



## **Safety Protocols and Procedures 2020-2021**

### **Cleaning**

- More frequently than normal
- Use CDC approved cleaning supplies
- Wipe down all commonly touched surfaces several times daily
- Disinfect toys, chairs, tables etc. several times daily
- Clean and disinfect bathroom after every class

### **PPE**

- Masks and face shields will be provided to each preschool team member
- Gloves will be provided if needed
- It is **recommended** but not required for preschool age children over the age of 2 to wear a face covering

### **Arrival/Dismissal**

- Temperature check of team members upon arrival
- Temperature(children) checks at car before entering
- Hand Washing or sanitizing upon arrival to classroom
- Car line pick up and drop off ONLY. No Walk-In Wednesday until further notice.
- You may schedule a short in person or ZOOM meeting for concerns if needed.
- Please arrive on time for safety reasons. Please no late drop off or pick up
- No Early Bird Until Further Notice

### **Visitors**

- Limited/No visitors
- Must abide by protocol- mask, temp check etc.
- DHHS Signs will be posted at door
- Complete COVID-19 Health Questionnaire

### **Social Distancing**

- 3 ft. social distancing when feasible
- Teach ELBOW BUMP from day one to avoid contact
- Chapel will be held in each classroom throughout the week
- Limited classes in hallway at one time
- One class at a time in the bathroom
- One class at a time on the playground
- Circle spots for circle time to sit on to avoid contact

### **Wellness**

- Please keep children home if sick or exhibiting any of the following symptoms:
- **Fever or chills**
- **Cough**
- **Shortness of breath or difficulty breathing**
- **Fatigue**
- **Muscle or body aches**
- **Headache**
- **New loss of taste or smell**
- **Sore throat**
- **Congestion or runny nose**
- **Nausea or vomiting**
- **Diarrhea**
- Close down classroom, clean and disinfect if COVID19 diagnosis occurs
- Close program, clean and disinfect if COVID19 diagnosis occurs depending on exposure
- Current CDC Guidelines If COVID-19 is confirmed in a child or staff member:

“Close off areas used by the person who is sick.

Open outside doors and windows to increase air circulation in the areas.  
Wait up to 24 hours or as long as possible before you clean or disinfect to allow respiratory droplets to settle before cleaning and disinfecting.

Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.

If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. Continue routine cleaning and disinfection.”

- Please let us know if possible COVID-19 exposure/diagnosis occurred
- Sick room available if children/team member become ill
- Completed liability waiver in order to attend

### **Snack**

- All snacks will be prepackaged to avoid touching food
- Water will be served in disposable containers
- Kitchen will be cleaned and sanitized more frequently

### **Miscellaneous**

- Children of preschool age are not required to wear a face covering but it is **extremely recommended**.
- Team members are required to wear a face covering unless there is a medical reason, doctor's note required.
- Pandemic Clause- No reimbursements due to illness or closing

Child's Name:

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Parent's Name:

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Parent's Signature:

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Date:

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