



OAK PARK CHURCH

**PANDEMIC RESPONSE
“MOVING FORWARD”**

OPC “MOVING FORWARD” POLICY



WHY IS THIS POLICY IMPORTANT?

While there are many uncertainties still ahead of us, we do feel that we are entering into a season where we must consider how we return to a corporate gathering. We may not be confident of what the specific parameters are regarding the size of gatherings, social distancing requirements, and etc. However, we do know that we do not want to achieve the minimum requirements. We want to use creativity and wisdom to develop a plan of excellence that will protect our congregation while also allowing the gathering together of the church family.



A THREE PHASE PLAN

The pandemic response task force will monitor pandemic conditions by utilizing resources from local and state health departments, the CDC, and FEMA. Once the federal, state, and local government allows us to move forward toward gathering together once again, we will implement Phase 1.

Phase 1: The pastoral staff will make preparations to launch weekly drive-in services at 9:00 & 10:30. We will livestream both services with multi camera production and the services will include full band and singers. We will attempt to keep each service around 45 minutes long. No bathrooms will be available. We will continue social distance models used in previous drive-in experiences.

Phase 2: we will implement 3 live physical worship experiences at 8:30, 10:00, and 11:30. The 8:30 experience will be specifically for those 55 and older. Each worship experience will be held in the main auditorium. We will adjust seating to meet social distancing recommendations. Once we determine the recommended maximum gather-

ing number, we will close the main auditorium once we reach capacity. We will have two overflow rooms available to direct attendees to as we reach capacity. Each overflow room will have a Pastor who will facilitate the service (offering, prayer, communion, etc). The sermon will be on video screens. There will be no OPC Kids events for the first 30 days. We will create elements within the 10:00 & 11:30 experiences that are designed for children and will be in coordination with Pastor's sermon.

There will be no hand-to-hand contact between people. We will take proper precautions, such as propping open doors, skipping greeting time during services, and placing offering buckets or Lord's Supper elements in central locations instead of passing from person-to-person.

Extensive disinfection and cleaning will take place before each service. We want our congregation to be aware that we have done due diligence in creating a safe and disinfected environment.

Phase 3: We will implement OPC Kids, Student Ministry (Onsite), Sunday School, Small Groups, (Each of these ministries will have adapted ways of functionality) and continue extensive disinfecting procedures. We will adapt the attendance to fit the recommendations as they adjust.

MOVING FORWARD CONSIDERATIONS



PHASE 1

- Communicate plan to church staff, ministry leaders, volunteers, and congregation
- Determine Staging, Sound, AV, and other logistics. Create team leaders for each.
- Drive-In Experiences will be held at 9:00 & 10:30.
- Each experience shall be no longer than 1 hour
- “No Restrooms, No Leaving Vehicle, No Problem”
- We will broadcast over 105.3 FM
- We will park cars in main parking lot. Cars will enter at North Entrance and leave from South Entrance. Create an overflow parking behind educational building to hold those who arrive during th



PHASE 2

- We will launch three in house worship experiences (8:30, 10:00, 11:30)
- The 8:30 service will be exclusively for those age 55 and older.
- There will be no OPC Kids for the first 30 days.
- We will provide short Children’s Ministry elements within the 10:00 & 11:30 experiences.

- We will create 2 overflow rooms. Once main auditorium reaches recommended capacity, we will direct people to first overflow room (Student Center). Once first overflow room is full, we will direct to second overflow room (Fellowship Hall).
- Each overflow room will have a host pastor who will direct prayer, offering, and communion. Each overflow will operate on a campus model.
- Post signage to encourage hand washing.
- Add hand sanitizing stations around facility.
- Prop doors open in high traffic areas.
- Ask guest services teams to avoid shaking hands of those entering church facility.
- Encourage people to not shake hands.
- Use offering buckets instead of passing offering plates.
- Increase cleanings in kids ministry space and high traffic areas.
- Restrict building access to non-church organizations.
- Limit building use for extra activities.



PHASE 3

- We will determine new times for Worship Experiences as need arises.
- Maintain cleaning and disinfecting procedures.
- Begin OPC Kids

CLEANING CONSIDERATIONS



AREAS AND SURFACES TO CLEAN

- Doors
- Door handles
- Entry ways
- Nursery
- Guest Central
- Hard surface chairs
- Tables
- Counters
- Coffee stations
- Restrooms
- Water fountains
- Office furniture
- OPC Kids area
- OPC Student Center
- Classrooms
- Kitchen
- Worship instruments
- Microphones
- Sound equipment
- Computers
- Tablets

BASIC HYGIENE PRACTICES FOR GUEST SERVICES



ENTRY WAYS

- Wipe all doors and door handles with disinfecting solution before & after each use.
- Prop open all doors in high traffic areas.
- Post signage to encourage hand washing and add hand sanitizing stations.
- Ask guest services teams to avoid shaking hands of those entering church facility.
- No bulletins or worship guides will be printed.



DURING SERVICE

- Wipe all doors and door handles with disinfecting solution before & after each use.
- Prop open all doors to sanctuary or worship center prior to service and close at start of service
- Add pre-service slides that encourage hand washing and discourage shaking hands.
- Exclude greeting times from worship services.
- Use offering buckets instead of passing offering bags.
- Use tables or stations for taking the Lord's Supper instead of passing the elements
- Prop open all doors to sanctuary or worship center at end of service
- Wipe all hard surfaces like tabletops, counters, etc. with disinfecting solution after each service

BASIC HYGIENE PRACTICES

FOR OPC KIDS, OPC KIDS JR. & OPC BABIES



HAND WASHING

- When first entering a classroom
- After changing a diaper or assisting a child using the restroom (yours and child's)
- Before feeding a baby (yours and child's)
- Before preparing or distributing snacks and drinks (yours and child's)



CHANGING DIAPERS

- Only change diapers on a non-porous surface, such as a vinyl mat
- Wear disposable gloves
- Place waxed paper on top of clean diaper and slide both under child
- Roll used diaper and used wipes into waxed paper and discard
- Fasten clean diaper securely
- Wipe non-porous surface with mild bleach solution
- Remove and discard disposable gloves
- Wash your hands and child's hands



CLEANING TECHNIQUES

- Wash toys after each use with soapy water, disinfecting solution, and clear rinse.
- Remove crib sheets and wipe crib with soapy water, disinfecting solution, and clear rinse.
- Wipe all doorknobs, hard surfaces, shelves, and furnishings with a mild bleach solution.

CLEANING CONSIDERATIONS

FOR OPC KIDS



DISINFECTING SOLUTIONS

- Bleach solution can be used to disinfect toys, furnishings, hands, and other articles.
- Mix 1/4 cup of bleach with 1 gallon of water or 1 tablespoon of bleach with 1 quart of water.
- Prepare fresh solution for each cleaning session.
- Solution is not toxic if accidentally ingested but should be handled with caution.



AREAS AND ITEMS TO CLEAN

- Cribs, including washing sheets and wiping down mattresses and rails
- Diaper changing areas (should be a non-porous surface)
- Toys
- Teaching materials
- Hard surfaces like doorknobs, tabletops, chairs, counters, shelves, etc.
- Walls
- Floors
- Restrooms



CONTAMNATED SURFACES

- Use disposable gloves when cleaning contaminated surfaces.
- Clean surfaces and toys immediately after any spills of bodily fluid, including blood, saliva, etc.
- Wipe surfaces and toys with disinfecting solution.
- Rinse with clear water and allow to air dry.
- Wash hands immediately after disposing of gloves.