



# **Centralia Christian Church**

*Established 1870*

## **Position Description**

**Position Title:** Pastor of Worship and Student Ministry

**Date Prepared:** June 2020

**Position Status:** Full-Time

**Please Send:**

- A cover letter giving a brief description of yourself, your personal testimony and your philosophy regarding worship and youth ministry (pdf)
- A resume explaining your education and experience (pdf)
- Video links that display you leading worship and teaching Youth

Please send to [bbrenner@centraliachristian.org](mailto:bbrenner@centraliachristian.org)

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**Primary Function:** This position will develop and oversee the Worship Ministry and the Ministry to Youth. To help implement and lead Wednesday night Youth programming, and other special programming such as Christmas musicals, Worship Nights, and small groups.

This position shall seek to foster a strong discipleship program through building relationships with volunteers, students, parents, and church leaders that strengthen the students' faith in Jesus Christ and their involvement in the family of God, the church. He or she will seek ways to assist and equip families not only to be disciples of Jesus but to make disciples of Jesus.

**Accountability:** This position will be accountable to the Lead Pastor for day-to-day operations as well as the Eldership for fulfilling responsibilities as defined in this job description, defining goals, evaluations, and communication of concerns related to the performance of the position.

**Qualifications:** This position plays a major role in the faith development of all ages within the church, both as a leader and as an example. This person should have a solid understanding of the foundations of the Christian faith and have strong desire to nurture the church family in the Christian Faith. He or she should be a person who generates new ideas and strategies and who values a team concept of ministry.

- Exhibits a personal and growing relationship with God.
- A sense of call and a passion for leading worship and working with youth and one who loves spending time with them.
- Friendly, enthusiastic, and flexible team approach while working with youth, parents, volunteers, and staff members.
- A self-motivated leader, capable of casting and imparting vision for ministry.
- Good organizational, communication, teaching, administration, and computer skills (including social media).
- Proficiency in singing, playing guitar and/or piano

- An understanding of youth development.
- Ability and passion to relate to youth and to be able to teach them about Christ and the Christian Life.
- A degree and/or background in a related field (ministry preferred).

### **Competencies include but are not limited to:**

**Customer Service** - Manages difficult or emotional church member situations; Responds promptly to requests for service and assistance; Meets commitments.

**Reasoning Ability:** Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Interpersonal Skills** - Focuses on solving conflict, not blaming; Maintains confidentiality; Listens to others without interrupting; Keeps emotions under control; Remains open to others' ideas and tries new things.

**Oral Communication** - Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds well to questions; participates in team meetings.

**Teamwork** - Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Puts success of team above own interests; Supports everyone's efforts to succeed.

**Organizational Support** - Follows policies and procedures; Completes administrative tasks correctly and on time; Supports Centralia Christian Church mission statement and values.

**Planning/Organizing** - Prioritizes and plans work activities; Uses time efficiently; Plans for additional resources; Sets goals and objectives; Organizes or schedules other people and their tasks; Develops realistic action plans.

**Professionalism** - Approaches others in a tactful manner; Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments.

**Adaptability** - Adapts to changes in the work environment; Manages competing demands; Changes approach or method to best fit the situation; Able to deal with frequent change, delays, or unexpected events.

**Dependability** - Follows instructions, responds to management direction; Takes responsibility for own actions; Keeps commitments; Completes tasks on time or notifies appropriate person with an alternate plan.

**Innovation** - Displays original thinking and creativity; Meets challenges with resourcefulness; Generates suggestions for improving work; Develops innovative approaches and ideas.

### **Responsibilities:**

- Lead and organize effective youth ministry teams. Implementing fellowship, worship, teaching, discipleship, and evangelism, as well as mission and ministry opportunities.
- Recruit, train, and develop volunteer teams with diverse gifts and personalities to share and lead in the youth and worship ministries.
- Provide counseling and spiritual direction to youth and parents on an individual basis.
- Maintain contact with youth and their parents keeping them informed of ongoing activities.

- Keep parents and the church up to date on ministry strategies and plan in a way that encourages partnership and involvement.
- Enlist, train, and lead a Youth Ministry leadership team.
- Support and partner with parents in effectively fulfilling the roles of church and family in the development and discipleship of youth.
- Lead the Youth Ministry team to develop and oversee the annual budget and manage fees for events and trips in a timely process.
- Work with Youth Ministry leadership team to develop and annual calendar of events and emphases for Youth Ministry.
- Provide announcements of upcoming events and needs for publication in the church bulletin, newsletter, website, and social media platforms used by Centralia Christian.
- Lead worship on Sunday mornings reflective of a blended style of worship.
- Work directly with Lead Pastor to develop the Sunday Morning worship service.
- Facilitate leadership and development of the worship team.
- Oversee sound, lighting and media related to Sunday Morning worship.
- Perform other duties as assigned by the Lead Pastor.

**Expectations:** This position will need to stay informed of current culture, methods, materials, principles, and administration as related to the ministries to youth and worship. Commit to personal growth in the area of ministry, including personal study, mentoring from Lead Pastor and others, and attending ministry-related leadership conferences as least every other year.

- Grow the ministries to youth and worship in dynamic and meaningful ways, including numerically and leadership development
- Attend and/or lead a small group and participate in Wednesday night activities regularly unless ministry responsibilities are required otherwise.
- Contribute and participate in the overall life of Centralia Christian Church, including joining as a member.
- Attend Ministry Leadership Team, Elder's Meetings, and other meetings as required.

**Working Conditions:** The role of the Pastor of Worship and Students requires flexible hours, including evenings and weekends. This position is salaried and based upon 40-50 hours per week. The actual number of hours required during any given week are based on the need to fulfill the responsibilities of the position. It is recognized that the schedule may vary at different times of the year.

**Volunteering** We recognize there are many ministry areas to serve in at Centralia Christian Church and you may feel called to serve in those areas on a volunteer basis. Centralia Christian Church would like to support you in your desire to serve. Any hours served in volunteer ministry are not required for this position that you have been hired for and as such will not be compensated.

**Disclaimer** The above statements are intended to describe the general nature and level of work being performed. They are not to be construed, as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.