

**Current Job Description**  
**Minister of Music and Worship for Friendly Avenue Baptist Church**  
(March 2019)

**Philosophy**

The following philosophy over-arches the Music and Worship Ministry aspect of Friendly Avenue Baptist Church:

Friendly Avenue Baptist Church seeks, as part of its mission and in accordance with biblical principles, to encourage, disciple, and empower Christians of all ages in the fervent and authentic worship of God through music in the life of the church. We seek to accomplish Friendly Avenue Baptist Church's stated mission of "*bringing all people into the joy of a transforming relationship with Jesus Christ*", through our discipleship pathway: "*Connect, Grow, Serve, Reach*"

**Scriptural Basis**

There are numerous verses of Scripture that are devoted to biblically-based worship and singing. The following verses in particular reflect the basis for music and worship at Friendly Avenue Baptist Church:

**Psalm 33:1-3** – "*Sing joyfully to the Lord, you righteous; it is fitting for the upright to praise Him. Praise the Lord with the harp; make music to Him on the ten-stringed lyre. Sing to Him a new song; play skillfully, and shout for joy.*"

**John 4:23-24** – "*Yet a time is coming and has now come when the true worshipers will worship the Father in the Spirit and in truth, for they are the kind of worshipers the Father seeks. God is spirit, and His worshipers must worship in the Spirit and in truth.*"

**2 Corinthians 2:14** – "*But thanks be to God, who always leads us in triumphal procession in Christ and through us spreads everywhere the fragrance of knowledge of Him.*"

**Colossians 3:16-17** – "*Let the message of Christ dwell among you richly as you teach and admonish one another with all wisdom through psalms, hymns, and songs from the Spirit, singing to God with gratitude in your hearts.*"

**Role**

The Minister of Music and Worship, as part of the larger ministry team and support staff of Friendly Avenue Baptist Church, serves under the authority of the Senior Pastor and at the pleasure of the congregation. As with all other pastoral staff, the Minister of Music and Worship shall have as his goal the accomplishment of the mission and vision of Friendly Avenue Baptist Church.

## **Job Description**

### **General** –

The Minister of Music and Worship shall oversee and direct all aspects of the Music and Worship Ministry at Friendly Avenue Baptist Church. Duties include, but are not limited to, the following:

- maintaining regular office hours
- planning and directing congregational, choral, and instrumental music for all worship services
- planning and directing dramatic elements as needed for worship services and special productions
- selecting, procuring, and/or approving appropriate printed music and materials for use with the congregation, vocalists, and instrumentalists
- planning and development of evangelistic outreach ministries through music
- development and implementation of a systematic plan to recruit members and expand participation in the various choirs and instrumental ensembles on an on-going basis
- development of an annual budget for the Music and Worship Ministry
- participating in regular meetings with the Music and Worship Ministry Leadership Team to plan and implement strategies for effective ministry
- expanding the reach of the ministry by empowering lay leadership whenever possible
- supervising and working closely with the Music Associate in accomplishing the foregoing duties

### **Choral** –

- oversee and develop the ministries of all choirs, to include children, youth, adult, and senior adult choirs; also oversee and develop various vocal ensembles and soloists as needed for effective worship
- coordinate with the Minister of Children and in particular the Music Associate to develop a comprehensive choir ministry for children
- coordinate with the Minister of Youth to develop a comprehensive choir ministry for youth

### **Instrumental** –

- oversee and direct the Worship Orchestra
- oversee and direct the Worship Band
- oversee the program and coordinate with lay leaders for adult, youth and children's hand bell ensembles
- coordinate with the Music Associate to oversee and develop various instrumental soloists and ensembles as needed for effective worship
- oversee accompanists for regularly scheduled and/or special worship services and rehearsals

Soloists –

- recruit, audition, encourage and train vocal and instrumental soloists to worship God through proper and appropriate preparation and performance as part of corporate worship

Drama –

- incorporate the use of dramatic elements (skits, plays, etc.) to enhance worship and teaching ministries
- recruit and develop leadership in the areas of directing, acting, narrating, writing, stage/prop design and construction, costuming, etc.

Congregational Worship –

- plan and coordinate worship content and structure with the Senior Pastor and the Music Associate
- lead the congregation in worship and singing during worship services
- oversee and integrate dramatic elements as needed
- plan, coordinate, and set up appropriate technical equipment in conjunction with the Audio/Visual Team for all worship services
- be in charge of setting up the worship center(s) for worship services each Sunday
- be responsible for editing and uploading Sunday worship audio files to the server each week

Evangelistic Outreach –

- plan and direct musical/worship services, some of which may be major productions, for special emphases and seasons (for example: Christmas, Easter, July 4<sup>th</sup>, Veterans' Day, Memorial Day, etc.), for the purpose of:
  - o exalting our Lord Jesus Christ
  - o inspiring our church body
  - o reaching the community with the Gospel by providing a pleasant, inviting atmosphere by which to introduce the community to the people and ministries of FABC
- recruit musicians to provide special music at the Men's Breakfast each month

Budget Development –

- coordinate with the Finance Team to plan and submit the annual budget for the Music and Worship Ministry
- oversee the spending of approved funds as designated in the annual budget

Music and Worship Ministry Leadership Team –

- meet regularly with the Music and Worship Ministry Leadership Team to plan, coordinate, and implement the overall Music and Worship ministry program

Music Associate and Accompanists –

- supervise and coordinate closely with the Music Associate to develop and implement various aspects of the Music and Worship Ministry (Note: The Music Associate reports directly to the Minister of Music and Worship)
- supervise and coordinate with accompanists, in particular regarding rehearsals and worship services

Pastoral Ministry –

- actively participate in counseling, visitation, and ministering to the needs of all church members, in particular those involved in the Music and Worship Ministry
- assist with funerals and weddings as needed and/or requested, and in accordance with the church's policy regarding weddings

Additional Duties –

- Duties outside the scope of the Music and Worship Ministry may be required from time to time. The Minister of Music and Worship is expected to actively engage with and be a willing assistant to the Pastoral Staff and members as needed.