

# Text Giving Guide



## Instructions for Giving through Text Message

### One Time Gift

1. Text "Give" to the number 217.212.2280
2. The first time you give via text you will receive a text reply saying, "You're almost done! Finished your gift to Lincoln Christian Church with this link: . . ."
3. Tap the link to the Shelby Giving platform.
4. For a one time gift, continue under the "Give now" tab and begin filling out the form.
5. Tap the drop down menu and select a fund (for tithe, select "General").
6. Type out the specific amount you would like to give.
7. Skip the "recurring gift" box (selecting the "recurring gift" option will take you to a different screen to create an account).
8. Select your method of giving (i.e., credit card or bank account).
9. Enter your payment information.
10. Enter your billing (contact) information.
11. Tap the box to cover the 2.6% processing fee for using this service or skip this and we will cover the fee from your gift.
12. Review total.
13. Tap "Submit" and you're finished!
14. After you text to give, a confirmation will be sent to your phone.

### Setup Recurring Gift

1. Perform steps 1-3 as described above.
2. Select the "Sign in" tab. (You may also click the "recurring gift" box)
3. If this is your first time giving to LCC via text, register your new account by filling out the appropriate contact information.

4. If using email, tap "Register" when complete. Now skip to step 8.
5. If using phone, tap "Text secure PIN" when complete.
6. Enter PIN.
7. Tap "Register." You should be signed in and returned to the donation screen.
8. Tap the drop down menu and select a fund (for tithe, select "General").
9. Type out the specific amount you would like to give.
10. For a recurring gift select the box and complete the frequency, number of gifts, and start date information.
11. Tap "Submit" and you're finished!
12. Once you have completed these steps the first time, you will only need to text "Give \$\_\_" to 217.212.2280. You will not need to enter your contact information or credit card/bank account information again.
13. Each time you text to give, a confirmation will be sent to either the email address or the phone number you provided when you registered your account.