

A/V Systems Administrator

Christ Lutheran Church of Visalia seeks an experienced Audio Visual Systems Administrator to perform technical and administrative duties associated with all campus A/V equipment. This is a part-time position approximately 12 hours per week, working on-site for Wednesday evening rehearsals, Sunday Worship and variable additional hours from week to week.

Duties to include:

- Planning and production for all events, both congregational and outside group functions, requiring A/V support.
- Operates soundboard or schedules trained operators for Sunday worship and Wednesday rehearsals.
- Works/consults with event planners and directors to ensure that A/V outcomes are of the highest quality.
- Helps recruit, trains, supervises and schedules volunteer A/V technicians.
- Performs routine maintenance, repair and purchase of A/V equipment.
- Works with A/V vendors to ensure that all repairs and purchases meet CLC's requirements.
- Maintains a collegial relationship with staff and volunteers.
- Performs other duties as assigned.

Knowledge of:

- Advanced knowledge of audio mixing consoles, monitors, speakers, microphones, amplifiers, audio recording/playback devices (analog and digital), audio distribution systems and public address systems.
- Advanced knowledge of television receivers and monitors, cameras, video recording devices, and video distribution systems.
- Christian worship services.

Skill to:

- Operate A/V equipment in a variety of applications, including sound reinforcement for church services (worship, memorial, weddings, etc.), presentations, musical performance (choral, orchestra, band).
- Incorporate house/monitor/recording mixes simultaneously with studio and live location equipment and facilities.
- Install, maintain and operate components and troubleshoot signal flows.
- Operate video systems incorporating basic switching, projection and playback devices in a live production environment.
- Knowledge in operation of Yamaha Digital Sound Boards with up to 15 wireless mics
- Train, manage and direct volunteer staff capable of operating A/V equipment in a live production environment and in the absence of the A/V Systems Administrator.
- Establish and maintain an A/V equipment inventory system.
- Develop an A/V management and operation plan for each campus facility.
- Communicate effectively
- Display professional attitude at all times

Education/Experience:

- High School graduate.
- Three years of increasingly complex experience in audio/visual production management in houses of worship, theaters, various indoor and outdoor venues, and convention centers.
- Valid California Driver's License.
- Pass a background check.

Preferred Experience:

- A mature Christian faith and experience in worship.

To Apply: Please send cover letter, resume, and salary requirement to **lim@clcvisalia.org** with "A/V" in the subject line.

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