



# ST. JOHN'S LUTHERAN SCHOOL EMPLOYMENT APPLICATION

Employer: _____	Address: _____
Your position: _____	Salary: _____
Duties: _____	
Dates of Employment: _____ to _____	
Supervisor: _____	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for leaving: _____	
_____	

## MILITARY SERVICE RECORD

Were you in the U.S. Armed Forces <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what Branch? _____
Rank at time of separation: _____	Dates of service: _____ to _____
Special Honors: _____	

## EDUCATION HISTORY, STARTING WITH HIGH SCHOOL

_____	
Name and Address	
Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Attended from _____ to _____
If you did not graduate, did you receive your GED? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Special honors or awards: _____	

_____	
Name and Address	
Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Attended from _____ to _____
If you did not graduate, did you receive your GED? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Special honors or awards: _____	

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Name and Address \_\_\_\_\_

Did you graduate?  Yes  No    Attended from \_\_\_\_\_ to \_\_\_\_\_

If you did not graduate, did you receive your GED?  Yes  No

Special honors or awards: \_\_\_\_\_

## CERTIFICATIONS/CREDENTIALS

List all pertinent certificates/credentials and their expirations (Including CSET and CBEST):

\_\_\_\_\_  
\_\_\_\_\_

## POSITION INFORMATION

Position Applying For: \_\_\_\_\_

How did you hear about this job? \_\_\_\_\_

What hours are you willing to work? \_\_\_\_\_

Would you be able to work weekends?     Yes     No

Are you willing to travel for the job?     Yes     No

When would you be able to start? \_\_\_\_\_

Desired salary: \_\_\_\_\_ per \_\_\_\_\_

Please describe any skills you have in the following areas:

Computer:

\_\_\_\_\_  
\_\_\_\_\_

Languages Spoken (other than English):

\_\_\_\_\_

Other:

\_\_\_\_\_

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I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history.

Furthermore I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Signature: \_\_\_\_\_ Date \_\_\_\_\_