

OUTSIDE SPEAKER REQUEST FORM

(Attach to SRBC Ministry Activity Request Form)

Speaking Dates: _____

Speaker Name: _____

Phone: _____ Email: _____

Speaker's Church/Organization Affiliation:

Attach a copy of the doctrinal position of the speaker/organization.

If copy not available, please explain or provide website:

Minimum Fee Required: _____ Amount \$ _____ or Love Offering: _____

Travel Arrangements Needed: _____ Arranged by Speaker _____ or SRBC _____

Speaker Expense _____ or SRBC Expense _____

Airline:

Hotel:

Food:

Any important additional information:

OFFICE RECEIVED BY

DATE

ELDER APPROVAL

DATE