of 10 feet

VISION REQUIREMENTS

To successfully perform this position, individuals must possess the following:

- Close vision (clear vision at 20 inches or less)
- Depth perception and the ability to judge distances and spatial relationships
- Adjustable focus
- Ability to distinguish colors

WORK ENVIRONMENT

- The work environment characteristics described here are representative of those encountered while performing the essential functions of this job.
- The individual is regularly exposed to indoor conditions and moderate noise level; the individual is occasionally exposed to outdoor weather and temperature extremes