

JOB DESCRIPTION

I. Purpose of the Job:

To cultivate a culture of worship and communication that is Christ-centered and missionally-minded. This role emphasises raising and releasing worship leads and teams across the various Restore Community Church (RCC) locations and ensuring effective online communication on our digital platforms.

II. Experience and Knowledge Required:

- Solid theological understanding, especially relating to worship and communication.
- Minimum of 1-year experience in leading worship teams
- Shown strong leadership qualities in:
 - Proven ability to recruit to and lead diverse teams
 - Developing and releasing people's gifting
 - Ability to articulate and implement the vision
 - Self-leadership
- Exceptional communication skills to include:
 - Superior interpersonal skills working with a variety
 - Positive attitude and a positive approach to problem-solving. Must be solution-oriented.
 - Understanding of relevant social media and digital platforms
- Superior musical skills
- Computer competency in ChurchSuite, Planning Center Online, Microsoft Office 365, etc.
- Strong organisational and time management skills and the pursuit of excellence through attention to detail.

III. Essential Functions and Responsibilities:

- Ministry Leader for Worship
 - i. Draft and execute a worship team strategy that is in line with Restore's vision and mission.
 - ii. Raise and lead the RCC lead worshippers team
 - iii. Oversee and organise worship ministry across all RCC locations.
 - iv. Oversee the quality of worship gatherings and functions at all locations.
 - v. Develop and oversee implementation of policies throughout all locations and enforce compliance, which includes Safeguarding.
 - vi. Work closely with lead worshipers and location leads to ensure worship is led effectively.
 - vii. Lead and build teams to execute all aspects of worship for weekend gatherings.
 - viii. Recruit, develop and train leaders for crucial team roles.
 - ix. Consistent communication with key members.

- x. Pastoral Care which includes; counselling, baptism, communion, hospital visitation, and general pastoral care.
 - xi. Maintain strong communication and relationship with line manager and Senior Leader to ensure the vision of RCC is implemented in all aspects of worship ministry.
 - xii. Intermittent leading of worship set at the various locations
 - xiii. Organising regular rehearsals and relevant training
- Communication
 - i. Scheduling of weekly social media posts
 - ii. Monitoring social media platforms and online messages
 - iii. Coordinating the planning and execution of new sermon series.
 - iv. Monitoring and uploading content to RCC website and APP
 - v. Liaising with web developer as needed
 - Administration
 - i. Oversee ChurchSuite and other administration as relevant to the effective functioning of the worship ministry, which includes:
 - Ensuring the ChurchSuite database is updated, and worship leaders can effectively use ChurchSuite, Planning Center Online Services, and Microsoft Office 365.
 - Risk Assessments, DBS checks, and other Safeguarding are up to date.
 - ii. Track growth for future development
 - iii. Monitor worship team rotas for the various locations
 - iv. Function as the liaison for the worship ministry to the management team.
 - v. Oversee and develop all internal and external communication that represents the RCC Worship department.
 - vi. Managing the spending of the RCC worship budget
 - vii. Overseeing the song database, including the introduction of new songs, and submitting annual CCLI returns

IV. Other Duties and Responsibilities:

- Building relationships with local churches and other partners

V. Attributes:

- Passionate about raising, training and releasing people in worship
- Articulate in creative interpretation and expression
- Strong organisational skills
- The successful applicant must have a vision that aligns with those of Restore to fulfil the Great Commission with integrity and passion.

VI. Employee's possessed and exhibit the following core values in their daily lives:

- Love for God and His Word
- A work ethic that is excellent and displays good stewardship
- An attitude of a servant, enjoyable to be with and devoted to the call of God and the Church

VII. The extent of Public Contact:

- Restore Community Church Pastors and staff members
- Contact with staff from other churches
- Vendors, companies
- Church Members
- General Public

VIII. Supervisory Responsibilities:

- Lead worshipers at various locations.
- Volunteer teams as relevant to the ministry