



FIRST MCKINNEY

BAPTIST CHURCH

Job Description

Job Title: Custodian

Job Purpose: Keep the church campus clean and attractive ensuring that it is presentable at all times. Provide excellent custodial services to church members, staff and guests.

Responsibilities:

- Keep buildings clean and well maintained.
- Clean the worship center thoroughly after services, including vacuuming, dusting and cleaning out the aisles of programs or papers left behind.
- Clean restroom fixtures, mirrors, dispensers, door handles, light switches and empty wastebaskets daily.
- Keep all restrooms stocked with toilet paper, paper towels and soap.
- Sanitize tables and chairs in children's building after each event.
- Sweep and wet mop the kitchen after each use.
- Shampoo carpets, strip and polish floors annually.
- Wash windows in heavily trafficked areas weekly and all other windows twice a year.
- Stock cleaning supplies.
- Set up rooms for meetings, events, conferences, including set up and tear down of tables and chairs.
- Move office furniture when needed.
- Perform other duties as assigned by custodial supervisor.

Qualifications:

- Understand and embrace our mission, strategy, values, and objectives.
- Display a vibrant pursuit and relationship with Jesus Christ.
- Must agree and adhere to Statement of Core Beliefs & First McKinney Core Values.
- Must be familiar with general cleaning techniques and able to follow safety requirements.
- Must work a flexible schedule as needed; including some holidays, nights and Sunday's.
- Must be able to speak and read English.
- Must be able to lift fifty (50) pounds.
- Must have a cooperative, flexible and team oriented attitude.

Full Time: Hourly	FLSA Status: Non-Exempt
Ministry: Facilities	Account #: 60040
Reports to: Custodial Supervisor	Date Prepared: October 2021