



CEFC Assistant Building Custodian

CEFC is seeking to hire one or more part-time, Assistant Building Custodians who can perform routine janitorial tasks, set-up and tear down for weekly and special events, and perform light grounds keeping duties and maintenance. This is a part-time position with flexible hours that can range from 4-12 hours per week. We are looking for someone who can work independently, has a professional, courteous demeanor, a positive attitude, and is detail oriented. The building custodian will report to the Facilities Manager.

Ministry Area/ Department	Operations
Position	Building Custodian
Reports To	Facilities Manager
Ministry Target	Church Wide
Position Is	Paid part-time staff
Maturity Level	Growing Christian
Spiritual Gifts	Service, Organization, Administration
Talents or Abilities Desired	<ol style="list-style-type: none">1. Able to work independently and complete assigned tasks to a high level of excellence with limited supervision.2. An eye for details.3. Ability to lift up to 25 lbs. and operate associated cleaning equipment (ride-on vacuum cleaner, rug cleaner, backpack vacuum, etc.)4. Willingness to learn and grow.
Best Personality Traits	Dependable • Friendly • Professional • Self-motivated • Detail Oriented
Passion For	Creating a clean, welcoming environment for visitors, church members, and staff that contributes to our ability to reach our community and minister effectively.

ANTICIPATED TIME COMMITMENTS

4-12 hours per week negotiable.

RESPONSIBILITIES/REQUIREMENTS

1. Clean the CEFC facility as assigned by the Facility Manager.
2. Conduct light maintenance activities around the building and grounds (changing light bulbs, hanging signs, touch up painting, etc.).
3. Assist in setup and breakdown of rooms for services, ministry events, and other activities (special events, weddings, funerals, etc.).
4. Lift at least 25 lbs. safely and bend, reach, climb ladders, and perform physical tasks routinely.
5. Ability to work independently.
6. Ability to remain standing for several hours at a time.

HOW TO APPLY

[Click here to apply](#) or submit your cover letter and resume to cefc@cefc.church.