Board of Trustees Meeting Minutes

Meeting Date:	1/28/20
Location:	Hillside UMC Room# 2204/2205
Minutes Author:	Greg Walker
Next Meeting:	02/25/20

1. ATTENDEES

Members	Attend	Phone	Email
Greg Walker (2022)	Y	404-680-9665	g1walker@bellsouth.net
Aaron Puckett (2021)	N	410-831-9999	deepdiver7777@gmail.com
Tom Benson (2021)	N	770-516-2593	tbmjb@msn.com
Henry Dryden (2021)	Y	678-548-0822	Traildog23@yahoo.com
Christina Bickerton (2020)	Y	770-712-8054	clm409@aol.com
Bill Sanford (2020)	Y	404-275-9891	bsanford43@aol.com
Michael Bryant (2022)	N	540-521-5598	mbtheflea@gmail.com
Kimberly Nuckols (2022)	Y	770-315-6387	Kimberlyn714@comcast.net
Mark Magwood (2022)	Y	770-316-9161	mkmagwood@comcast.net
Linda Gerick (2020)	Y	770-304-6181	Misslinda36561@yahoo.com
Bob Dowis – Facilities Manager	Y	770-924-4777 x104	BDowis@hillsideumc.org
Herzen Andone – Senior Pastor	N	770-924-4777 x113	HAndone@hillsideumc.org
David Good – Director of Operations	N		

2. DISCUSSION TOPICS & DETAILS

#	Topic	Details
1. 1.	Opening Prayer and Introductions - Greg Walker	Greeting returning and new members.
2.	Security Update - Henry Dryden	General review of current Safety and Security Team operation. Discussed ongoing quarterly training objectives for Security team (+ Greeters, Ushers and Parking Lot Attendants). Future improvements being considered include High Definition cameras to pick up coming and going car tag numbers. Recommended reading. The 2019 Safety and Security Handbook is available.

#	Topic	Details
3.	Facilities Update – Bob Dowis	Forever Fed Freezer installation completed. Replacement Ice Maker installation completed. Ongoing Building Repairs: 1. Bell Tower Bird damaged Stucco. 2. Accident damage to EIFS/Stucco at Celebration Hall Portico Drive under. 3. 20 ft and 40 ft sections of separated Soffit/EIFS due to water damage substrate. **Note:** Additional 20 ft section of damaged soffit plus discovery of the water damage to the underlying substrate on both 20 ft and 40 ft sections will require additional materials/labor to properly repair beyond original estimate. New repair estimate total is at $10, 750. Motion was made and approved by board to continue additional work/cost with contractor to complete identified repairs to building.
4.	Parking Lot Repair – Bill Sanford	Tear out and repair completed last fall. Payment for this work has been completed. Sealing /Striping delayed until Spring Break 2020. Funding has been approved and is in reserve. completed, billed and paid for, $12,000 to be billed upon completion, $24,953 total cost, $36,953
5.	Sanctuary and Celebration Hall house lighting upgrade - Bob Dowis	Upgrading worship space house lighting to LED bulbs. Celebration Hall: 4 competed, 10 remaining. Sanctuary: 1 completed, 6 remaining Note - Some celebration hall fixtures require socket repairs/replacement. Dangerous for Bob accessing steel truss area above ceiling to get to the light fixtures and tedious work making repairs. Asked Bob to reach out to Electrical Contractor and get estimate to do replacement of bulbs/fixtures in difficult to reach areas as required.
6.	Academy Basket Ball Pad – David Good	No report
7.	2nd Elevator at Door 4 Office Area - Bill Sanford	ROM Estimate in $180,000 range. Information only. No further action on this.
8.	Scissors Lift - Bob Dowis	Scissors Lift us currently inoperable. Attempts to fix not successful. Requested Bob inquire on getting repaired by Service.

3. ACTION ITEMS

#	Assigned To	Action Item/Description
1.	Bob Dowis	Estimate from Electrical Contractor to replace bulbs with LED and replace worn fixtures as needed to both Worship areas.
2.	Bob Dowis	Service Repairs needed to Scissors Lift.
3.		