

## 2020 Christmas Shoppe Volunteer Descriptions

**Welcome Area:** You will welcome families and volunteers. Involves: Serving as door greeters, welcoming families and/or volunteers at the registration desk, introducing families to their Personal Shoppers, and directing volunteers to their assigned areas.

**Personal Shopper:** Would you like to get to know the families we are helping? You will be paired with a family to help them navigate through the Christmas Shoppe experience. Involves: Guiding your assigned family through the Shoppe experience which will include a family portrait session, sharing together in a buffet meal, accompanying minors to the Kids Shoppe, and assisting parents/guardians within the shopping and wrapping areas. A Shopping Card will be provided with detailed shopping guidelines upon arrival for your shift. An orientation video will be provided to you prior to the Christmas Shoppe event. It is recommended that first-time Personal Shoppers arrive 30 minutes prior to your assigned family's arrival time in order to pre-walk the Shoppe areas. Seasoned volunteers are asked to arrive 15 minutes earlier than your family's arrival time.

**Prayer Room:** Prayer is an essential part of The Christmas Shoppe! Involves: Praying throughout the event for all families and people serving and availability to pray with families.

**Shoppe Restock:** Similar to a retail store, items need to be restocked as shelves are emptied. Involves: Restocking merchandise to keep our tables full of choices for all families shopping throughout the day.

**Cashier Desk:** Items in the store are purchased at significantly reduced prices. Our cashier team is responsible for that financial transaction. Involves: Calculating and handling cash, providing batteries for marked items, and managing gift cards.

**Wrap It Up:** This year we will be handing out wrapping kits to the families so they can do the wrapping at home! Volunteering in this area can involve: putting together wrapping kits, assisting in carrying gifts to vehicles, organizing & restocking complimentary pajamas that are located in this area, collecting family surveys and wishing them a Merry Christmas!

**Flexible/Floater:** If you just want to be a part of the event and it doesn't matter where you serve, we could use you as a floater to fill in where you are most needed.

**Floor Clerk:** You will be assisting families and personal shoppers with finding items, carrying items for the shoppers and maintaining a smooth flow throughout the Shoppe.