



HILLSIDE**CHURCH**

## SPRC Primary Responsibilities

- Encourage, strengthen, nurture, support, and respect the pastor and staff and their families, including advocating for a healthy work/life balance.
- Promote unity in the churches.
- Confer with the staff on the effectiveness of ministry and impediments to effectiveness, including conflict of interest, and sexual misconduct.
- Confer with the staff about effective use of their gifts, skills, time, and priorities.
- Conduct annual staff evaluations.
- Teach the congregation about itinerancy, steps into ordained ministry, the value of diversity in staffing, and the ministerial education fund.
- Write job descriptions for staff.
- Confer with staff about continuing education and spiritual formation.
- Confer with the district superintendent about the clergy leadership for the congregation.
- Recommend staff positions to the church council.
- Create written personnel policies and sexual misconduct policies for the congregation.
- Consult on matters of staff support including housing, vacation, insurance, pension, and other matters outlined in the Discipline.

### SPRC Members

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|------------------|-------------------|
| • Haley O'Brien  | • Susan Purifoy   |
| • Tom Parker     | • Helen Cawood    |
| • Greg Faber     | • Dale Coker      |
| • John Davis     | • Carol Sanford   |
| • Kim Rohlbuller | • Kristin Giesler |