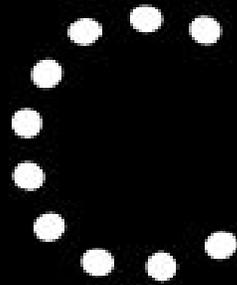


# STARTING BACK REPORT

*This will be the Kids Ministry Plan that will be beginning the week of  
October 4, 2020.*



**CALVARY KIDS**  
CONNECT TO COMMUNITY THAT CARES

**Jonathan Freeman, Kids Pastor**

Updated: 09.29.2020  
Calvary Tuscaloosa

## INTRODUCTION

This will be our guide to follow as we enter back into socially-acceptable childcare at Calvary Tuscaloosa with Kids Ministry, which entails Preschool and Children's Ministries. As we gather, develop, serve and send within our ministry, this will be our early protocol for beginning October 4, 2020. We will evaluate all along the process.

## STATEMENT

We will do our best to ensure that all kids are safe and secure while on our campus. We will do our due diligence to screen for fevers, put up signage with dangers, and protect everyone that enters our facility. We understand that COVID-19, like many diseases, is highly contagious and there is a possibility that there will be cases within our area; however, we will take appropriate measures brought forth by the CDC to protect our church and kids.

## FAMILY PROCEDURE

1. Every family member on our campus will be screen checked for fever with a temperature reader.
2. MASKS: Parents are to wear a mask during the entire time in the Kids facility areas, School age kids are required to wear a mask when in attendance and kids 5 and under will not be required to wear a mask.
3. Check-in will be done by a Calvary Tuscaloosa volunteer or Staff member.
4. Name Tags are to be worn at all times by Kids in the ministry and Parents are required to return with the Security Tag in order to pick up.
5. Parents may walk kids to room, but we ask that parents not enter the room in order to keep foot traffic and spreading germs out of the disinfected rooms.
6. Greeters and Hosts should be welcoming and inviting of kids into the room or joining the team at their tables.
7. Parents should bring everything a child might have as a need (diapers, wipes, etc...). DO NOT USE ITEMS IN CLASSROOM - only Calvary Kids items unless there is an emergency.

NOTE: Any children that display a fever, diarrhea, headaches, etc... will be taken

to the gym lobby, away from other children, and parents will be called or texted to retrieve their child. K-5th Graders once on the third floor, will be in the room next to Check-in on the Third Floor.

## STAFF PROCEDURE

1. We request that all volunteers confirm on Planning Center if they will be able to serve or please let us know by Thursday if they are unable. Note: If you can blackout dates you know you will be out as early as you know, that will help with scheduling.
2. All volunteers must enter through the gym and get screened for temperature check and fill out a questionnaire about health for the past week.
3. MASKS: All volunteers and staff MUST wear a mask at all times in the Kids facilities.
4. All volunteers will know that if they have been diagnosed with COVID-19 that they should not return until after the 10th day of their first symptoms and at least 24 hours after their fever has returned to normal numbers.
5. All directly exposed to COVID should not return to serve until after two weeks have passed and they have had no symptoms.
6. Diapers: surface is to be wiped before and after, gloves are to be worn during change, wax paper should be under the child, hands are to be washed before and after. Any soiled or wet items should be placed in a plastic bag.
7. All hands-on surfaces and toys that touch the mouth are to be wiped down and the room and toys are expected to be sprayed with disinfectant AFTER KIDS LEAVE (NO SPRAYING WITH KIDS IN ROOM).

## VOLUNTEER JOB DESCRIPTIONS

### LEADERSHIP

**Adult Rally Leader** will host the 10:20 meeting with all leadership. You will provide the team with motivation, give instruction and announcements, and will ensure the morning gets started off on the right foot

**Tech Team** will consist of a leader for each ministry. They will be responsible for making sure televisions are on in their area and that the videos for the morning are ready to play for stage direction.

**Directors** for each ministry will ensure the rooms are fully staffed and that each room has their needed equipment and supplies. You will be able to fill into a room if someone needs to step out or does not show.

### **FIRST IMPRESSIONS TEAM**

**Door Greeter** will make sure families do not have to touch the main door when entering the facility. They will be the first smiling face parents see as they come to Calvary. Try to keep the door closed as much as possible in order to keep the lobby temperature controlled, but always be looking for new people coming in.

**Check-in Lead** will be directly responsible for overseeing the lobby and safety of our kids. They will ensure that all computers are working properly and making decisions on when to shut down the check-in system each morning. If a computer goes down or runs out of paper, the check-in lead will help to get it up and going. They will also champion the team around them in order to make sure everyone feels competent and capable. This person will train new members of the team as they come available.

**Check-in Team** will assist the Lead in ensuring each family member gets in, checked-in safely, and that parents understand the process for picking up their kids. They will share announcements to families and will create our welcoming environment to new families.

**Temperature and Mask Checker** will scan the foreheads of all children and their families. This is our safest measure for checking that kids do not come in with any illness. Any temperature over 100.4 should be asked to stand aside and see if their body temperature will drop within a few minutes of being in the building. If not, we ask that the child stay with the parents or that the parents take the kids to be checked for the purpose of said fever. Masks are required for all members of Calvary Kindergarten and over.

### **CHILDREN'S GROUPS**

**Group Hosts** in Children's will oversee a grade or group of children. They will be responsible for the safety and well being of the children in their care. They should know the kids by name, encourage attentiveness in study settings, and will ensure safe travels between locations. They will teach basic Bible principles and could be responsible for teaching a Bible lesson or activity to a group of kids.

### **PRESCHOOL GROUPS**

**Group Hosts** in Preschool will oversee a grade or group of children. They will be responsible for the safety and well being of the children in their care. They should know the kids by name, encourage attentiveness in study settings, and will ensure safe travels between locations, if any are needed.

## BREAKDOWN OF AGES

Calvary Kids is broken down into two different groups - Preschool and Children's. Birth through 5-year-olds (that have not begun kindergarten) defines the breakdown of the Preschool Ministry, while the Children's Ministry consists of Kindergarten children through the completion of their 5th Grade Year in school.

Preschool will have a Babies, 1 & 2- Year Olds, and a 3-5 year-old classrooms.

Children's will be broken down into Kindergarten through 2nd Grade and Third through 5th grades.

## SUNDAY LOCATIONS

The Kids ministry will offer childcare to families during the 11:00am worship service as well as the 2:00pm service with the same format at each (Look below for morning format and times). Kids can be checked in at either location. The \* symbol signifies overflow rooms or rotation rooms if we need to disinfect during the morning.

Kids Age Group Division	Floor Located Check-in	Room Assignment
Babies (New to Walking)	Family Life Center	F113
1-2 Year Olds	Family Life Center	F112
3-5 Year Olds	Family Life Center	F111
Kindergarten through Second Grade	Third Floor	140 (120*)
Third Grade through Fifth Grade	Third Floor	150

## Format of Time

We will do our best to stick to a structure and routine for this helps many kids know

what we are offering and we will try our best to let you know of changes we make throughout the upcoming weeks as we evaluate and evaluate again. This format will be for all 3 year olds through the fifth grade. Two and under will have play time, music and a story during their worship hour.

10:20 - Teachers arrive to gym for celebration, announcements and then will move to classrooms to ensure environment is clean and prayed over

10:30 - Volunteer kids can be dropped off to each room/table.

10:45 - Kids will begin to be received into each class to ensure parents have proper time to make it to worship

Older will receive an early arrival activity page to begin working on as they get to their space in their assigned room. Younger kids will be able to play until beginning their classes.

11:00 - A more formal introduction by a leader will take place in their room to give instruction to the morning

11:05 - Kids will actively watch Calvary Kids TV for the week (approximately 30 minutes of leadership in the Kids Ministry and Grow Curriculum which has Worship, Bible Study, Activities, and Crazy Carl (what more could you ask for with him?!)).

11:35 - 3-5 year olds will head over to the playground to wiggle out the time they spent seated and watching a video (Gym or Room 140 if weather does not permit outside.)

Kindergarten - 5th Graders will have a large group discussion about what they learned before pairing up to try out the activity done in the video in an age divided smaller group.

11:55 - Return to initial dropoff location for a socially distanced time before parents come for pick-up.

## CONCLUSION

Just know, we would LOVE to have you and your kids back at Calvary Tuscaloosa. Your health is of utmost concern for us. We want to have our community back together. Ultimately, the decision to re-engage is a personal one. Please remember to follow CDC guidelines to help ensure you, your immediate family and your church family are safe

during this uncertain time. If you have questions or concerns, contact your health care provider to discuss your personal risks and any additional preventative measures.

Before you bring your kids, please ask these questions:

- What are our risks for going to church this Sunday?

Ways to reduce risk from CDC (teach your kids):

- Wash your hands often.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Put distance between yourself and others while outside of the home. This means staying at least six feet from others, not gathering in groups and avoiding crowded places or mass gatherings.
- Cover your mouth and nose with a cloth face cover when around others. Just because you feel great doesn't mean you can't still spread COVID-19.
- Cover coughs and sneezes.
- Monitor your health and watch for symptoms.
- Can my kids and I be socially distant in this place?
  - We have placed spacing between each seat and our intent for older kids to wear masks with moving. The sanctuary has spacing between people and pews.
- Should I wear a mask?

Some things you should do with your mask:

  - Make sure you can breathe through your mask
  - Wear it whenever you're out in public
  - Make sure it covers your nose AND mouth
  - Remove and properly launder your mask
- Am I or my child feeling sick?
  - Symptoms for most have been mild and can be treated at home without medical care. If you feel sick, have a fever, or any other symptoms - please stay home and contact your healthcare provider. Keep track of your symptoms and come back when you know you and your family are healthy again. Let us keep one another safe to the BEST of our ability.