

Wedding Reservation Form

First Presbyterian Church Everett, Washington

Today's date _____

Date of Wedding _____ Time _____

Date of Rehearsal _____ Time _____

Bride's Name _____

Address _____

Phone _____ Email _____

Groom's Name _____

Address _____

Phone _____ Email _____

Other Contact Person _____ Relationship _____

Phone _____ Email _____

Approximate Number of Wedding Guests _____

Approximate Number at Reception (if at EFPC) _____

EFPC Minister Yes ___ No ___ Guest Minister (form submitted and approved by Session)

Member of EFPC? Yes ___ No ___ Related to a member of EFPC? Yes ___ No ___

Name of Member _____ Relationship _____

Rehearsal Needs:

Wedding Needs:

___ Sanctuary ___ Chapel

___ Sanctuary ___ Chapel

Confirmation of the date will be secured by submitting the deposit and this Wedding Reservation Form to the church office or the Wedding Coordinator.

Your requested wedding date will be officially placed on the church calendar after the Wedding Coordinator schedules the use of our facility. You will receive a confirmation via email.

I, _____, agree to abide by the policies as printed in the Wedding Handbook, to pay the balance of fees at least one month prior to the wedding date, and to be responsible for the use and care of the facilities used at EFPC.